



## VIBRANT COMMUNITY PROGRAM – APPLICATION

The purpose of the Vibrant Community Program is to encourage community building, collaboration, and development through arts, culture and heritage.

### Organization

Organization / Group: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Program Description

Name of program/event/installation/production: \_\_\_\_\_

Description of program/event/installation/production: \_\_\_\_\_

\_\_\_\_\_

Location: \_\_\_\_\_

Date(s): \_\_\_\_\_

Funding requested: \_\_\_\_\_ (Note: Block Party max. \$250)

Describe how funds will be used: \_\_\_\_\_

\_\_\_\_\_

Describe any in-kind support requested: \_\_\_\_\_

Are you requesting to close off a cul-de-sac to vehicle traffic? \_\_\_\_\_ (block parties)

If yes, you will need to apply for a Highway Use Permit (HUP). Application located on website. If approved, permit fee will be waived. 2 million comprehensive liability insurance required – see HUP application for more information. Certified barricades are required to block off a cul-de-sac. There are four barricades available for rent with a \$500 refundable deposit.

Will you require barricades? \_\_\_\_\_

Food trucks require proper permits. Please see [pittmeadows.ca/foodtrucks](http://pittmeadows.ca/foodtrucks)

### Funding History

Did you receive funding last year?  YES  NO Amount: \_\_\_\_\_

Approximate number of attendees: \_\_\_\_\_

### Community Involvement

Please list any community groups, associations and/or clubs that have a role in your program:

\_\_\_\_\_

Do you require volunteers for your program? Approximate number of volunteers and hours required: \_\_\_\_\_

### Required Documents/Information

Please attach a complete budget for your program/event/installation/production.

For non-profit societies or charities please include evidence of good standing with the Registrar of Societies and/or your charitable number. # \_\_\_\_\_

### Advertising Release

If program is approved, and in consideration of this entry, the owner/vendor agrees to permit the City of Pitt Meadows the use of their names and program/event/installation/production for all future publicity, advertising and commercial purposes (including newspapers, social media and website). All publicity and advertising rights are reserved by the City of Pitt Meadows.

By signature hereto, I acknowledge I have read and agree to all the rules & regulations included in this application form and policy No. C105 for the Vibrant Community Program, and I agree to observe all rules and decisions of City of Pitt Meadows staff with regards to the program.

\_\_\_\_\_

Signature of registrant (Required)

\_\_\_\_\_

Date

\_\_\_\_\_

City of Pitt Meadows

\_\_\_\_\_

Date

Please submit this application and any questions to [artsandculture@pittmeadows.ca](mailto:artsandculture@pittmeadows.ca)

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Privacy of Protection Act (FOIPPA). This information will be used for City of Pitt Meadows special event purposes and will not be disclosed to the public except as may be requested by law.