

# Mobile Home Checklist

This checklist is intended as a guide to assist in preparing plans for a building permit application. Some applications may require additional documentation. Please contact us at:

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<p>Mobile Homes shall conform in all respects to the CAN/CSA-Z240 MH Series of Standards and shall be complete structurally with the entire plumbing, electrical, and heating services installed.</p> <p>Date:_____ Address:_____ Zoning:_____</p>		
	Internal Use Only	
<b>SITE PREPARATION</b>	<b>Req'd</b>	<b>N/A</b>
Top Soil and all organic material shall be removed from the site below the mobile home	<input type="checkbox"/>	<input type="checkbox"/>
The base of the excavated site area shall be graded from the center to the outside, or from side to side and filled with gravel or other suitable granular inorganic material to a level above the surrounding finished grade	<input type="checkbox"/>	<input type="checkbox"/>
A CGSB 6-mil poly ground cover sheet shall be placed over the entire area below the mobile home and shall extend 6 inches beyond the perimeter and any joints must be overlapped at least 4 inches and be weighted down	<input type="checkbox"/>	<input type="checkbox"/>
<b>CLEARANCE</b>	<b>Req'd</b>	<b>N/A</b>
A vertical clearance of at least 600 mm shall be maintained between the top of the finished grade under the home and the bottom of the floor joists	<input type="checkbox"/>	<input type="checkbox"/>
Where the home is installed on a sloping site, the vertical clearance between the top of the finished grade and the bottom of the joists of the lowest section shall be at least 300 mm	<input type="checkbox"/>	<input type="checkbox"/>
<b>FOUNDATIONS (to be in accordance to section 4 of CSA-Z240.10 and;)</b>	<b>Req'd</b>	<b>N/A</b>
If supported on longitudinal floor beams, foundation units shall be located in accordance with the manufacturers instructions	<input type="checkbox"/>	<input type="checkbox"/>
If designed to be supported by perimeter foundation walls, the foundation shall conform to the requirements of the National Building Code of Canada	<input type="checkbox"/>	<input type="checkbox"/>
Pile foundations or reinforced concrete slab-on-ground foundations shall be designed for existing soil conditions by a designer competent in such design	<input type="checkbox"/>	<input type="checkbox"/>
<b>FOOTINGS</b>	<b>Req'd</b>	<b>N/A</b>
When supported on pier foundations, the piers shall bear on footings designed to carry all design live loads and dead loads without excessive soil settlement or failure of the footing	<input type="checkbox"/>	<input type="checkbox"/>
Unreinforced concrete footings beneath piers shall be at least 100 mm thick and shall not project beyond the pier by a distance greater than their thickness	<input type="checkbox"/>	<input type="checkbox"/>
Wood footings beneath piers shall be at least 89 mm thick and pressure treated	<input type="checkbox"/>	<input type="checkbox"/>
<b>PIER AND PILE FOUNDATIONS</b>	<b>Req'd</b>	<b>N/A</b>
Height of piers above footings shall not exceed their horizontal dimension measured at right angles to the length of the manufactured home	<input type="checkbox"/>	<input type="checkbox"/>

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Blocking or another form of lateral restraint shall be provided at the top of each pier on the exterior side of the longitudinal beams to prevent lateral sliding of the longitudinal beams	<input type="checkbox"/>	<input type="checkbox"/>
Concrete masonry piers shall be constructed with 200 mm minimum concrete masonry units placed with their hollow cores in the vertical position	<input type="checkbox"/>	<input type="checkbox"/>
Wood crib piers shall be supported on concrete or wood footings constructed for the first 150 mm of pressure treated wood	<input type="checkbox"/>	<input type="checkbox"/>
Reinforced concrete piles shall be at least 200 mm in diameter	<input type="checkbox"/>	<input type="checkbox"/>
<b>ANCHORAGE</b>	<b>Req'd</b>	<b>N/A</b>
Ground anchorage shall be provided in accordance with the manufacturer's instructions, or need not be provided if it can be shown by calculation is not required	<input type="checkbox"/>	<input type="checkbox"/>
Ground anchors, where required shall be constructed of materials resistant to corrosion and decay, and be spaced not more than 12 m apart	<input type="checkbox"/>	<input type="checkbox"/>
Ground anchors shall be installed at a depth sufficient to preclude movement due to frost action and develop the required pullout resistance	<input type="checkbox"/>	<input type="checkbox"/>
<b>SKIRTING</b>	<b>Req'd</b>	<b>N/A</b>
Skirting shall be designed to accommodate at least 50 mm of vertical movement, shall be corrosion resistant, and be painted or otherwise made weather resistant	<input type="checkbox"/>	<input type="checkbox"/>
<b>VENTILATION OF CRAWL SPACE</b>	<b>Req'd</b>	<b>N/A</b>
Year-round ventilation of the crawl space shall be provided	<input type="checkbox"/>	<input type="checkbox"/>
Ventilation shall be provided by screened louvres or grilles at least 1 ft <sup>2</sup> of unobstructed venting every 50 ft <sup>2</sup> of floor area	<input type="checkbox"/>	<input type="checkbox"/>
Access panel of not less than 500 x 700 mm shall be provided in the skirting and shall be located close to the sewer and water connections	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER REQUIREMENTS</b>	<b>Req'd</b>	<b>N/A</b>
Mobile Home units shall have a minimum of two exterior doors located remotely from each other	<input type="checkbox"/>	<input type="checkbox"/>
All solid fuel-burning appliances shall be installed in accordance with the installation instructions supplied with each appliance and in accordance with CAN/CSA-B365	<input type="checkbox"/>	<input type="checkbox"/>
A plumbing system in a mobile home shall be complete in every detail, including potable water supply system and drain, waste, and vent (DWV) system	<input type="checkbox"/>	<input type="checkbox"/>
Equipped with at least a kitchen sink, lavatory, water closet, a bathtub or shower enclosure, and properly connected service water heater	<input type="checkbox"/>	<input type="checkbox"/>
Furnaces shall be certified for use in mobile homes	<input type="checkbox"/>	<input type="checkbox"/>
Water Heaters shall be certified for mobile homes	<input type="checkbox"/>	<input type="checkbox"/>
All oil-fired appliances shall be certified for mobile homes	<input type="checkbox"/>	<input type="checkbox"/>
Bathrooms are to have an operable window or an exhaust fan vented to the exterior	<input type="checkbox"/>	<input type="checkbox"/>
Landings shall be provided at all entrances to the mobile home	<input type="checkbox"/>	<input type="checkbox"/>
Handrails and guards must be provided to all exterior landings and stairs	<input type="checkbox"/>	<input type="checkbox"/>