

**CITY OF PITT MEADOWS
ADMINISTRATION SERVICES FEE SETTING BYLAW
BYLAW NO. 2575, 2012.**

A Bylaw of the City of Pitt Meadows to Establish Fees and Charges for General
Administration Services

NOW THEREFORE, the Council of the City of Pitt Meadows in open meeting assembled, ENACTS AS FOLLOWS:

1. This Bylaw may be cited as the **"City of Pitt Meadows Administration Services Fee Setting Bylaw No. 2575, 2012"**.
2. The City of Pitt Meadows hereby imposes fees for the provision of administration services and information as set out in Schedule "A" attached hereto and forming part of this Bylaw.
3. Bylaw No. 2486, 2011 cited as Administration Services Fee Setting Bylaw is repealed.

READ a FIRST, SECOND and THIRD time the 17th day of July, 2012.

ADOPTED the 31st day of July, 2012.

Original signed by "Debbie Walters"

Original signed by "Laurie Darcus"

Mayor (Deb Walters)

Corporate Officer (Laurie Darcus)

CERTIFIED to be a true and correct copy of the "City of Pitt Meadows Administration Services Fee Setting Bylaw No. 2575, 2012", Adopted the 31 st day of July, 2012.

<i>Original signed by "Laurie Darcus"</i>

Corporate Officer

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SCHEDULE "A"

SCHEDULE OF FEES

Copying of Records	a. 1 to 100 pages	\$0.35 per page
	b. 101 to 200 pages	\$0.30 per page
	c. 200 or more pages	\$0.25 per page
Certificate of Taxes Outstanding		\$30.00 per certificate
Provision of Annual Tax Reports to Financial Institutions		\$5.00 per tax roll
Fee for Returned Payments		\$25.00 per returned payment
Interest on Overdue Accounts		2% of outstanding balance per month
Administration Charge on Third Party Recoverable Engineering Works (unless prescribed by other bylaw)		15% of invoiced amount to a maximum administration charge of \$500.00