

TREE MANAGEMENT PERMIT APPLICATION FORM

Completed application form can be emailed to environmental@pittmeadows.ca or delivered to the front counter at City Hall (12007 Harris Road, Pitt Meadows).

1. Applicant Information:

Full name(s):

Address:

Home Phone:

Cell Phone:

Postal Code:

Email:

2. Property Owner Information (if different from Applicant):

Full name(s):

Address:

Home Phone:

Cell Phone:

Postal Code:

Email:

(Signed Agent Form must accompany application if the Applicant is not the Property Owner)

3. Tree Removal Company or Contractor Information:

Business License Number:

Full name(s) of Company or Person:

Address:

Office Phone:

Cell Phone:

Postal Code:

Email:

4. Property for proposed for tree removal:

Street Address:

And/or Legal Description:

Property is in the ALR: yes no

5. Tree Removal Information:

- Non-development related (property maintenance) tree removal
- Development-related tree removal

Tree	Species	Size of tree (dbh)	Rationale for removal
1			
2			
3			
4			
5			
6			
7			
8			

-
6. Plans and information required to complete this Tree Management Permit application:
- a. Non-Development related application (property maintenance)
- Stormwater Management Plan (for clearing areas greater than 500m²)
 - Erosion and Sediment Control Plan (tree removal on slopes greater than 15%)
 - Agricultural Farm Plan (tree removal for farming not in ALR)
 - Provincial/federal applications and approvals (e.g. Ministry of Water, Lands and Resource Stewardship; Fisheries and Oceans Canada) for proposed tree removal in Riparian Areas.
- b. Development-related application
- BCLS land survey (showing all existing structures, grades and trees)
 - Development Site Plan (showing all proposed structures and changes to site conditions)
 - Arborist Report including Tree Assessment
 - Landscape Plan
 - Tree Management Plan
 - Stormwater Management Plan (for clearing areas greater than 500m²)
 - Erosion and Sediment Control Plan (tree removal on slopes greater than 15%)
 - Provincial/federal applications and approvals (e.g. Ministry of Water, Lands and Resource Stewardship; Fisheries and Oceans Canada) for proposed tree removal in Riparian Areas.

7. Tree Management Application Fees:

Applications for a Tree Management Permit shall be accompanied by the following fees, Replacement Tree refundable security deposit and/or Cash In Lieu payment (where applicable) as set out in Sections 7 and 9 of the *Pitt Meadows Interim Tree Management Bylaw No. 3035, 2026*.

- a. Non-development related Application
- i. Application fee: \$50 + x \$50 per tree = \$____.00
 - ii. Cash in lieu where Replacement Trees are not planted: x \$900.00 = \$____.00
- b. Development-related Application
- i. Application fee: \$300 + x \$50 per tree = \$____.00
 - ii. Cash In Lieu where Replacement Trees are not planted: x \$1,500.00 = \$____.00
 - iii. Replacement Tree refundable security: x \$1,500 = \$____.00



8. Acknowledgement of Responsibility:

I HEREBY DECLARE that the above information is correct, that it is my intention to remove one or more trees on the property in accordance with the plans and specifications and information included with this application, that I am aware of the provisions of the *Pitt Meadows Interim Tree Management Bylaw No. 3035, 2026*, and that I will abide by all applicable provisions of said by-law and such terms and conditions as may form part of any Tree Management Permit issued pursuant to this Application.

I further agree to indemnify and hold harmless the City of Pitt Meadows, its agents, employees or officers from and against any claims, demands, losses, costs, damages, actions, suits or proceedings whatsoever by whomsoever brought against the City, its agents, employees or officers by reason of the City granting the owner and contractor named herein the Tree Management Permit to conduct the work in accordance with the plans and information included and described in this application.

Name of Applicant(s): _____

Signature of Applicant(s): _____

Date: _____

(Note: Attach Signed Agent Form if the Applicant is different from the Owner.)

Notice: Personal information requested on this form is collected under the authority of Section 26(c) of the Freedom of Information and Protection of Privacy Act. The information will be used by the City of Pitt Meadows to process this application. Questions about the collection, use, and disclosure of this information can be directed to: Privacy Head, clerks@pittmeadows.ca, 604.465.5454.