

Swimming Pool Checklist

(For In & Above Ground Pools)



This checklist is intended as a guide to assist in preparing plans for a building permit application. Some applications may require additional documentation. For the most accurate information, please contact us at:

building@pittmeadows.ca

604.465.2428

Date: _____ Address: _____ Zoning: _____		
	Internal Use Only	
BUILDING DEPARTMENT		Rec'd
Swimming Pool Permit Application		<input type="checkbox"/>
Owner's Acknowledgment of Responsibility (signed)		<input type="checkbox"/>
Owner's Acknowledgment of Professional Design and Review (signed)		<input type="checkbox"/>
Signed Agent Authorization Letter (for non-owner applicants)		<input type="checkbox"/>
Site Plan (showing fencing, access points, right of ways, water courses, existing/proposed retaining walls)		<input type="checkbox"/>
Pool Plans - 2 hard copies + PDF sealed by engineer	<input type="checkbox"/> N/A	<input type="checkbox"/>
Retaining walls shown	<input type="checkbox"/> N/A	<input type="checkbox"/>
Schedule B - Structural, plus certificate of insurance	<input type="checkbox"/> N/A	<input type="checkbox"/>
Schedule B - Geotechnical, plus certificate of insurance	<input type="checkbox"/> N/A	<input type="checkbox"/>
Geotechnical Report	<input type="checkbox"/> N/A	<input type="checkbox"/>
Geotechnical Covenant Section 219	<input type="checkbox"/> N/A	<input type="checkbox"/>
Septic Letter	<input type="checkbox"/> N/A	<input type="checkbox"/>
Floodplain	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
ADDITIONAL INFO FOR INDOOR POOLS:		Rec'd
Mechanical design - 2 copies sealed by Mechanical Engineer	<input type="checkbox"/> N/A	<input type="checkbox"/>
Schedule B - Mechanical, plus certificate of insurance	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>
	<input type="checkbox"/> N/A	<input type="checkbox"/>