



## VIBRANT COMMUNITY PROGRAM – APPLICATION

The purpose of the Vibrant Community Program is to provide financial and/or in-kind assistance for the development and delivery of programs, services and events in the community.

Eligibility applies to individuals, groups and non-profit organizations who wish to deliver programs, services and events that encourage collaboration, community connections and foster community pride.

Organization / Group: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Program Description

Name of program/event/production: \_\_\_\_\_

Description of program/event/production: \_\_\_\_\_

Location: \_\_\_\_\_

Date(s): \_\_\_\_\_

Funding requested: \_\_\_\_\_ (Note: Block Party max. \$250)

Describe how funds will be used: \_\_\_\_\_

Describe any in-kind support requested (eg. Staff support, facility rental fee waiver, marketing on highway sign, equipment, etc.): \_\_\_\_\_

Are you requesting to close off a cul-de-sac to vehicle traffic? \_\_\_\_\_ (block parties)

If yes, you will need to apply for a Highway Use Permit (HUP). Application is located on the website. If approved, permit fee will be waived. 2 million comprehensive liability insurance required – see HUP application for more information. Certified barricades are required to block off a cul-de-sac.

Food trucks require proper permits. Please see [pittmeadows.ca/foodtrucks](http://pittmeadows.ca/foodtrucks)

**Funding History**

Did you receive funding last year?  YES  NO Amount: \_\_\_\_\_

Approximate number of attendees: \_\_\_\_\_

**Community Involvement**

Please list any community groups, associations and/or clubs that have a role in your program:

\_\_\_\_\_

Do you require volunteers for your program? Approximate number of volunteers and hours required: \_\_\_\_\_

**Required Documents/Information**

Please attach a complete budget for your program/event/production.

For non-profit societies or charities please include evidence of good standing with the Registrar of Societies and your charitable number. # \_\_\_\_\_

**Advertising Release**

If program is approved, and in consideration of this entry, the owner/vendor agrees to permit the City of Pitt Meadows the use of their names and program/event/production for all future publicity, advertising and commercial purposes (including newspapers, social media and website). All publicity and advertising rights are reserved by the City of Pitt Meadows.

By signature hereto, I acknowledge I have read and agree to all the rules & regulations included in this application form and policy No. C105 for the Vibrant Community Program, and I agree to observe all rules and decisions of City of Pitt Meadows staff with regards to the program.

\_\_\_\_\_

Signature of applicant

\_\_\_\_\_

Date

\_\_\_\_\_

City of Pitt Meadows

\_\_\_\_\_

Date

Please submit this application and any questions to [artsandculture@pittmeadows.ca](mailto:artsandculture@pittmeadows.ca)

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Privacy of Protection Act (FOIPPA). This information will be used for City of Pitt Meadows special event purposes and will not be disclosed to the public except as may be requested by law.

Staff Use Only:	
Financial Support: \$	In Kinds Support: Facility/Park Rental: \$ Equipment: \$ Marketing: \$ Permit Fees: \$ Staff Support: \$
TOTAL VALUE OF SUPPORT: \$	