

CUSTODIAL GUARD

1. Nature and Scope of Work

This is custodial work entailing responsibility for assisting in booking and searching, guarding and attending to the welfare of prisoners in the cell area. An incumbent maintains surveillance over prisoners, ensures for feeding of same and maintains non-complex records. Under immediate supervision, some independence of judgement and action is exercised while ensuring security or attending to the welfare of prisoners, and work performance is evaluated by a superior in terms of continued alertness and adherence to well-defined practices and procedures.

2. Illustrative Examples of Work

Maintains alertness to prisoner activities; inspects occupants of cells at frequent intervals and reports to the officer-in-charge any unusual occurrences such as a prisoner attempting escape or self-harm, damaging a cell or requiring medical attention; directs prisoner cessation of minor disturbances in cell as necessary such as damage to cell and interference or obstruction of surveillance equipment; and assists members in administering first aid as required.

Searches and inspects cells before prisoners enter and after they leave; maintains security of prisoners' property; and assists members with prisoner escort and searches or searches prisoners as requested.

Ensures that prisoners receive meals and medications.

Maintains prisoner log book and a variety of files and records; assists members in processing prisoners as required; and provides routine information to a variety of internal and external contacts.

Sweeps, mops, hoses and disinfects cells and immediate areas as required.

Performs related work as required.

3. Required Knowledge, Abilities and Skills

Sound knowledge of the policies and practices, methods and procedures involved in the control, custody, welfare and escorting of prisoners.

Ability to understand needs and attitudes of prisoners and to deal with same in a firm, discreet and compassionate manner.

Ability and willingness to deal with prisoners who may be intoxicated and in unclean physical condition and to perform body searches as required.

Ability to assess situations and people who may be suffering from mental, physical and emotional stress.

Ability to maintain mental alertness, to act quickly, correctly and calmly in emergency situations and to exercise moderate physical strength and agility as the circumstances warrant.

Ability to assist members in first aid and emergency evacuation situations.

Ability to use a fire extinguisher in an emergency situation.

Ability to understand and execute oral and written instructions and to prepare and maintain records related to the work.

4. Desirable Training and Experience

Completion of Grade 12 and some experience in custodial, detention or related work; or an equivalent combination of training and experience.

5. Required Licences, Certificates and Registrations

Valid First-Aid Certificate and Cardio-Pulmonary Resuscitation Certification or equivalent.

Ability to obtain and maintain an RCMP Security Clearance.