

Play. Grow. Create.

September 2022

# Short to Medium Term Capital Projects Implementation Plan

M a s t e r P L A n

Pitt Meadows Parks, Recreation and Culture

The City of Pitt Meadows acknowledges that we are located on the traditional territory of the Katzie First Nation





.PITT MEADOWS.

PROUD

## Section 1

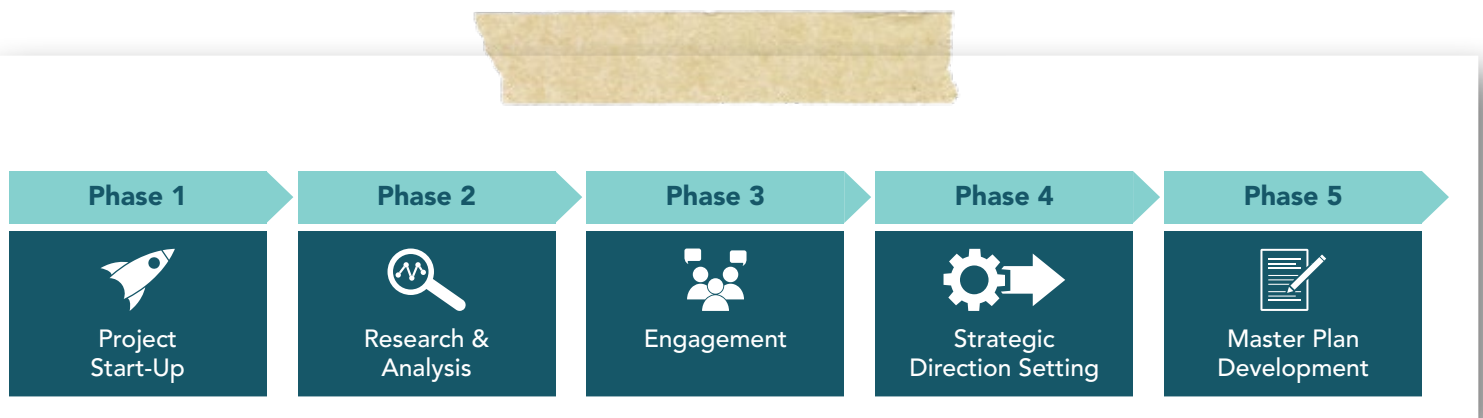
# Introduction & Context

## Overview of the Parks, Recreation and Culture Master Plan

In late 2021, the City of Pitt Meadows finalized its first Parks, Recreation and Culture Master Plan. The Master Plan will help guide service delivery and investment in parks, recreation and culture over the next 15+ years by informing decisions pertaining to facility investment, programming, partnerships, and service delivery.

The Master Plan contains 10 Service Delivery Strategies and recommended Actions for 25 different types / categories of parks, recreation and culture infrastructure. These Strategies and Actions were identified through thorough community consultation, research and analysis. The following graphic illustrates the process used to develop the Master Plan.

### The Master Plan Process



# The Purpose of this Implementation Plan Document

**The purpose of this document is to provide an action plan for implementing short to medium term capital projects identified in the Master Plan (projects that are anticipated to take place over the next 5 years).** Although the Master Plan does suggest some preliminary implementation guidance and timing for the Strategies and Actions, further refinement was required after the Master Plan was completed to ensure that the timing associated with key projects aligns with City resourcing, land availability, and other interconnected projects / initiatives being undertaken by the City.

**The City (administration and Council) will use this Implementation Plan document to guide budgeting and planning over the next 5 years.** It is however important to note that the timing outlined in this document is not binding or absolute. Project implementation can be impacted by a number of factors including the availability of needed resources and expertise, unforeseen municipal expenditures that require resources to be re-allocated, delays with other projects, etc.

# How were the key projects identified?

Not all Strategies and Actions contained in the Master Plan are included in this Implementation Plan. Potential key projects included in this Implementation Plan were identified based on meeting both of the following criteria:

- The potential project is a “capital project”.<sup>1</sup>
- Suggested as being a potential “short” or “medium” project in the Master Plan (the Master Plan identifies a number of longer-term projects as well as “ongoing” Strategies and Actions that are intended to be reoccurring practices; these were not included).

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<sup>1</sup> A capital project is a type of asset addition or enhancement project that includes new builds, expansions, renewals (replacement), or significant improvements to an asset.



## Section 2

# The Process Undertaken to Determine Key Projects Timing

The Parks, Recreation and Culture Advisory Committee was formed in 2021 to provide feedback and recommendations to staff on emerging community needs related to parks, recreation and culture which work towards enhancing cultural diversity, inclusion, arts, and sport tourism in the community for future consideration by Council.

### Workshop #1: Introduction to the Master Plan

- Review of how the Master Plan was developed
- Overview of the key projects
- Overview of the Workshop #2 format and purpose



### Workshop #2: Determining Timing and Priority

- The key projects were scored and ranked based on their ability to achieve the following benefits:
  - » Provide opportunities for all ages and abilities
  - » Address a parks, recreation and culture infrastructure gap in the community
  - » Create better balance / diversity with the parks, recreation and culture infrastructure inventory
  - » Be inclusive and accessible for all residents
  - » Leverage existing infrastructure (make optimal use of existing assets)
  - » Enhance community pride
  - » Be financially sustainable for the community
  - » Advance partnerships, including Reconciliation and decolonization
- The Committee's scoring and ranking results were then used to facilitate a discussion on potential timing. Given the interrelationships between a number of potential projects, this discussion also involved considering potential project groupings and sequencing.

*\*Please refer to the Appendices for the Committee's raw scoring of each potential project.*

The workshops were facilitated by the Master Plan consultant. The workshop outcomes were used as an initial basis for the key projects timing identified in Section 3 of this document.

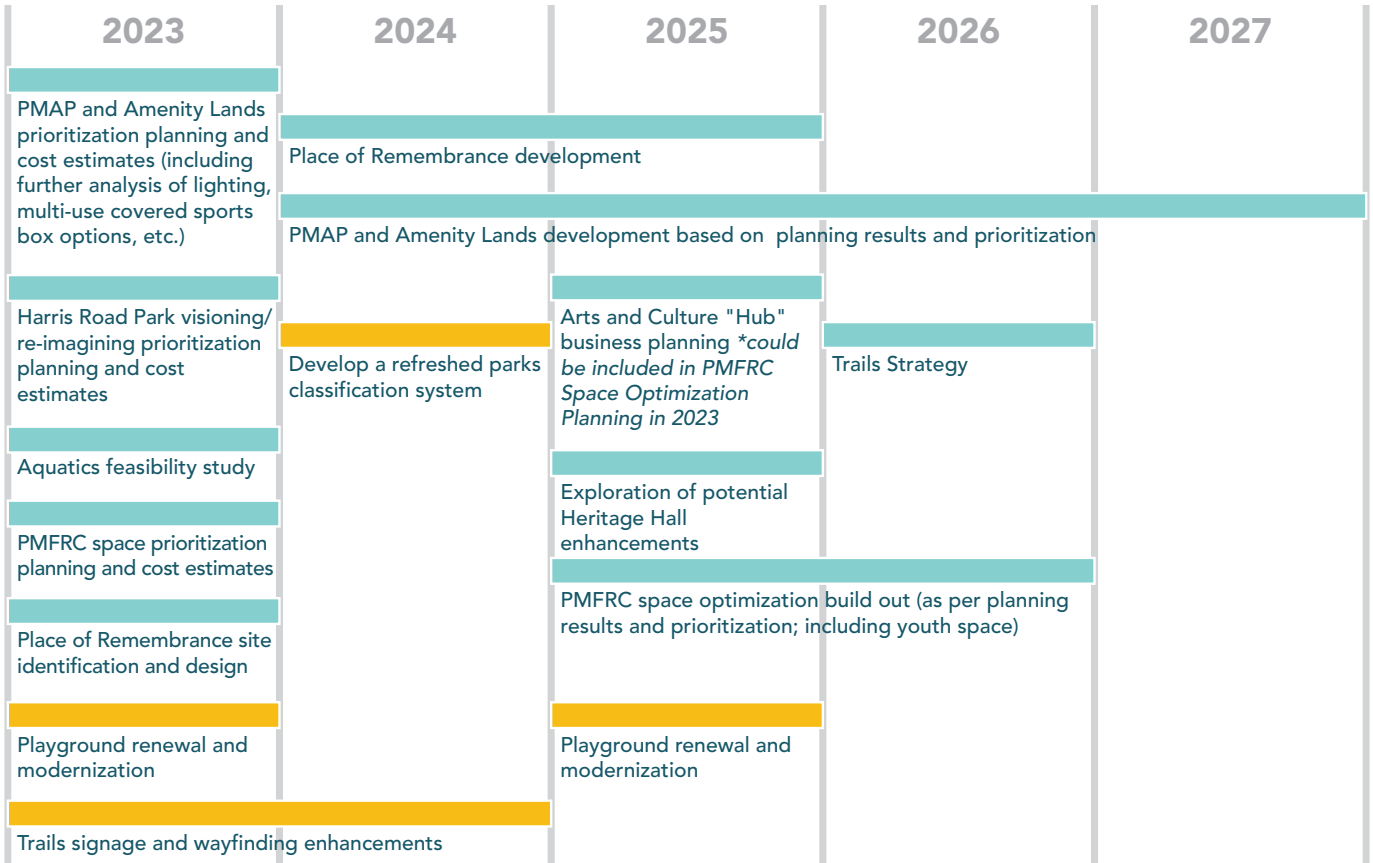


## Section 3

# Key Projects Timing

The chart on the following page identifies targeted implementation timing for 18 key projects. As previously noted, the timing identified for each project considers the outcomes of the Parks, Recreation and Culture Advisory Committee workshop #2 while also applying other practical timing considerations and factors identified by staff (e.g. the current status of ongoing and related projects, budget and other resourcing impacts, etc.). *\*Some of the names and groupings of the projects have also been adjusted slightly through the timing and prioritization process to more accurately reflect the scope of the project (and therefore differ slightly with the verbiage identified in the Master Plan and workshop materials).*





### Legend

- = Projects Prioritized by the PRCAC
- = Other Planned or in Progress Projects

# Appendices

## Workshop #2: Raw Scoring of Potential Key Project

Potential Project	Score Using the 8 Benefits Considerations
Investigate a dedicated arts / culture hub	189 pts
Enhanced support amenities at PMAP	184 pts
Family Recreation Centre Planning / Visioning	180 pts
PMAP site planning / visioning	179 pts
Investigate lighting at PMAP	175 pts
Harris Road Planning / Visioning	172 pts
Trails Strategy	171 pts
Develop a place of remembrance	170 pts
Develop a covered multi-use sports box	165 pts
Investigate Heritage Hall Enhancements	153 pts
Expand the provision of community garden plots	124 pts
Aquatics feasibility study	121 pts





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