



**Application Form**

Parks Department Contact:  
E: ParkDonation@pittmeadows.ca  
P: 604.465.2434

Date of Application: \_\_\_\_\_

**Donor Contact Information:**

Full name:		
<i>First name(s)</i>	<i>Last name</i>	
Address:		
<i>Apt no./Street no.</i>		<i>Street name</i>
<i>City</i>	<i>Province</i>	<i>Postal code</i>
Phone:		
<i>Home</i>	<i>Cellphone</i>	<i>Work</i>
Email address:		

**Tax Receipt Information:**

Same as donor       Other

Full name:		
<i>First name(s)</i>	<i>Last name</i>	
Address:		
<i>Apt no./Street no.</i>		<i>Street name</i>
<i>City</i>	<i>Province</i>	<i>Postal code</i>
Phone:		
<i>Home</i>	<i>Cellphone</i>	<i>Work</i>
Email address:		

**Donation Requested:**

- Plaque at Place of Remembrance \$2500
- Plaque on pre-existing tree \$3000
- Donation to landscaping & maintenance at Grabenhorst \$200
- Donation to educational programs & workshops at Grabenhorst \$500
- Other donation \_\_\_\_\_

**Plaque Wording:**

The plaque is limited to **3** lines of text. Each line is limited to **21** letters or spaces. Fill in the grid below. You will be contacted if your script does not meet the required standard.


**Place of Remembrance Agreement:**

The term of this agreement shall be in perpetuity, commencing on the date of installation, and will serve as a lasting memorial.

It is your responsibility to advise the City of Pitt Meadows of any changes to your contact information so that we can continue to keep you informed.

The City of Pitt Meadows will maintain the Place of Remembrance plaque and repair any damage for the duration of its existence.

**Tree Agreement:**

The term of this agreement is ten (10) years, beginning on the date of installation.

The City of Pitt Meadows will care for the donated tree and repair or replace the commemorative plaque during this period. If the tree is removed, damaged, or dies within the 10-year term, the City will provide a replacement tree for the remainder of the agreement.

At the end of the 10-year term, the donation may be renewed for an additional 10 years. Donors are responsible for keeping their contact information up to date with the City. If renewal is not requested, or the City is unable to reach the donor, the plaque will be removed, and the site may be reassigned to a new donor.

The donated tree and plaque remain the property of the City of Pitt Meadows. Donors will not have the right or responsibility to maintain, prune, or alter the tree or the surrounding area.

Donations are only accepted for tree species and planting locations approved by the City. The City reserves the right to remove or relocate a donated tree if required for safety, maintenance, or operational purposes. Where possible, donors will be contacted at least 30 days in advance of any permanent relocation.

All plaque wording is subject to City approval to ensure suitability for the area. Donors are encouraged to select messages that are uplifting, inspirational, or that promote enjoyment of the space.

By signature hereto, I acknowledge I have read and agree to all the rules and regulations of the City of Pitt Meadows event as set forth on this form.

Signature of Donor

Date

Signature of City Staff

Date

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Privacy of Protection Act (FOIPPA). This information will be used for City of Pitt Meadows business purposes and will not be disclosed to the public except as may be requested by law.