

**CITY OF PITT MEADOWS
FINANCIAL SERVICES FEE SETTING
BYLAW NO. 3004, 2024**

A bylaw to establish fees and charges for financial services

WHEREAS the Council of the City of Pitt Meadows is authorized to enact a bylaw pursuant to Section 194 of the *Community Charter* to impose fees and charges;

NOW THEREFORE the Council of the City of Pitt Meadows enacts as follows:

Citation/Title

1. This Bylaw may be cited as the "Financial Services Fee Setting Bylaw".

Fees

2. The City of Pitt Meadows hereby imposes fees for the provision of financial services and information as set out in Schedule A.

Effective Date

3. This Bylaw will come into force and effect as of January 1, 2025.

Repeal

4. City of Pitt Meadows Administration Services Fee Setting Bylaw No. 2575, 2012 and its amendments are hereby repealed.

Schedules

5. The following Schedules are attached to, and form part of, this Bylaw:
 - a. Schedule A – Financial Fees

READ a FIRST, SECOND and THIRD time on November 5, 2024.

ADOPTED on December 3, 2024.

Nicole MacDonald
Mayor

Kate Barchard
Corporate Officer

Schedule A – Financial Fees

Description	Fee
Copying of records -black and white pages -color pages	\$0.40 per page \$0.75 per page
Electronic Tax Certificate – From non-owner. Requests processed via the Land Title and Survey Authority of BC.	\$35.00 plus an administration fee added by service provider.
Tax report to financial institution	\$10 per folio
Apportionments	\$30 per folio
Returned payments	\$30.00 per item
Refunds on overpayment of taxes	\$30.00 per item
Interest on overdue accounts	2% per month
Administration charge on third party Engineering Works (unless prescribed by other bylaw)	15% of invoiced amount to a maximum administration charge of \$500.00