



2026 Canada Day Artisan/Exhibitor Application

Wednesday July 1st, Spirit Square – 12027 Harris Rd, Pitt Meadows, BC

PERSONAL INFORMATION

Name: _____

Business Name (if applicable): _____

Address: _____ Postal code: _____

Email: _____ Phone: _____

Would you like to set-up on Tuesday June 30th between 2-6pm? Yes No

PRODUCT / COMPANY/ ORGANIZATION INFORMATION:

Description of products or information on your company or organization:

PAYMENT INFORMATION & REQUIRED DOCUMENTATION:

Artisans:

- \$50 Non-refundable Registration Fee
- Business licence required – (application on webpage pittmeadows.ca/canadaday)
- Insurance (naming the City of Pitt Meadows as additionally insured)

Exhibitors :

- \$100 Non-refundable registration fee (unless non-profit organization)
- Insurance (naming the City of Pitt Meadows as additionally insured)

Also available to rent (please include these amounts with your registration fee):

10 x 10 tent (\$125) yes ____ No ____
 8 ft table (\$15) yes ____ No ____

Please wait for acceptance email from event coordinator before paying by phone or in-person at the Pitt Meadows Family Recreation Centre.

Registration closes at 4:00pm on Friday June 26, 2026

EVENT INFORMATION: July 1, 2026

Canada Day in Pitt Meadows will be held in and around Spirit Square – 12027 Harris Rd, Pitt Meadows, BC

Schedule:

9 –10:30am	Lion’s Pancake Breakfast served near City Hall
9 – 2pm	Show & Shine, Entertainment, Artisan Alley, Kids zone
11-2pm	Food trucks

Check-in is between 8am – 830am. You must be set-up and ready no later than 9:00am

All Artisans & Exhibitors must provide their own tent weights – no stakes allowed. You will not be allowed to set up your tent without tent weights. (Rentals will include weights)

PLEASE READ CAREFULLY

1. Setup on June 30th will be monitored and patrolled by overnight on-site security, however the safety of anything left outside overnight cannot be guaranteed.
2. Vehicle access for exhibitor take down on July 1st will be after 2:00pm to ensure public safety. Do not take your booth down before 2:00pm on event day to maintain the integrity of the exhibit.
3. The Exhibitor is responsible for all damage to the exhibit facility, show property or display equipment. Exhibitors are responsible for all damage caused to same from any cause whatsoever. The City of Pitt Meadows will take reasonable precautions to safeguard Exhibitor’s property; however, the City assumes no liability for loss or damage through any cause of goods, exhibits, or other materials owned, rented or leased by the Exhibitor. The Exhibitor shall indemnify the City of Pitt Meadows against, and hold them harmless from, any complaints, suits or liabilities resulting from negligence of the Exhibitor in connection with the Exhibitor’s use of display space.
4. Under NO circumstances will any vending or free handouts of any kind (including literature) be permitted outside your designated booth space or anywhere on the Festival grounds without prior permission.
5. A final site plan, along with parking/load-in and load-out instruction will be sent by Monday June 22nd. Your booth location will be marked. We make every attempt to accommodate requests on booth locations however please understand that we cannot always guarantee a specific location.
6. The organizers will do all in their power to co-operate with entrants to ensure a successful event. We ask that you do the same. Kindly observe all provincial and local bylaws, and all safety and traffic regulations.
7. All vendors are expected to show up for the event regardless of weather conditions.
8. Pitt Meadows Parks, Recreation & Culture reserves the right to reject any submission, and select candidates based on criteria established by Pitt Meadows Parks, Recreation & Culture. That may include, but is not limited to; location of organization, content

9. and/or product, compatibility of products and services with Pitt Meadows Parks, Recreation & Culture. Successful applications are not an endorsement by Pitt Meadows Parks, Recreation & Culture.

REQUIRED DOCUMENTATION

10. All Artisans & Exhibitors must have a liability policy with no less than \$2 million per occurrence. Be sure the - "City of Pitt Meadows" is added as additionally insured on your policy. Check with your insurance provider for the one-day event artisan insurance.
11. Please ensure that your Certificate of Liability Insurance contains a clause providing that it may not be cancelled, lapsed or materially altered without at least 30 days' notice in writing to The City of Pitt Meadows Day by registered mail.

While we're sure there are many insurance companies that can supply one-day insurance, we can suggest <https://duuo.ca/vendor-insurance/> as an option that vendors have used at past events.

ADVERTISING RELEASE:

In consideration of this entry, the owner/vendor agree to permit the City of Pitt Meadows the use of their names and pictures of their products/booths for all future publicity, advertising and commercial purposes (including newspapers, social media and website). All publicity and advertising rights are reserved by the City of Pitt Meadows.

By signature hereto, I acknowledge I have read and agree to all the rules and regulations of the City of Pitt Meadows Canada Day Artisan Market as set forth on this form, and I agree to observe all rules and decisions of the event coordinators.

Signature of registrant (Required)

Date

Please contact: events@pittmeadows.ca or 604-465-2476 for more information

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Privacy of Protection Act (FOIPPA). This information will be used for City of Pitt Meadows special event purposes and will not be disclosed to the public except as may be requested by law.