

**CITY OF PITT MEADOWS**  
**SOIL DEPOSIT AND REMOVAL BYLAW NO. 3000, 2024**

**APPLICATION FORM**



Application / Permit No. \_\_\_\_\_

**Applicant Information**

I, \_\_\_\_\_ of \_\_\_\_\_  
(full name) (address)

\_\_\_\_\_ hereby apply for a permit to remove soil  
(telephone/fax)

or deposit fill on the following property:

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

**Source/Destination of Soil or Fill**

The source(s) of the fill or the destination(s) of the soil to be removed is (are):

Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

**Registered Owner Authorization**

The registered owner(s) of the property on which the soil is to be removed or the fill is to be placed is:

\_\_\_\_\_ of \_\_\_\_\_  
(full name)

\_\_\_\_\_ (address) \_\_\_\_\_ (telephone/fax)

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**Owner Authorization**

If the Applicant is not the registered owner of the property from where the soil is to be removed or on which the fill is to be placed, then the registered owner by signing here authorizes the Applicant to make this application.

\_\_\_\_\_  
(signature of owner(s))

**Purpose of Activity**

The soil removal or fill deposit is proposed for the following reason(s):

**Project Details**

The surface area of the proposed soil removal or fill deposit is \_\_\_\_\_ hectares.  
(Note: 1 hectare equals 2.47 acres.)

The proposed total volume of the soil removal or fill deposit is \_\_\_\_\_ cubic metres.

**Dimensions**

Dimensions of the soil removal or fill deposit area in metric units:

Area (length x width): \_\_\_\_\_

Depth(s): \_\_\_\_\_

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☐ **Site Plans and Drawings**

Attached hereto is a topographic site plan, surface elevations and cross section drawings, in reasonable detail and with dimensions in metric units, indicating clearly:

- a) The exact location, depth and slopes of the proposed deposit or removal,
- b) The location of any existing and proposed buildings, structures and improvements;
- c) The location of parcel boundaries, all rights-of-way, watercourses, wells, septic fields, culverts, and other utility works within 30 metres of the subject property.

☐ **Cross-sectional Profiles**

Attached hereto are 2 cross sectional profiles of the proposed soil removal or fill deposit site. One profile cutting from north to south and the other cutting east to west. All profiles must identify:

- a) the existing ground profile; and
- b) the ground profile after removal or filling.

**Soil Composition and Method**

The soil to be removed or deposited is comprised of:

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The proposed method of soil removal or fill deposit is:

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**Timeline**

The proposed dates between which removal or deposit operations will take place are:

\_\_\_\_\_ to \_\_\_\_\_.

**Access and Transportation**

The proposed methods of access to the site during the operation:

\_\_\_\_\_

(Name of street)

The proposed route to be used in and through the City of Pitt Meadows during the operation with schedules:

**Safety Measures**

The following safety measures to prevent personal injury or property damage to persons or property in or about property or on adjacent roads will be implemented:

**Erosion Control, Drainage, and Soil Stability**

The proposed measures to control erosion, drainage and soil stability during and after removal or deposit:

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**Reclamation Measures**

The proposed reclamation measures to stabilize, landscape and restore the land upon completion of the removal or deposit:

**Highway and Utility Protection**

The following measures will be taken to prevent soil or other material from being tracked onto highways and measures for cleaning the highways abutting the parcel on which fill is to be placed or removed from:

**Protection of Utilities**

The following measures will be taken to protect and keep wells, natural watercourses, septic fields, water works, sewers and other utilities, drains, ditches, culverts, catch basins and other public works clear and clean of all sediment, silt, leachate or other fouling or obstruction of:

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**Professional Reports**

Attached, as part of this application, are the following reports, plans, designs and/or assessments by a Qualified Professional, as may be required under Section 12 of this bylaw:

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**Declaration and Indemnity**

I HEREBY DECLARE that the above information is correct, that it is my intention to remove soil or deposit fill on the property in accordance with the attached plans and specifications and information, that I am aware of the provisions of the City of Pitt Meadows Soil Deposit and Removal Bylaw No. 3000, 2024 and that I will abide by all applicable provisions of said bylaw and such terms and conditions as may form part of any Soil Deposit or Removal Permit issued pursuant to this Application.

I further agree to indemnify and hold harmless the City of Pitt Meadows, its agents, employees or officers from and against any claims, demands, losses, costs, damages, actions, suits or proceedings whatsoever by whomsoever brought against the City, its agents, employees or officers by reason of the City granting the owner and contractor named herein the Soil Deposit or Removal Permit to conduct the work in accordance with the plan submitted and described in this application.

Date: 

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Signature of Applicant: 

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Applicant's Name Printed: 

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**NOTICE:**

Personal information requested on this form is collected under the authority of Section 26 of the Freedom of Information and Privacy Act, R.S.B.C. 1996, c. 165, as amended. Unless otherwise specified, the information gathered will be used by the City of Pitt Meadows for engineering permit application purposes. Questions about the collection, use, and disclosure of this information should be directed to the Head for Freedom of Information and Protection of Privacy, City of Pitt Meadows, 12007 Harris Road, Pitt Meadows, BC, V3Y 2B5, 604-465-2433.

# APPLICATION FORM

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|---|------------|
| ALR Approval:                               |            |
| Development Permit:                         |            |
| Ministry of Water, Land and Air Protection: |            |
| Title and Legal Description Correct:        |            |
| Zoning Correct:                             |            |
| Authority of Owner Provided:                |            |
| Survey site plan as required:               |            |
| Geotechnical Certification as required:     |            |
| Site visit conducted:                       |            |
|   |            |
| Application fee:      \$ _____              | Paid _____ |
| Security Deposit:      \$ _____             | Paid _____ |
|   |            |
| _____                                       | _____      |
| Application Received by:                    | Date:      |