

# CITY OF PITT MEADOWS

## BUSINESS LICENSING AND REGULATION BYLAW

### Bylaw No. 2643, 2014 and amendments thereto CONSOLIDATED FOR CONVENIENCE ONLY

This is a consolidation of the bylaws listed below. The amending bylaws have been consolidated with the original bylaws for convenience only.

Certified copies of the original bylaws should be consulted for all interpretations and applications of the bylaws on this subject.

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<u>BYLAW NO.</u>	<u>ADOPTED</u>	<u>AMENDED SECTION(S)</u>
2643	January 20, 2015	Original
2741	October 11, 2016	Part 3, Schedule A
2815	October 2, 2018	Part 4, Schedule A
2806	December 4, 2018	Part 2, Part 4, Schedule A
2933	April 4, 2023	Part 2, Schedule A
2950	June 6, 2023	Part 2, Part 4, Schedule A

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The bylaw numbers in **bold** at the end of the clause refer to the bylaws that amended the principal bylaw.

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A Bylaw Respecting the Granting of Licences and Regulating of Businesses within  
the City of Pitt Meadows.

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**WHEREAS** Council may, pursuant to the provisions contained in the Community Charter, regulate in relation to business;

**AND WHEREAS** Council in regulating under the Community Charter, Council may provide for a system of licences, permits or approvals;

**AND WHEREAS** Council may, pursuant to the Community Charter, delegate its powers, duties and functions to an officer or employee of the City, which delegation may in the authority to suspend a business licence;

**AND WHEREAS** Council considers it in the public interest to regulate and licence businesses within the City;

**AND WHEREAS** Council has given notice of its intention to adopt this bylaw by placing advertisements in the local newspaper, and has provided an opportunity for persons who consider they are affected to make representations to Council;

**NOW, THEREFORE,** Council of the City of Pitt Meadows in open meeting assembled enacts as follows:

**PART 1 – CITATION**

1.1 The Bylaw may be cited as City of Pitt Meadows “Business Licensing and Regulation Bylaw No. 2643, 2014”.

**PART 2 – INTERPRETATION & REFERENCES *(Bylaw No. 2950, 2023)***

2.1 In this bylaw the following words, terms, and phrases, wherever they occur in this bylaw, have the following meanings assigned to them:

**ACUPUNCTURIST** means a person who pierces any part of a client’s body with needles as a means of treating disease or pain, and who holds a valid licence issued by the College of Traditional Chinese Medicine Practitioners and Acupuncturists of British Columbia.

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**ALR** means Agricultural Land Reserve. *(Bylaw No. 2806, 2018)*

**AMUSEMENT ARCADE** means the use of a building or portion of a building for the operation of amusement machines, for which a coin or token must be inserted, or an entry fee or membership fee is charged.

**BUSINESS** means the carrying on of a commercial or industrial undertaking of any kind or nature or the providing of professional, personal, or other services for the purpose of gain or profit.

**BUY** includes purchase, barter, deal in, take in exchange, take in part payment, or receive on consignment.

**CABARET** means the operation of an entertainment business comprising the serving of alcoholic beverages and the provision of live or recorded music for dancing, in premises licenced under the Liquor Control and Licensing Act.

**CARNIVAL** means an itinerant exhibition, show or production temporarily located in the City, which offers to the public amusement rides, circus performances, games of skill or chance, or other similar entertainment.

**CANNABIS RETAIL** means a retail business licensed under the Cannabis Control and Licensing Act, as amended, selling cannabis or cannabis accessories for offsite consumption. *(Bylaw 2933, 2023)*

**CANVASSER** means any person who canvasses or solicits business within the City from cards or samples, or in any other manner whatsoever, takes orders for works or services or for the sale of any goods or any article or thing for immediate or future delivery, or for the purpose of promoting any business.

**CITY** means the lands within the municipal boundaries of the City of Pitt Meadows, or the Corporation of the City of Pitt Meadows, as the context requires.

**COMMUNITY CARE** means a business licensed or required to be licensed under the Community Care and Assisted Living Act.

**CONTRACTOR** includes any person who undertakes to do or perform any construction, building, carpentry, plastering, lathing, shingling, or concrete work,

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or any other construction work or service for a fee, except where a licence fee for other work or service is specifically imposed elsewhere in the bylaw shall not include a land developer.

**CONVENIENCE STORE** means a use devoted to the retail sale of groceries, perishable items, household items, domestic supplies, convenience goods, and related accessory uses.

**COUNCIL** means the Municipal Council of the City.

**DIRECTOR** 'Definition' deleted. (*Bylaw No. 2950, 2023*)

**DAYCARE** means the provision of care of children in a home environment, licences for this use in accordance with the Community Care and Assisted Living Act, and includes group childcare, family childcare, in-home multi-age childcare and preschool as defined under the Child Care Licensing Regulation, and not to exceed a maximum of eight (8) children in care.

**DOG** means any dog of the canine species.

**DOG DAYCARE** means premises for the provision of services to dogs such as canine daycare for all or part of a day, obedience classes, training, grooming, and behaviour counselling, but not overnight boarding of dogs.

**FARM PRODUCE** means berries, fruits, vegetables, honey, eggs, fresh cut flowers, live fowl, live poultry, bedding plants, seeds, and trees commonly known as Christmas Trees sold only during the Christmas Season, bulbs and similar products, live shrubs or trees grown or produced from seed, seedlings, or cuttings on the individual farm on which the sale is taking place; but excluding dressed fowl or poultry and butchered meat.

**FARMERS MARKET** means the carrying on of a business that organizes a group of vendors to gather in a temporary, open-air market located outdoors for the purpose of selling to the public.

**FINANCIAL INSTITUTIONS** means a bank, credit union, trust company or other similar business that, among other things, accepts deposits, invests money, or lends money.

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**FITNESS CENTRE** means any premises that provide patrons the opportunity to perform physical activity for a fee and includes recreational clubs, fitness centres, hand ball courts, squash courts, health clubs, rock climbing facilities, batting cages and gymnasiums.

**FOOD PRIMARY LICENCE** means a Food Primary Licence issued pursuant to the Liquor Control and Licensing Act.

**HOME OCCUPATION** means a business accessory to the use of a dwelling unit or to the residential use of a lot occupied by a dwelling.

**HOSTING\* FOR AN EVENT IN THE ALR** means a gathering of people on a farm for the purpose of attending (a) a wedding, unless (c) applies, (b) a music festival, or (c) an event, other than (i) an event held for the purpose of agri-tourism, or (ii) the celebration, by residents of the farm and those persons whom they invite, of a family event for which no fee or other charge is payable in connection with the event by invitees. *(Bylaw No. 2806, 2018)*

*\*For clarity where the word "Hosting" is used in this bylaw, it is considered the same meaning as the word "Gathering" under the Agricultural Land Commission Act.*

**LICENCE** means a business licence requirement pursuant to this bylaw.

**LICENSEE** means a person to whom a current licence has been issued under this bylaw.

**LICENCE INSPECTOR** means a person appointed from time to time by the City as a Licence Inspector for the City, or his/her designate. *(Bylaw No. 2950, 2023)*

**LICENSED PREMISES** means any premises licensed under the provisions of the Liquor Control and Licensing Act and includes restaurants.

**LIQUOR PRIMARY LICENCE** means a liquor primary licence or liquor primary club licence issued pursuant to the Liquor Control and Licensing Act.

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**MANUFACTURING** means carrying on the business of assembling, fabricating, processing, altering or finishing any goods.

**MEDICAL HEALTH OFFICER** means a medical health officer designated under Section 71 of the Public Health Act.

**MOBILE FOOD TRUCK** means a self-contained vehicle used to prepare and sell food to the public. *(Bylaw No. 2950, 2023)*

**MOBILE ICE CREAM VENDOR** means a person who sells or offers to sell frozen novelty products such as ice cream bars, popsicles, or yogurt bars from a cart or vehicle located on a public highway.

**NON-PROFIT SOCIETY** means a registered charitable society that is:

- (i) incorporated and in good standing under the Societies Act; and
- (ii) registered as such under the Income Tax Act (Canada) and qualified to issue tax receipts to its donors. *(Bylaw No. 2950, 2023)*

**OUTDOOR RECREATION** means such activities as paintball, zip lining, horseback riding academies, go-carting, mountain biking, rock climbing and similar activities but does not include the private use of municipal parks or facilities without the express written permission of the Director responsible for Parks and Open Spaces for the city. *(Bylaw No. 2950, 2023)*

**PEDDLER** means a person who sells or offers for sale goods or food items by going from place to place or house to house, or by appointment and demonstration, whether such person is acting on that person's own behalf or as an employee of another excludes a solicitor for Charity.

**PERSONAL SERVICES** means a business that is associated with the grooming or health of persons, or the maintenance or repair of personal wardrobe articles and accessories.

**PET STORE** means a retail store where domesticated animals are offered for sale or sold to the public, but excludes an animal shelter.

**PREMISES** includes but is not limited to stores, offices, warehouses, factory buildings, houses, enclosures and yards.

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**PRENATAL ALCOHOL EXPOSURE** means the consumption of any alcoholic substance (beer, wine, and spirits) which has detrimental effects on the growing fetus, including implications for mental, learning, physical and behavioural development.

**PRIVATE SCHOOL** means any premises used for elementary, secondary, college, technical, language or other education or instruction generally offered to the public and which is not operated by School District No. 42.

**PROFESSIONAL** includes persons engaged in the professional business of offering any of the following services in accordance with a federal or provincial licence or standard including but not limited to: accountant, agrologist, architect, chiropractor, dentist, ecologist, engineer, financial consultant, forester, land surveyor, lawyer, naturopathic physician, notary public, optometrist, orthodontist, osteopath, pharmacist, physician, physiotherapist, podiatrist, psychiatrist, psychologist, radiologist, registered psychiatric nurse, surgeon and undertaker.

**PROFESSIONAL DOG WALKER** means an individual whose business or employment is walking dogs owned by other persons.

**PROPERTY MANAGER** means a person or a business that rents or leases or offers for rent or lease a dwelling unit or dwelling units to other persons or businesses.

**RESTAURANT** means an establishment where food and beverages are sold to the public and where provision is made for consumption on or off the premises. The establishment may be licenced as "Food Primary" under the Liquor Control and Licensing Act.

**RETAIL BUSINESS** means a business selling goods for final consumption, in contrast to a sale for further sale or processing, and includes accessory manufacturing or assembly of the goods for sale.

**SECOND HAND ARTICLES** means any used goods offered for sale including but not limited to the following:

- (a) used clothing, furniture, costume, jewellery, footwear, and house ware items such as dishes, pots, pans, cooking utensils and cutlery; and
- (b) used books, paper, magazines, vinyl records and long play records.

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**SECOND HAND DEALER** means a person carrying on the business of buying, selling, procuring or offering for sale second hand articles and includes the following person, stores, or transaction:

- (a) a person who is licenced by the Province of British Columbia to deal in used motor vehicles;
- (b) a person who deals only in antiques;
- (c) a person who only purchases, sells or collects recyclable materials for the sole purpose of recycling. Recyclable materials shall include bottles, cans, plastics, glass, cardboard, paper or other recyclable materials but shall not include scrap metal that is not part of a can or food container;
- (d) a thrift store or charity store which receives second hand articles by donation;
- (e) transactions involving second hand articles purchased at a consignment store where the seller's name and address is recorded in the records of the consignment store; and
- (f) transactions involving and exchange or trade of second hand articles for another second hand article where no money is given by the dealer to the person from whom the second hand article was received.

**SECONDARY SUITE** means a suite as defined in City of Pitt Meadows Zoning Bylaw No. 2505, 2011.

**SOLICITOR FOR CHARITY** means a person who engages in the business of collecting or receiving money or goods, with or without the disposal or sale of goods, and includes the sale of tickets for any form of entertainment or drawing or other disposition of any prize, where some or all of the money collected or the proceeds of the disposal or sale are, directly or indirectly, given to a non profit society.

**TEMPORARY** means thirty (30) consecutive days in a twelve (12) month period.

**THEATRE** means premises primarily used for the provision of live performances or for the projection or display of motion pictures to the public for a fee.

**TOBACCO** means tobacco and tobacco products in any form in which they may be consumed, by a consumer, and includes snuff and raw leaf tobacco.



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**TOBACCO PRODUCT** means tobacco products and accessories as defined under the Tobacco Tax Act.

**U-BREW** means any premises where supplies, prepackaged ingredients or equipment are sold which contributes towards the making of wine, beer or other alcoholic beverages.

**UNIT** means any structure or building that is zoned and or used for residential, industrial or commercial purposes.

**WAREHOUSE** means premises used for keeping or storing goods, to which the general public does not have access, and which may include facilities for distribution of commercial or industrial goods.

**WHOLESALE DEALER** means any person who carries on the business of selling any goods to retail businesses, to other wholesale dealers, or to contractors or manufacturers for use in their businesses, but excludes an owner of a warehouse that does not employ a representative, other than the warehouse owner or operator, to solicit orders for, to handle or to distribute goods.

- 2.2 A reference to any statute, regulation, bylaw or other enactment refers to that enactment as it may be amended or replaced from time to time.  
*(Bylaw No. 2950, 2023)*

### **PART 3 – GENERAL LICENCE REQUIREMENTS**

#### **3.1 Licence Requirements**

3.1.1 Except as otherwise provided in this bylaw:

- (a) no person shall carry on, maintain, own or operate a business in the City without holding a valid and subsisting licence; and
- (b) no person shall suffer, permit or allow a person to carry on, maintain or operate a business without a valid and subsisting licence.

3.1.2 A licence is not required for a property manager that rents or leases or offers to rent or lease not more than one unit in the City.

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- 3.1.3 Every person who operates a business from more than one premise in the City shall apply for and maintain a separate licence in the respect of each premise pursuant to section 3.1.1.
- 3.1.4 Every person who operates more than one business at one premise shall apply for and maintain a separate licence in respect of each business.
- 3.1.5 Any person operating or carrying on a business that is regulated, controlled, permitted, or licensed by any other bylaw or Provincial or Federal enactment shall obtain the necessary approvals from the appropriate authority prior to applying for a licence.
- 3.1.6 A licence is not to be deemed to be a representation by the City to the Licensee that the business or proposed business complies with any or all applicable bylaws or other enactments.

**3.2 Licence Application**

- 3.2.1 All applications for a licence pursuant to this bylaw shall:
  - (a) be made in the form provided by the licence inspector for that purpose;
  - (b) be signed by the owner or operator of the business or an agent authorized in writing by the owner or operator; and
  - (c) contain a true and accurate description of the following information:
    - (i) the nature of the business
    - (ii) the premises, including the civic address, from which the business is conducted;
    - (iii) any other information the licence inspector may require with respect to the operation of the business and its location; and
    - (iv) not be altered in any manner.
- 3.2.2 The licence inspector may review the application to verify general compliance with this bylaw and other applicable enactments. Any errors or omissions in the information provided by the applicant on the application will be the sole responsibility of the applicant.
- 3.2.3 All premises in or upon which the applicant proposes to carry on business or all vehicles used in connection therewith shall, before any such licence is granted for such premises or for such vehicle, first be approved by the

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licence inspector who may in his discretion also require such premises or vehicles to be approved by Federal, Provincial or City officials, as the Licence Inspector deems necessary.

### **3.3 Licence Fees**

- 3.3.1 Every applicant shall, at the time of making the application, pay to the City the licence fee set out for his business in Schedule "A" to this bylaw. No Licence shall be issued until the payment of the fee is made.
- 3.3.2 Notwithstanding Section 3.3.1, the licence fee prescribed in Schedule "A" may be reduced by one-half in respect of a business for which a licence is issued after the 30<sup>th</sup> day of June in any calendar year.
- 3.3.3 No reduction or refund of the annual licence fee paid pursuant to this bylaw shall be made by the City due to any Licensee ceasing to own or operate the business for which the licence was issued.
- 3.3.4 The fees set out in Schedule "A" of this bylaw shall be adjusted annually and implemented on the 1<sup>st</sup> day of January in the following year. This annual adjustment shall be based on the Consumer Price Index (CPI) as established by Statistics Canada based on the previous 12 month period ending December.
- 3.3.5 Every applicant shall, at the time of making the application, pay to the City, an administrative fee of \$25.00. When the application is approved this fee will become part of the licence fee set out for his business in Schedule "A". Where an application is refused, the application fee will be refunded. *(Bylaw No. 2741, 2016)*

### **3.4 Variable Licence Fees**

- 3.4.1 Where the licence fee for a business is based on the floor area, ground area, number of professionals regularly employed, number of machines, appliances, rental units or other factors used in the carrying on of the business, and applicant who changes the factors upon which the licence fee is based shall immediately notify the licence inspector in writing, and pay an additional licence fee which may be payable under Schedule "A" as a result of the change.

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**3.5 Licence Period**

3.5.1 Licences shall be issued for a period no greater than one calendar year and shall commence on the 2<sup>nd</sup> day of January and expire on the 31<sup>st</sup> day of December of each year, unless otherwise indicated on the licence.

**3.6 Licence Renewal**

3.6.1 Every Licencee shall renew the licence prior to the beginning of each licensing period as long as the business for which the licence was issued is operating or being carried on within the City.

3.6.2 An administrative fee in the amount of 25% of the applicable licence fees to a maximum of \$50.00 shall be applied to the renewal of all business licenses paid on or after March 1<sup>st</sup> of the year. *(Bylaw No. 2741, 2016)*

**3.7 Licence Changes**

3.7.1 Every Licensee shall notify the licence inspector in writing within forty eight (48) hours of the termination of operation of the business. *(Bylaw No. 2950, 2023)*

3.7.2 No Licensee shall make a change to a business, including but not limited to a change:

- (a) in location of the business premises;
- (b) the business name;
- (c) to any term or condition on which the licence was issued; or
- (d) that would increase the licence fee prescribed for the business in Schedule "A" without first applying to the licence inspector to have the licence changed.

3.7.3 The powers, conditions, requirements and procedures relating to the granting or refusal of a licence shall apply to all such applications for a licence change.

3.7.4 A person applying for a licence change shall, at the time of making the application, pay to the city the amount by which the licence fee under Schedule "A" will increase.

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3.7.5 A person applying for a name change for a corporation shall, at the time of application, supply a true copy of the name change certificate issued by the Corporate Registry (Victoria). *(Bylaw No. 2741, 2016)*

**3.8 Licence Posting**

3.8.1 Every Licensee shall post the licence in a conspicuous place on the premises or on the thing or article in respect of which the licence is issued and, in the case where the holder thereof has no business premises in the City, such licence shall be carried upon his person at all times when he is engaged in the business for which the licence was issued.

**3.9 Licence Inspector's Powers and Duties**

3.9.1 On receipt of an application and before issuing any licence or authorizing a change with respect to an existing licence, a licence inspector may:

- (a) at a reasonable time and in a reasonable manner, inspect the premises for which the licence or the change to an existing licence is sought; and
- (b) require the applicant to provide proof of any certification, approval, or qualification which may be required by a federal, provincial or municipal authority with respect to the business.

3.9.2 A licence is issued on terms or conditions imposed in respect of that business by this bylaw or in any other enactment.

3.9.3 Subject to section 16 of the Community Charter, S.B.C. 2003, c.26 a licence inspector may enter the premises at a reasonable time to inspect and determine whether the regulations and requirements of the bylaw are being met.

**3.10 Refusal of Licence**

3.10.1 An application may be refused by the licence inspector in any specific case, provided that:

- (a) the application shall not be unreasonably refused; and
- (b) the licence inspector shall give written reasons for the refusal.

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3.10.2 If the licence inspector refuses to grant a licence, the applicant who is subject to the decision is entitled to have Council reconsider the matter.

**3.11 Terms and Conditions of a Licence**

3.11.1 Council or the licence inspector may impose terms and conditions with respect to a licence granted under this bylaw. The terms and conditions imposed on a licence may include any one or more of the following requirements that the Licensee:

- (a) comply with a particular provision of a Municipal Bylaw or any other Provincial or Federal enactment within a specified period of time; and
- (b) provide to the licence inspector within a specified period of time evidence satisfactory to the licence inspector of compliance with a particular provision of a Municipal bylaw or other Provincial or Federal enactment with respect to the business.

**3.12 Suspension and Cancellation of a Licence**

3.12.1 A licence may be suspended or cancelled by the licence inspector for reasonable cause.

3.12.2 Without limiting what constitutes reasonable cause, any one or more of the following circumstances may constitute reasonable cause:

- (a) the Licensee fails to comply with this bylaw or a term or a term or condition of the licence;
- (b) the Licensee is convicted of an indictable offence in Canada, which offence, in the opinion of Council or the licence inspector, directly relates to the business;
- (c) the Licensee is convicted of an offence under any Municipal bylaw or Provincial or Federal enactment in respect of the business for which the Licensee is licensed or with respect to the premises for which the licence was issued;
- (d) the Licensee has ceased to meet the lawful requirements to carry on the business for which the Licensee is licensed or with respect to the premises for which the licence was issued.

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3.12.3 An applicant or licence holder who wishes Council to reconsider a Licence Inspector's decision to refuse, suspend or cancel a licence shall, within ten (10) days of the date of the refusal, suspension or cancellation, deliver to the Licence Inspector a written request stating the grounds upon which the request is based.

3.12.4 The Licence Inspector shall refer to Council a request made under Section 3.12.3 and notify the applicant or licence holder of the time and place at which Council will reconsider the Licence Inspector's decision.

**PART 4 SPECIFIC REGULATIONS**

**4.1 Amusement Arcade and Billiard Halls**

4.1.1 The operation of an amusement arcade or billiard hall as a principal use is not permitted.

4.1.2 Every owner or operator of amusement arcade or billiard hall shall:

- (a) post and keep posted at all times at every entrance to the premises a clearly visible and legible sign, not less than 21.59 centimetres (8.5 inches) by 27.94 centimetres (11 inches) in dimension, containing the words "No Loitering",
- (b) ensure loitering does not take place;
- (c) post and keep posted at all times in a conspicuous place, near any amusement machines or billiard tables a summary of the rules of conduct for customers, including the regulations set out in this section;
- (d) ensure the premises are well lit and clean;
- (e) not cover any window in a manner that would prevent a clear view of the interior of the premises from the exterior of the premises;
- (f) ensure that the owner or not less than one employee of the business is present at the premises at all times that the premises are open to the public;
- (g) not permit any patron to be at the premises between the hours of 12:00 midnight and 7:00 a.m.; and
- (h) not allow any person apparently or actually under the age of eighteen (18) years, unless such person is accompanied by his parent or guardian, to use play, operate or loiter about amusement machine or be present in a billiard hall:

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- (i) between the hours of 9:00 a.m. and 3:00 p.m. Monday to Friday inclusive unless such day is a school holiday; or
- (ii) between the hours of 10:00 p.m. and 12:00 midnight Sunday to Thursday inclusive unless the day immediately following is a school holiday; and
- (iii) where reasonable doubt exists as to the age of a person desiring to play an amusement machine or be present in a billiard hall, the owner or operator of those premises shall not permit any person who is unable to provide documented proof of age indicating that person is eighteen (18) years of age or older to remain at the premises.

## **4.2 Bed and Breakfast**

4.2.1 Every owner or operator of a bed and breakfast shall:

- (a) supply the licence inspector with the number of bedrooms intended for the operation and the daily rate of charge;
- (b) keep the records of all patrons, including dates of arrival and departure; and
- (c) post the daily rate of charge at an easily visible location in the premises.

4.2.2 No owner or operator of a bed and breakfast shall provide more than three sleeping units to a maximum of two guests per sleeping unit, with the exception of the A-1 and A-2 zones where a maximum of four sleeping units are permitted, and each sleeping unit shall be used solely for guest accommodation and have a maximum area of 25 sq. m.

## **4.3 Cabaret**

4.3.1 The operator of every cabaret shall comply with the following regulations:

- (a) the seating capacity of a cabaret shall not exceed 350 seats;
- (b) the dance floor comprising at least 20 percent of the gross floor area of the cabaret premises, shall be provided for patrons of the business;
- (c) live or recorded musical entertainment shall be provided at all times that the cabaret premises are open for business;
- (d) no entertainment facilities other than a dance floor and live or recorded music, pool tables, shuffleboard tables and dartboards shall be



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provided in the cabaret premises, and no other entertainment activities shall be permitted by the operator;

- (e) the price of alcoholic beverages served in a cabaret shall not be changed more than once in any calendar month.
- (f) no cabaret shall be open to patrons between the hours of 12:00 a.m. and 4:00 p.m. on Sunday;
- (g) no cabaret shall be open to patrons between the hours of 2:00 a.m. and 4:00 p.m. on any Monday, Tuesday, Wednesday, Thursday, Friday and Saturday.

**4.4 Dog Daycare (*Bylaw No. 2950, 2023*)**

4.4.1 Requirements and restrictions are subject to conformance with the City of Pitt Meadows' Zoning Bylaw.

4.4.2 A dog daycare facility shall be located on a parcel which is zoned as regulated by the City of Pitt Meadows' Zoning Bylaw.

4.4.3 Operator Obligations – Hours of Operation, Maximum Number of Dogs and Noise Control.

(a) The operator of a dog daycare facility:

- (i) shall not care for more than twenty (20) dogs at any time;
- (ii) may only operate between the hours of 7:00 a.m. and 7:00 p.m., Monday to Saturday inclusive; and
- (iii) shall not discharge or emit odorous, noxious or toxic matter or vapours, heat, glare, noise or radiation, or recurrently generated ground vibrations.

**4.5 Farm Produce Retail**

4.5.1 No owner or operator of a farm business shall carry on a retail business on land that is zoned for agricultural use under the Pitt Meadows zoning bylaw as amended from time to time, unless fifty percent (50%) of the goods offered for sale are produced on the land at which the retail business is located.

**4.6 Farmers Market**

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- 4.6.1 Every Farmers Market applicant shall:
- (a) provide evidence of permission by the owner to use the land for the purpose of a farmers market if the operation is on land other than land owned by the applicant;
  - (b) permit only the display and sale of any of the following:
    - (i) fruit, vegetables, nuts honey, syrups, dairy products, eggs, poultry, meat, flowers, herbs, and any products derived there from, that are produced n the Province of British Columbia and prepared for market in accordance with applicable laws;
    - (ii) artwork or handcrafted items that are designed, created, produced and assembled in the Province of British Columbia; and
    - (iii) baked or hand make foods produced in British Columbia;
  - (c) provide evidence that all vendors intending to sell food products have been granted a health permit for that purpose before allowing the sale of any goods mentioned in paragraph (b); and
  - (d) satisfy the Licence Inspector that the farmers market shall not create a traffic hazard or result in obstruction or other nuisance on municipal streets, sidewalks, or access routes.
- 4.6.2 Despite 3.1.1 of this bylaw, a vendor who is permitted by a person holding a current and valid licence for a farmers market to display or sell goods at that farmers market is not required to obtain a separate licence for that purpose.
- 4.6.3 A person holding a licence for a farmers market must:
- (a) ensure that health permits are displayed at any space where food products are sold;
  - (b) comply, and ensure compliance among vendors with any conditions, restrictions or requirements of the medical health officer, the Fire Chief or a deputy acting in the place of either; and
  - (c) ensure that the market area is operated and maintained in a safe, orderly, clean and sanitary condition, and that the area is left in such condition after the market closes.

**4.7 Insurance (*Bylaw No. 2950, 2023*)**

- 4.7.1 No licence shall be granted for the operation of a spectator or sports function, or any public entertainment, including without limitation any

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exhibition, circus, carnival, automobile or motorcycle races, car rallies, public animal rides, or other similar function or the operation of a ferris wheel, merry-go-round or other similar device until the applicant has deposited proof in a form and amount satisfactory to the City that the applicant has comprehensive general liability insurance, which includes a cross-liability clause and specifies the City as an additional insured.

The applicant shall supply to the City a copy of the current certification from Technical Safety BC showing all rides have been inspected and are approved for use.

#### **4.8 Licensed Premises and U-Brews**

4.8.1 A business owner shall post signs warning of prenatal alcohol exposure which shall be located in the following premises and in the following locations:

- (a) for any licensed premises which are permitted to sell alcoholic beverages for off-premises consumption, there shall be at least one sign, located so it is clearly visible from all locations where the sale or dispensing of the alcoholic beverage takes place;
- (b) for any licensed premises which permits the consumption of alcoholic beverages on the premise, there shall be one sign conspicuously displayed in both the male and female washrooms located within the premise, and at least one sign located so it is clearly visible from all locations where the sale or dispensing of the alcoholic beverage takes place;
- (c) for any u-brew premises, there shall be at least one sign, located so it is clearly visible from all locations where the sale of the supplies, prepackaged ingredients or equipment takes place;
- (d) for any licensed premises, there shall be a prenatal alcohol exposure warning place on all menus; and
- (e) for sign specifications see Schedule "B" which is attached to and forms a part of this bylaw.

#### **4.9 Mobile Ice Cream Vender**

4.9.1 No mobile ice cream vendor shall carry on business in contravention of the Motor Vehicle Act, the Highway Scenic Improvement Act, of any other

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Municipal Bylaw or Provincial enactment with respect to traffic and the use of highways in the City.

4.9.2 Every mobile ice cream vendor shall:

- (a) obtain written approval from the provincial agency responsible for health and the safe handling of food products;
- (b) provide a garbage container immediately next to the vehicle and shall pickup all garbage and debris which results from the mobile ice cream vendor's business;
- (c) not operate before 8:00 a.m. or after 9:00 p.m.
- (d) not sell from a fixed location in excess of twenty (20) minutes;
- (e) not return to the same location or hundred block within one (1) hours; and
- (f) not operate on a property designated park land unless written approval from the City has been obtained.

4.9.3 The amplified sound from a mobile ice cream vendor's vehicles shall:

- (a) not be played at a higher level than sixty(60) dBA measured at a distance of fifty (50) feet from the vehicles;
- (b) be shut off when the vehicle is not in motion.

4.9.4 A mobile ice cream vendor shall only stop its vehicle in the course of business while actively engaged in making a sale and shall move to another location after all customers have been served.

4.9.5 No member of the general public shall be permitted inside a mobile ice cream vendor's vehicle.

#### **4.10 Non-Profit Agencies/Organizations**

4.10.1 Every non profit society shall hold a valid and subsisting licence as per Schedule "A". There is no fee for such licence.

#### **4.11 Tobacco Sales**

4.11.1 No person carrying on the business of tobacco sales shall:

- (a) sell tobacco or tobacco products unless the business is licensed by the Province to sell such products;

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- (b) permit tobacco or tobacco products to be displayed in the retail business premises so that the tobacco or tobacco products are visible to the public if young persons are permitted access to those premises; and
- (c) sell any tobacco or tobacco products to anyone under the age of nineteen (19) years old.

**4.12 Shark Fin Products**

4.12.1 No person or business entity shall:

- (a) possess, trade, sell or distribute by any means, shark fins or their derivative products with the exception of possession for educational bona fide research purposes.

**4.13 Cannabis Production (*Bylaw No. 2815, 2018*)**

4.13.1 "Cannabis" has the same meaning as in the Cannabis Act (Canada), subject to any prescribed modifications.

4.13.2 Every person who applies for a licence under this Bylaw to operate a business involving the production, testing, processing, packaging, distribution, or storage of cannabis must:

- (a) hold a valid license issued by the Government of Canada under applicable legislation;
- (b) at the time of application, must submit to the Licence Inspector, the results of a current criminal record check relevant to the proposed business operation, as conducted by the Royal Canadian Mounted Police, for:
  - i. all persons named in the federal licence;
  - ii. all newly hired employeesas evidence of their meeting requirements for security clearance;
- (c) for a building or part of a building where cannabis is to be produced, packaged, labelled and stored, provide evidence as to how the building will be equipped with a system that filters air to prevent the escape of odours and a written program for its maintenance; and

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(d) must not interfere with or obstruct persons acting on behalf of the city to conduct inspections by the City, to determine whether the provisions of this Bylaw are being met.

4.13.3 Any building or structure used for cannabis production, or any area used for processing, drying, storing or packing of cannabis must be operated with a negative pressure differential between the inside and outside of the building. Exhaust must be collected and treated through a biofilter that is designed by a professional engineer, licensed in the Province of British Columbia.

- To remove 100% of the odours, detectable from the property lines; and
- To comply with any requirement of the Ministry of Environment (or *Environmental Management Act*)

4.13.4 Every cannabis production operation must provide at the time of building permit application, a detailed maintenance and air quality monitoring program by a Professional Engineer, licensed in the Province of British Columbia.

4.13.5 Every cannabis production operation must have an air quality monitoring program which provides verification that the system, including the biofilter, is operating as designed. As a minimum, monitoring shall be conducted and reports shall be submitted:

- At 3 months and 9 months following commencement of operations; and
- Every subsequent 12 months.

**4.14 Hosting for an event in the ALR (*Bylaw 2806, 2018*)**

4.14.1 Hosting for an event in the ALR is only permitted if all of the following conditions are met:

- (a) the farm must be located on land classified as a farm under the Assessment Act;
- (b) permanent facilities must not be constructed or erected in connection with the event;

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- (c) parking for those attending the event must be available on the farm, but must not be permanent nor interfere with the farm's agricultural productivity;
- (d) no more than 150 people, excluding residents and employees of the farm, may be gathered on the farm at one time for the purpose of attending the event;
- (e) the event must be of no more than 24 hours duration;
- (f) no more than 10 gatherings for an event of any type may occur on the Farm within a single calendar year.

4.14.2 Notwithstanding 3.3.2, the licence fee for Hosting for an Event in the ALR prescribed in Schedule "A" shall not be reduced by one-half when a licence is issued after the 30th day of June in any calendar year.

4.14.3 Notwithstanding 3.6.1, the licence for Hosting for an Event in the ALR shall not be renewed prior to the beginning of the calendar year. A new licence and application for Hosting for an Event in the ALR is required for each calendar year.

**4.15 Mobile Food Truck *(Bylaw No. 2950, 2023)***

4.15.1 Mobile Food Trucks are permitted to operate:

- (a) in designated spots at Harris Road Park, Pitt Meadows Athletic Park, and **šx<sup>w</sup>hék<sup>w</sup>nəs (Spirit Square)**;
- (b) at City sanctioned events and private events held on City owned lands with a rental agreement in place;
- (c) on private property for a private event with prior written consent of the property owner, provided it does not contravene any City bylaw; or
- (d) on commercial property with written approval from the property owner subject to conformance with the City of Pitt Meadows' Zoning Bylaw.

4.15.2 The owner or operator of a Mobile Food Truck shall comply with the following requirements, rules, restrictions and regulations governing the operation of the Vendor's Mobile Food Truck:

- (a) provide the following documentation:
  - i. Fire Department Inspection (GVFCA) decal for current year;

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- ii. Fraser Health Authority Approval;
  - iii. Liability Insurance; and
  - iv. Record of Installation Permit decal issued by Technical Safety BC if food truck utilizes gas appliances.
- (b) shall be solely responsible for the cleanup and removal of all garbage/waste produced from the business and such garbage/waste must not be left on City property;
- (c) only operate between the hours of 8:00am – 10:00pm;
- (d) supply its own power to the Mobile Food Truck, provided that any noise from the operation of the Mobile Food Truck does not exceed the level specified in the City of Pitt Meadows' Noise Control Bylaw;
- (e) one sandwich board sign is permitted to be placed adjacent to the Mobile Food Truck during operating hours provided that the sandwich board sign meets the requirements for special events signs in the City of Pitt Meadows' Sign Bylaw;
- (f) only sell food items, excluding liquor or cannabis.

## **PART 5 OFFENCES AND PENALTIES**

### **5.1 Offences**

5.1.1 Every person who violates any of the provisions of this bylaw or who suffers or permits any act or thing to be done in contravention of any of such provisions or

who neglects to do or refrains from doing anything required to be done by any of the provisions of this bylaw shall be deemed to be guilty of an offence against this bylaw and is liable to a fine not exceeding \$10,000.00. Every infraction shall be deemed to be a continuing, new and separate offence, for each day during which the same shall continue.

5.1.2 This bylaw may be enforced by the issuance of a bylaw notice under the Bylaw Notice Enforcement Bylaw No. 2439, 2009.



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**PART 6 OTHER PROVISIONS**

**6.1 Repeal**

6.1.1 The City of Pitt Meadows "Business Licence Bylaw No.1670" and amendments thereto is hereby repealed in its entirety.

6.1.2 The City of Pitt Meadows "Business Regulation Bylaw No. 2126, 2003" and amendments thereto is hereby repealed in its entirety.

**6.2 Severability**

6.2.1 If any section paragraph or phrase of this bylaw is for any reason held to be invalid by a decision of a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this bylaw.

READ a FIRST, SECOND and THIRD time the 18<sup>th</sup> day of November, 2014.

ADOPTED the 20<sup>th</sup> day of January, 2015.

"Original signed by John Becker"  
Mayor

"Original signed by Kelly Kenney"  
Corporate Officer

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**SCHEDULE "A" – LICENCE FEES**

Licence fee each calendar year unless classification of business otherwise stated

**1. AGRICULTURAL**

<b>Category</b>	<b>Licence Fee</b>
1. Animal Production	\$138.00
2. Crop Farming	\$138.00
3. Floriculture	\$138.00
4. Greenhouse	\$138.00
5. Nursery	\$138.00
6. Tree Production	\$138.00
7. Tourism	\$138.00
8. Unclassified Agricultural	\$138.00
9. Cannabis Production <i>(Bylaw No. 2815, 2018)</i>	\$5,000.00
10. Hosting for an Event in the ALR <i>(Bylaw No. 2806, 2018)</i>	\$138.00

**2. AMUSEMENT ARCADE AND BILLIARD HALLS**

<b>Category</b>	<b>Licence Fee</b>
1. Amusement Centre	\$157.00 for all categories
2. Billiard Hall	

**3. ANIMAL SERVICES**

<b>Category</b>	<b>Licence Fee</b>
1. Dog Daycare	\$138.00 for all categories
2. Dog/Animal Trainer	
3. Dog Walker	
4. Groomer	
5. Horse Boarding	
6. Unclassified Animal Service	

**4. ARTS, ENTERTAINMENT & ASSEMBLY CENTRE**

<b>Category</b>	<b>Licence Fee</b>
1. Dancer Studio	\$138.00 for all categories
2. Entertainer/Performer/Producer	
3. Event/Party Planning	

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4. Mobile Music
5. Outdoor Recreation
6. Performance Theatre
7. Speaker/Facilitator
8. Talent Agency
9. Unclassified Arts & Entertainment Services

**5. ARTS AND ENTERTAINMENT RETAIL**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres:	\$160.00 for all categories
For each additional square metre	\$ .40 for all categories
1. Art Dealer	
2. Craft/Art Supplies	
3. Dance Supplies	
4. Hobby	
5. Music (Instruments, sheets)	
6. Recordings (CD/DVD)	
7. Unclassified Arts & Entertainment Retail	
8. Video	

**6. AUTOMOTIVE**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres:	\$138.00 for all categories
For each additional square metre	\$ .40 for all categories
1. Auto Dealer New	
2. Auto Parts & Supplies	
3. Auto Detailing	
4. Auto Paint & Body	
5. Auto Rental	
6. Auto/Boats/RV/Motorcycle Repair & Service	
7. Auto Towing	
8. Auto Wrecking	
9. Boat & RV Dealer	
10. Car Wash	
11. Gas Station	
12. Gas Station Convenience Store	
13. Motorcycle Dealer	
14. Tire Dealer	

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15. Unclassified Auto Retail

**7. AVIATION**

**Category**

**Licence Fee**

For all categories listed up to 100 square metres:

\$138.00 for all categories

For each additional square metre

\$ .40 (*Bylaw No. 2741, 2016*)

1. Airport Operational Support Tower
2. Aerial Application & Spraying
3. Aerial Photography
4. Air Cargo Facilities
5. Aircraft Charter
6. Aircraft Manufacturing

**7. AVIATION - continued**

**Category**

**Licence Fee**

For all categories listed up to 100 square metres:

\$138.00 for all categories

For each additional square metre

\$ .40(*Bylaw No. 2741, 2016*)

7. Aircraft Parts & Supply Service
8. Aircraft Sales
9. Aircraft Storage
10. Aviation Consulting
11. Aviation Related Information Services
12. Aviation Related Retail
13. Flight Training School
14. Hangars
15. Helicopter Operation
16. Parachute Training / Jumps

**8. BANKING & INVESTING**

**Category**

**Licence Fee**

1. Bank

\$750.00 for all categories

2. Credit Union

3. Investment Service

4. Trust & Loan Company

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**9. BEAUTY SERVICE**

**Category**

1. Beauty Salon / Barber

**Licence Fee**

\$48.00 for first station,  
chair or booth  
\$15.00 for each additional  
station, chair or booth

2. Esthetic / Manicure

\$48.00 for first station,  
chair or booth  
\$15.00 each additional  
station, chair or booth

**10. BUSINESS AND OFFICE RETAIL**

**Category**

For all categories listed up to 100 square metres:  
For each additional square metre

**Licence Fee**

\$160.00 for all categories  
\$ .40 for all categories

1. Computers/Business Machines

2. Office Furniture

3. Office Furniture and Stationary

4. Stationary

**11. BUSINESS SERVICES**

**Category**

1. Advertising/Marketing/Public Relations

2. Answering Service

3. Consulting Service

4. Employment Counselling/Agency

5. Office Administration Service

6. Office/Business Service

7. Office Equipment Repair

8. Secretarial Service

9. Temp Agency

10. Writing Service

**Licence Fee**

\$138.00 for all categories

**12. CINEMA**

**Category**

1. Per Screen

**Licence Fee**

\$157.00 for all categories

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**13. CLOTHING AND ACCESSORY RETAIL**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres:	\$160.00 for all categories
For each additional square metre	\$ .40 for all categories
1. Children's Clothing	
2. Family Unisex Clothing	
3. Luggage and Leather	
4. Men's Clothing	
5. Unclassified Person Retail	
6. Women's Clothing	

**14. CLOTHING AND LAUNDRY SERVICE**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres	\$160.00 for all categories
For each additional square metre	\$ .40 for all categories
1. Shoe Repair	
2. Dressmaker/Tailor/Alterations	
3. Dry Cleaning	
4. Laundromat	
5. Unclassified Clothing Service	
6. Unclassified Laundry Service	

**15. COMMUNITY CARE**

<b>Category</b>	<b>Licence Fee</b>
1. Child Care licensed under the Community Care Act	\$138.00 for all categories
2. Family Daycare	
3. Group Daycare	
4. In-Home Multi-Age	
5. Preschool	

**16. COMMUNITY GROUPS / NON PROFIT**

<b>Category</b>	<b>Licence Fee</b>
1. Church Organizations categories	\$00.00 for all
2. Civic/Social Organizations	
3. Family and Social Services	
4. Foundations/Charities	
5. Public Service (Federal, Provincial, Municipal)	

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6. Unclassified Community Group

**17. COMPUTER AND TECHNOLOGY SERVICES**

<b>Category</b>	<b>Licence Fee</b>
1. Computer and Electronic Repair	\$138.00 for all categories
2. Computer Consultant	
3. Data Processing	
4. Desk Top Publishing	
5. Software Development	
6. Telecommunications	
7. Unclassified Computer Services	
8. Web Design	

**18. CONTRACTORS**

<b>Category</b>	<b>Licence Fee</b>
1. Awning/Decks/Solariums/Railings	\$80.00 for all categories
2. Building	
3. Crane Service	
4. Concrete –Finish/ Form/ Pour/Reinforce	
5. Damp Proofing	
6. Demolition	
7. Drywall	
8. Electrical	
9. Fencing	
10. Finish Carpentry	
11. Flooring – Carpet, Resilient	
12. Framing/Forms	
13. Gas	
14. Home Inspector	
15. Insulation	
16. Irrigation	
17. Masonry	
18. Mechanical	
19. Painter/Wallpaper	
20. Plumbing	
21. Plumbing and Gas	
22. Pool/Hot Tub Instillation/Repair	
23. Renovations/Restoration/Home Improvement	

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- 24. Roofing
- 25. Siding/Gutters
- 26. Sign
- 27. Site Preparation
- 28. Sheet Metal
- 29. Sprinkler
- 30. Stucco
- 31. Tile
- 32. Underground Services
- 33. Welding
- 34. Unclassified Contractors

**19. DESIGN SERVICES**

**Category**

- 1. Graphic
- 2. Interior
- 3. Landscape
- 4. Unclassified Design Service

**Licence Fee**

\$138.00 for all categories

**20. DIRECT SALES**

**Category**

- 1. Canvasser/Direct Sales/Peddler
- 2. E-Commerce
- 3. Mail Order Agency

**Licence Fee**

\$138.00 for all categories

**21. EDUCATION AND INSTRUCTION**

**Category**

- 1. Business School
- 2. Community College
- 3. Driving School
- 4. Dance/ Fine Arts Music
- 5. General Interest
- 6. First Aid Instructor
- 7. Private School
- 8. Public School
- 9. Tutor
- 10. Trades School
- 11. First Aid Instructor

**Licence Fee**

\$138.00 for all categories



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12. Unclassified Education and Instruction
- 22. ENGINEERING, SCIENCE AND TECHNOLOGY**
- | <b>Category</b>                     | <b>Licence Fee</b>          |
|-------------------------------------|-----------------------------|
| 1. Surveying and Mapping            | \$138.00 for all categories |
| 2. Unclassified Engineering/Science |                             |
- 23. ENVIRONMENTAL AND ECOLOGICAL**
- | <b>Category</b>                                   | <b>Licence Fee</b>          |
|---|-----------------------------|
| 1. Conservation/Ecological Organization           | \$138.00 for all categories |
| 2. Environmental Consultant                       |                             |
| 3. Environmental/Ecological Products and Services |                             |
| 4. Planning Consultant                            |                             |
| 5. Site Remediation                               |                             |
- 24. FINANCIAL SERVICES**
- | <b>Category</b>                 | <b>Licence Fee</b>            |
|---------------------------------|-------------------------------|
| 1. Accountant                   | \$138.00 for all categories   |
| 2. Bookkeeping                  | <i>(Bylaw No. 2741, 2016)</i> |
| 3. Finance Company              |                               |
| 4. Financial Planner Consultant |                               |
| 5. Insurance Agent/Broker       |                               |
| 6. Insurance/Claims Adjuster    |                               |
| 7. Loans and Mortgages          |                               |
| 8. Stock and Bond Broker        |                               |
| 9. Tax Preparation              |                               |
- 25. FILMING**
- | <b>Category</b>    | <b>Licence Fee</b> |
|--------------------|--------------------|
| 1. Film Production | \$111.00           |
- 26. FOOD AND BEVERAGE RETAIL *(Bylaw No. 2950, 2023)***
- | <b>Category</b>                           | <b>Licence Fee</b> |
|---|--------------------|
| 1. Caterer                                | \$138.00           |
| 2. Food/Beverage Delivery Service         | \$138.00           |
| 3. Mobile Food Truck (Annual licence)     | \$105.00           |
| 4. Mobile Food Truck (Single day licence) | \$ 22.50           |

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**27. HEALTH RETAIL**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres:	\$138.00
For each additional square metre	\$ .40
1. Health Food/Product	
2. Optical	
3. Pharmacy	
4. Unclassified Health Retail	
5. Vitamin & Supplement	

**28. HEALTH SERVICES**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres	\$138.00
For each additional square metre	\$ .40
1. Acupressure	
2. Counselling	
3. Dental Laboratory	
4. Hearing Centre	
5. Herbalist	
6. Medical/Diagnostic Laboratory	
7. Speech Therapist	
8. Unclassified Health Service	
9. Medical Clinic ( <i>Bylaw No. 2741, 2016</i> )	

**29. HOME OCCUPATION**

<b>Category</b>	<b>Licence Fee</b>
1. Artist	\$49.00 for all categories
2. Ceramic & Pottery	
3. Gift Baskets	
4. Hand Crafts	
5. Unclassified Home Craft	
6. Bed & Breakfast	
7. Salon	

**30. HOME AND PROPERTY RETAIL**

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<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres	\$160.00 for all categories
For each additional square metre	\$ .40 for all categories
1. Appliances, TV Electronics	
2. Department Store	
3. Drapes/ Blinds/ Upholstery	
4. Flooring	
5. Framing/Pictures	
6. Furniture	
7. Garden Supply Centre	
8. Glass Commercial /Home	
9. Home Decor and Household Accessories	
10. Home Improvement Centre	
11. Lighting	
12. Lumberyard	
13. Paint and Wallpaper	
14. Pool and Spa Supplies	
15. Unclassified Home and Property Retail	

**31. HOME AND INDUSTRY SERVICES**

<b>Category</b>	<b>Licence Fee</b>
1. Appliance Repair	\$138.00 for all categories
2. Carpet/Upholster	
3. Drain Cleaning	
4. Drapery/Blind Cleaning	
5. Electronic Repair	
6. Furnace/Duct/Chimney Cleaning	
7. Furniture/Upholstery Repair	
8. Gardener, Landscapers	
9. Garbage/Rubbish Removal	
10. Handyman	
11. Industrial Equipment Repair	
12. Inspection Service	
13. Janitor/Housekeeping	
14. Pest Control	
15. Pool Maintenance	
16. Power Washing	
17. Tree Services	

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18. Unclassified home/Industry Service

**32. LEGAL SERVICES**

<b>Category</b>	<b>Licence Fee</b>
1. Consultant	\$138.00 for all categories
2. Notary Public	
3. Unclassified Legal Service	

**33. LIQUOR, CANNABIS & FOOD RETAIL *(Bylaw 2933, 2023)***

<b>Category</b>	<b>Licence Fee</b>
1. Cabaret	\$157.00 For All Categories
2. Liquor Food Primary	
3. Liquor Primary	
4. Restaurant / Café	
5. Winery	
6. Cannabis Retail	

**34. MANUFACTURING / PROCESSING**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 75 square metres	\$157.00 for all categories
For each additional square metre	\$ .20 for all categories
1. Cabinet	
2. Foundry/Forging	
3. Furniture	
4. Glass	
5. Machine Shop	
6. Plastic Products	
7. Remanufacturing	
8. Rubber	
9. Sawmill/Shake and Shingle	
10. Unclassified Manufacturing	
11. Vehicle Parts	
12. Wood Products	
13. Food / Fruit Processing	

**35. PERSONAL SERVICES**

<b>Category</b>	<b>Licence Fee</b>
1. Body Painting	\$138.00 for all categories

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2. Body Piercing
3. Life Skill Coach
4. Psychic Service
5. Reflexology
6. Reiki
7. Shiatsu
8. Tanning Salon
9. Tattoo Parlour
10. Weight Loss Service
11. Kinesiology
12. Unclassified Services

**36. PHOTOGRAPHY**

**Category**

1. Aerial Photographer
2. Commercial Photographer
3. Photo Supplies/Finishing
4. Portrait Photographer
5. Video Graph

**Licence Fee**

\$138.00 for all categories

**37. PROFESSIONAL SERVICES**

**Category**

1. Acupuncture
2. Architect
3. Barrister/Solicitor
4. Chiropractor
5. Dentist
6. Denturist
7. Engineer
8. Land Surveyor
9. Landscape Architect
10. Naturopath
11. Optometrist
12. Physical/Occupational Therapist
13. Physician
14. Psychiatrist
15. Psychologist
16. Registered Massage Therapist

**Licence Fee**

\$138.00 per Professional

\$138.00 per Professional

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- 17. Veterinarian
- 18. Industrial Hygienist
- 19. Notary

**38. REAL ESTATE**

<b>Category</b>	<b>Licence Fee</b>
1. Land Developer	\$138.00 for all categories
2. Property Management	
3. Real Estate Agency	
4. Real Estate Appraiser	
5. Apartment	

**39. RECYCLING**

<b>Category</b>	<b>Licence Fee</b>
1. Recycling	\$138.00

**40. RENTAL UNITS**

<b>Category</b>	<b>Licence Fee</b>
1. Care Home	\$138.00 for all categories
2. Hotel	
3. Mobile Home Park	
4. Motel	
5. Apartment	

**41. RETAIL**

<b>Category</b>	<b>Licence Fee</b>
For all categories up to 100 square metres:	\$160.00
For each additional square metre	\$ .40
1. Clothing	
2. Fabric	
3. Florist	
4. Food	
5. Gift	
6. Jewellery	
7. Lottery	
8. News/Magazines/Books	
9. Pet Food	
10. Shoes	

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- 11. Toys and Novelty
- 12. Unclassified Miscellaneous Retail

**42. ROAD PAVING AND MAINTENANCE**

<b>Category</b>	<b>Licence Fee</b>
1. Line Marking	\$138.00 for all categories
2. Paving	
3. Road Construction	
4. Road Maintenance	
5. Traffic Control	
6. Unclassified Road Services	

**43. SECONDARY SUITES**

**Licence Fee**  
\$10.00

**44. SECOND HAND DEALER**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres	\$160.00
For each additional square metre	\$ .40
1. Antiques and Collectables	
2. Books	
3. Consignment Clothing	
4. Consignment Furniture	
5. Thrift Store	

**45. SECURITY**

<b>Category</b>	<b>Licence Fee</b>
1. Fire Protection Sales and Service	\$138.00 for all categories
2. Fire Alarm Sales	
3. Fire Alarm Service	
4. Locksmith	
5. Private Investigator	
6. Security Sales	
7. Security Patrol	
8. Security Systems Sales and Service	

**46. SPORTS AND RECREATION CENTRE**

<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metres	\$138.00

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<p>For each additional square metre</p> <ol style="list-style-type: none"> <li>1. Fitness Centre/Gym</li> <li>2. Golf Course</li> <li>3. Ice Arena</li> <li>4. Riding Academies and Stables</li> <li>5. Unclassified Sport and Recreation Centre</li> </ol>	<p>\$ .40</p>
<b>47. SPORTS AND RECREATION RETAIL</b>	
<b>Category</b>	<b>Licence Fee</b>
For all categories listed up to 100 square metre	\$138.00
For each additional square metre	\$ .40 <i>(Bylaw No. 2741, 2016)</i>
<ol style="list-style-type: none"> <li>1. Bicycle and Accessories</li> <li>2. Equestrian</li> <li>3. Sports and Outdoor</li> <li>4. Unclassified Sports and Recreation Retail</li> </ol>	
<b>48. SPORTS AND RECREATION SERVICES</b>	
<b>Category</b>	<b>Licence Fee</b>
<ol style="list-style-type: none"> <li>1. Athletic Instructor</li> <li>2. Unclassified Sports and Recreation Service</li> </ol>	\$138.00 for all categories
<b>49. TEMPORARY VENDOR</b>	
<b>Category</b>	<b>Licence Fee</b>
<ol style="list-style-type: none"> <li>1. Carnival/Amusement</li> <li>2. Concert Hall</li> <li>3. Dog or Cat Show</li> <li>4. Exhibitions</li> <li>5. Horse or Pony show</li> <li>6. Menagerie</li> <li>7. Promoters of Entertainment</li> <li>8. Promoters of Sporting events</li> <li>9. Scenic Tourist Attraction</li> <li>10. Special Event Concession</li> <li>11. Farmers Market</li> </ol>	<p>\$105.00 per ride <i>(Bylaw No. 2741, 2016)</i></p>
<b>50. TRANSPORT GOODS AND SERVICES</b>	
<b>Category</b>	<b>Licence Fee</b>
<ol style="list-style-type: none"> <li>1. Bus Service</li> </ol>	\$138.00 for all categories



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- 2. Courier and Delivery
- 3. Mover
- 4. Taxi and Limousine
- 5. Trucking
- 6. Unclassified Transportation

**51. TRAVEL**

**Categories**

- 1. Travel Agency
- 2. Travel Services
- 3. Tour Operator
- 4. Unclassified Travel

**Licence Fee**

\$138.00 for all categories

**52. VENDING MACHINE**

**Categories**

- 1. ATM
- 2. Newspaper
- 3. Toys and Novelties
- 4. Mobile Ice Cream Vendors

**Licence Fee**

\$105.00 per machine for all categories  
*(Bylaw No. 2741, 2016)*

**53. WHOLESALE AND DISTRIBUTION**

**Categories**

- For all categories listed up to 100 square metres
- For each additional square metre
- 1. Building Materials and Supplies
  - 2. Clothing and Textile
  - 3. Computer Technology
  - 4. Electrical, Plumbing, Heating
  - 5. Food and Beverage
  - 6. Health and Beauty
  - 7. Home Furnishing and Accessories
  - 8. Import and Export
  
  - 9. Machinery and Equipment

**Licence Fee**

\$160.00  
\$ .40

**54. WHOLESALE AND DISTRIBUTION - *continued***

**Categories**

- For all categories listed up to 100 square metres

**Licence Fee**

\$160.00

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For each additional square metre	\$ .40
10. Motor Vehicle Parts	
11. Nursery Stock and Supplies	
12. Paper Products	
13. Personal Goods	
14. Stationary and Office Supplies	
15. Unclassified Wholesale	
16. Wood and Lumber	
<b>55. ANY UNCLASSIFIED BUSINESS</b>	<b>Licence Fee</b>
Any business not otherwise provided for in this schedule will be categorized as "unclassified"	\$138.00
<b>56. SINGLE DAY EVENTS PARTICIPANTS</b>	<b>Licence Fee</b>
(Bylaw No. 2950, 2023)	\$ 22.50

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SCHEDULE "B"

WARNING:

DRINKING DISTILLED SPIRITS,  
BEER, COOLERS, WINE AND  
OTHER ALCOHOLIC BEVERAGES  
DURING PREGNANCY  
CAN CAUSE BIRTH DEFECTS