



City of
Pitt Meadows
THE *Natural* PLACE

Nomination Package for School Trustee Candidates

2026 Local Government Elections

election@pittmeadows.ca

604.465.5454

pittmeadows.ca/election

2026 Nomination Package for School Trustee Candidates

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Nomination Period is from 9:00 AM on September 1, 2026 to 4:00 PM on September 11, 2026. Completed packages must be received no later than 4pm on the last day for a candidate's nomination to be accepted.

MEMORANDUM

TO: All Potential Municipal Candidates for the 2026 General Local Election
FROM: Kate Barchard, Chief Election Officer
SUBJECT: Notice of Nomination Period and Candidate Nomination Package

Thank you for your interest in running for the office of school trustee in the 2026 local government election. The City of Pitt Meadows will administer the **school election** for two trustees representing the Pitt Meadows electoral area on the Maple Ridge – Pitt Meadows Board of Education (SD42), as well as the **municipal election** for one mayor and six councillors.

This package contains the information and mandatory forms that all school trustee candidates must complete and return.

Eligibility

To run for local office, you must:

- be 18 years of age or older on General Voting Day (October 17, 2026);
- be a Canadian citizen;
- be a resident of British Columbia for at least 6 months immediately prior to being nominated; and
- not be disqualified under the School Act or any other enactment from being nominated for, elected to or holding office as a school trustee.

Nomination Period

The Nomination Period runs from **9:00 a.m. on Tuesday, September 1, to 4:00 p.m. on Friday, September 11, 2026**. During this period, all candidates must submit the required Nomination Documents, complete with all required information, for their nominations to be accepted. Nomination packages that are incomplete or received after the close of the Nomination Period cannot be accepted.

Candidates are encouraged to submit their Nomination Documents early rather than waiting until the end of the Nomination Period. Early submission allows time to correct any issues before nominations close.

Shortly after 4:00 p.m. on Friday, September 11, 2026, the Chief Election Officer will declare all successfully nominated individuals by posting the list on the City's website at pittmeadows.ca/election. An email will also be sent to each candidate with the official declaration.

Delivery of Nomination Documents

Nomination Documents may be delivered in person, by email, by fax, or by mail/courier.

1. **Personal Delivery (**strongly recommended).**

For accuracy and efficiency, candidates are strongly encouraged to deliver their Nomination Documents in person to the Chief Election Officer (“CEO”), or designate, at City Hall, 12007 Harris Road. Booking an appointment is the easiest way to do this. To arrange a time, please call 604.465.5454 or email election@pittmeadows.ca.

Delivering your documents in person allows you to ask questions and enables the CEO to review your package immediately for completeness and identify any missing information. This helps ensure your nomination package is complete and can be accepted without issue. Appointments typically take 20–30 minutes.

Please bring two pieces of identification to your appointment to confirm your identity and place of residence as listed on your Nomination Documents.

2. **Other Delivery Options**

- a. **By email.** Nomination Documents may be emailed to election@pittmeadows.ca with the subject line “Nomination Documents”.
- b. **By fax.** Nomination Documents may be faxed to 604.465.2404 with a cover sheet titled “Nomination Documents”.
- c. **By mail or courier service.** Nomination Documents can be mailed or couriered to: Chief Election Officer, City of Pitt Meadows, 12007 Harris Road, Pitt Meadows, BC, V3Y 2B5.

Candidates who submit their paperwork by any method other than in person **must still attend City Hall before the close of the Nomination Period to show two pieces of ID, confirm their identity, and sign a solemn declaration of their qualification under the *Local Government Act* to be nominated for elected office.**

Once your nomination package has been completed and submitted, the CEO will provide you with paper and electronic copies of all forms for your records.

Nomination Package Contents

Enclosed, you will find the following documents:

A: Candidate Nomination Documents (MANDATORY)

TAB 2 OF BINDER

These forms must be completed and returned to the CEO before the end of the Nomination Period.

- (1) Form CS1 – Candidate Cover Sheet and Checklist
- (2) Form CS2 – Nomination Documents
(School District No. 42 requires **two (2)** qualified nominators for a school trustee nomination; please see “Important Information about Candidate Nominators” under Tab 7 for further information)
- (3) Form CS3 – Other Information Provided by Candidate
- (4) Form CS4 – Appointment of Candidate Financial Agent (*mandatory only if the candidate is not their own financial agent)
- (5) Statement of Disclosure: Financial Disclosure Act

B: Candidate Representatives Appointments (optional)

TAB 2 OF BINDER

- (6) Form CS5 - Appointment of Candidate Official Agent (can be completed and returned any time before the declaration of official results of election)
- (7) Form CS6 – Appointment of Candidate Scrutineer (submitting these forms early is appreciated by election staff, but they can be received up to and including on election day)

C: Additional Forms Requested by CEO before Nomination Deadline

TAB 2 OF BINDER

- (8) Form 7.7 – Receipt and Security of List of Electors
- (9) Form 8.5 – Election Sign Regulations
- (10) Form 8.6 – Candidate Authorization to Release Personal Information

D: Additional Information and Resources (provided for your convenience only)

- (11) Election Key Dates – Tab 3
- (12) Notice of Nomination – Tab 4 (includes qualifications for office, campaign period expense limits, and third party advertising limits)
- (13) What’s New for 2026 – Tab 5 (changes in legislation and rules since the last election)
- (14) Who Does What: Roles and responsibilities related to local elections – Tab 6 (explains the roles of the Chief Election Officer, Elections BC, Ministry of Municipal Affairs, Ministry of Education, the School District, and other interest holders)
- (15) Important Information about Candidate Nominators – Tab 7
- (16) Candidate Canvasser Authorization Form – Tab 8 (may be required to show this form if canvassing in a multiple residence building e.g. condo building)
- (17) Online Resources (including digital access to Nomination Documents) – Tab 9

If you require assistance or would like more information about the nomination or election processes, please contact me at 604.465.2462 or by email at KBarchard@pittmeadows.ca. Alternatively, you may contact the Deputy Chief Election Officer, Tanya Barr, at 604.465.2472 or by email at TBarr@pittmeadows.ca. Inquiries can also be sent to the general election inbox at election@pittmeadows.ca.

Sincerely,

A handwritten signature in blue ink, appearing to read 'KBarchard', written in a cursive style.

Kate Barchard
Chief Election Officer

CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

IMPORTANT: The following forms are for candidates in school trustee elections. A separate set of forms are available for regional trustee candidates in School District No. 93 (Conseil scolaire francophone).

Use the Candidate Cover Sheet and Checklist Form CS1 to ensure that the Candidate Nomination Package – School Trustee is complete and meets the legislative requirements of the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

The Candidate Cover Sheet and Checklist Form CS1 serve as a guide to the forms that must be submitted by a Candidate, their Official Agent and/or their Financial Agent to the Chief Election Officer as part of the nomination process.

Ensure that, for each item checked off on the Checklist Form CS1 (Section B), the relevant form is completed and attached.

NOTE: Candidate Nomination documents can be submitted to the Chief Election Officer in-person, by mail, by fax or by email. School district contact information is available online at: <https://bcschoolcontacts.gov.bc.ca> and local government contact information is available online at: <https://www/civinfo.bc.ca/directories>

The Candidate Cover Sheet and Checklist Form CS1 are for the Chief Election Officer's reference only and do not constitute part of the Candidate Nomination Package – School Trustee.

Completing only the Candidate Cover Sheet and Checklist Form CS1 **does not** constitute completion of the Candidate Nomination Package – School Trustee, nor does it satisfy the legislative requirements set out in the *School Act*, *Local Government Act*, *Local Elections Campaign Financing Act*, *Financial Disclosure Act* and/or *Vancouver Charter*.

COMPLETION INSTRUCTIONS:

1. Record the Candidate's full name.
2. Use section B of the Candidate Cover Sheet and Checklist Form CS1 to identify which forms have been completed and are included in the Candidate Nomination Package – School Trustee.
3. Return the completed package to the Chief Election Officer.

As per *Local Elections Campaign Financing Act* requirements, the following forms will be forwarded to Elections BC by the Chief Election Officer:

- CS2 – Nomination Documents (only page 3);
- CS3 – Other Information Provided by Candidate; and,
- CS4 – Appointment of Candidate Financial Agent.

After election results have been declared, please send any changes to documents previously provided to Elections BC to:

Elections BC
PO Box 9275 Stn Prov Govt
Victoria BC V8W 9J6
Toll-free fax: 1-866-466-0665
Email: electoral.finance@elections.bc.ca

CS1 - Candidate Cover Sheet and Checklist Form

PLEASE PRINT IN BLOCK LETTERS

SECTION A

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
NAME OF OFFICE FOR WHICH CANDIDATE IS SEEKING ELECTION BOARD OF EDUCATION TRUSTEE		

SECTION B

This information package includes the following completed forms, appointments, consents and declarations:

- CS2 - Nomination Documents**
- CS3 - Other Information Provided by Candidate**
- CS4 - Appointment of Candidate Financial Agent** (if Candidate is not acting as own Financial Agent)
- CS5 - Appointment of Candidate Official Agent** (if applicable)
- CS6 - Appointment of Candidate Scrutineer** (if applicable)
- Statement of Disclosure: *Financial Disclosure Act*** (required under the *Financial Disclosure Act*)

Disclaimer: All attempts have been made to ensure the accuracy of the forms contained in the Candidate Nomination Package - School Trustee; however, the forms are not a substitute for provincial legislation and/or regulations.

Please refer directly to the latest consolidation of provincial statutes at BC Laws (www.bclaws.ca) for applicable election-related provisions and requirements.

CS2 - Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

JURISDICTION (NAME OF SCHOOL DISTRICT)		TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
We, the following electors of the above-named jurisdiction, hereby nominate:		
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
RESIDENTIAL ADDRESS (STREET ADDRESS)	CITY/TOWN	POSTAL CODE
MAILING ADDRESS IF DIFFERENT FROM RESIDENTIAL ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
As a Candidate for the office of:		
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running. Elector qualifications are listed in section 40 and 41 of the *School Act*.

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

Please see over for additional space when more than two nominators are required. Copies can be made as needed.

I consent to the above nomination for office:	
NOMINEE'S SIGNATURE	DATE: (YYYY/MM/DD)

CANDIDATE NOMINATION PACKAGE – SCHOOL TRUSTEE

Each of us **affirms** that to the best of our knowledge, the above-named person nominated for office:

1. Is or will be on general voting day for the election, 18 years of age or older.
2. Is a Canadian citizen.
3. Has been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for at least six months immediately preceding today's date.
4. Is not disqualified under the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or be otherwise disqualified by law.

**A nominator MUST be a qualified elector of the trustee electoral area where the candidate is running.
Elector qualifications are listed in section 40 and 41 of the *School Act*.**

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)	NOMINATOR'S NAME (FIRST, MIDDLE AND LAST NAMES)
RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR	RESIDENTIAL ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A RESIDENT ELECTOR
PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR	PROPERTY ADDRESS (CITY/TOWN, STREET ADDRESS, POSTAL CODE) IF NOMINATING AS A NON-RESIDENT PROPERTY ELECTOR
<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE	<input type="checkbox"/> BY CHECKING THIS BOX YOU CONFIRM THAT YOU ARE A QUALIFIED ELECTOR IN THE JURISDICTION THE CANDIDATE IS RUNNING FOR OFFICE
NOMINATOR'S SIGNATURE	NOMINATOR'S SIGNATURE

CS2 - Nomination Documents

PLEASE PRINT IN BLOCK LETTERS

I do solemnly declare as follows:

1. I am qualified under section 32 of the *School Act* to be nominated, elected and to hold the office of:

POSITION

BOARD OF EDUCATION TRUSTEE

2. I am or will be on general voting day for the election, 18 years of age or older.
3. I am a Canadian citizen.
4. I have been a resident of British Columbia, as determined in accordance with section 42 of the *School Act*, for the past six months immediately preceding today's date.
5. I am not disqualified by the *School Act* or any other enactment from being nominated for, being elected to or holding office as a trustee, or otherwise disqualified by law.
6. To the best of my knowledge, the information provided in these nomination documents is true.
7. I fully intend to accept the office if elected.
8. I am aware of and understand the requirements and restrictions of the *Local Elections Campaign Financing Act* and intend to fully comply with those requirements and restrictions.

NOMINEE'S SIGNATURE

DECLARED BEFORE ME: CHIEF ELECTION OFFICER OR COMMISSIONER FOR TAKING AFFIDAVITS FOR BRITISH COLUMBIA

AT: (LOCATION)

DATE: (YYYY/MM/DD)

I am acting as my own Financial Agent

NOMINEE'S SIGNATURE

I have appointed as my Financial Agent

FINANCIAL AGENT'S NAME (IF APPLICABLE)

ELECTOR ORGANIZATION CANDIDATE ENDORSEMENT AND CONSENT

NAME OF ELECTOR ORGANIZATION (AS REGISTERED WITH ELECTIONS BC):

PRINCIPLE OFFICIAL'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

The above-named Elector Organization Agrees to Endorse:

CANDIDATE'S LAST NAME

FIRST NAME

MIDDLE NAME(S)

PRINCIPLE OFFICIAL'S SIGNATURE

DATE: (YYYY/MM/DD)

I consent to the endorsement by the above-named Elector Organization

CANDIDATE'S SIGNATURE

DATE: (YYYY/MM/DD)

CS3 - Other Information Provided by Candidate

PLEASE PRINT IN BLOCK LETTERS

Office for which individual is a nominee:

POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
NOMINEE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
USUAL NAME OF PERSON NOMINATED IF DIFFERENT FROM ABOVE AND PREFERRED BY THE PERSON NOMINATED TO APPEAR ON THE BALLOT		
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) AS PROVIDED IN THE NOMINATION DOCUMENTS	CITY/TOWN	POSTAL CODE
ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	

Additional Addresses for Service Information

OPTIONAL

MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	

Please ensure that name and mailing address information is the same as that entered on FORM CS2 - NOMINATION DOCUMENTS

CS4 - Appointment of Candidate Financial Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Financial Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
TELEPHONE NUMBER	EMAIL ADDRESS (IF AVAILABLE)	
EFFECTIVE DATE OF APPOINTMENT: (YYYY/MM/DD)		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

I hereby consent to act as the Financial Agent for the above-named Candidate for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
FINANCIAL AGENT ADDRESS FOR SERVICE (STREET ADDRESS OR EMAIL ADDRESS)	CITY/TOWN	POSTAL CODE
Additional Addresses for Service Information		OPTIONAL
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER) IF EMAIL WAS PROVIDED AS ADDRESS FOR SERVICE	CITY/TOWN	POSTAL CODE
FAX NUMBER	EMAIL ADDRESS IF MAILING ADDRESS WAS PROVIDED AS ADDRESS FOR SERVICE	
FINANCIAL AGENT'S SIGNATURE	DATE: (YYYY/MM/DD)	

You must complete a Statement of Disclosure form if you are:

- a nominee for election to provincial or local government office*, as a school trustee or as a director of a francophone education authority
- an elected local government official
- an elected school trustee, or a director of a francophone education authority
- an employee designated by a local government, a francophone education authority or the board of a school district
- a public employee designated by the Lieutenant Governor in Council

*("local government" includes municipalities, regional districts and the Islands Trust)

Who has access to the information on this form?

The *Financial Disclosure Act* requires you to disclose assets, liabilities and sources of income. Under section 6 (1) of *the Act*, statements of disclosure filed by nominees or municipal officials are available for public inspection during normal business hours. Statements filed by designated employees are not routinely available for public inspection. If you have questions about this form, please contact your solicitor or your political party's legal counsel.

What is a trustee? – s. 5 (2)

In the following questions the term "trustee" does not mean school trustee or Islands Trust trustee. Under the *Financial Disclosure Act* a trustee:

- holds a share in a corporation or an interest in land for your benefit, or is liable under the *Income Tax Act* (Canada) to pay income tax on income received on the share or land interest
- has an agreement entitling him or her to acquire an interest in land for your benefit

Person making disclosure:	<input style="width: 95%;" type="text"/> <i>last name</i>	<input style="width: 95%;" type="text"/> <i>first & middle name(s)</i>
Street, rural route, post office box:	<input style="width: 95%;" type="text"/>	
City:	<input style="width: 80%;" type="text"/>	Province: <input style="width: 60%;" type="text"/>
		Postal Code: <input style="width: 60%;" type="text"/>
Level of government that applies to you:	<input type="radio"/> provincial <input type="radio"/> local government <input type="radio"/> school board/francophone education authority	

If sections do not provide enough space, attach a separate sheet to continue.

Assets – s. 3 (a)

List the name of each corporation in which you hold one or more shares, including shares held by a trustee on your behalf:

<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>
<input style="width: 98%;" type="text"/>

Liabilities – s. 3 (e)

List all creditors to whom you owe a debt. Do not include residential property debt (mortgage, lease or agreement for sale), money borrowed for household or personal living expenses, or any assets you hold in trust for another person:

creditor's name(s)

creditor's address(es)

Income – s. 3 (b-d)

List each of the businesses and organizations from which you receive financial remuneration for your services and identify your capacity as owner, part-owner, employee, trustee, partner or other (e.g. director of a company or society).

- Provincial nominees and designated employees must list all sources of income in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only income sources within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

your capacity

name(s) of business(es)/organization(s)

Real Property – s. 3 (f)

List the legal description and address of all land in which you, or a trustee acting on your behalf, own an interest or have an agreement which entitles you to obtain an interest. Do not include your personal residence.

- Provincial nominees and designated employees must list all applicable land holdings in the province.
- Local government officials, school board officials, francophone education authority directors and designated employees must list only applicable land holdings within the regional district that includes the municipality, local trust area or school district for which the official is elected or nominated, or where the employee holds the designated position.

legal description(s)

address(es)

Corporate Assets – s. 5

Do you individually, or together with your spouse, child, brother, sister, mother or father, own shares in a corporation which total more than 30% of votes for electing directors? (Include shares held by a trustee on your behalf, but not shares you hold by way of security.)

no yes

If yes, please list the following information below & continue on a separate sheet as necessary:

- the name of each corporation and all of its subsidiaries
- in general terms, the type of business the corporation and its subsidiaries normally conduct
- a description and address of land in which the corporation, its subsidiaries or a trustee acting for the corporation, own an interest, or have an agreement entitling any of them to acquire an interest
- a list of creditors of the corporation, including its subsidiaries. You need not include debts of less than \$5,000 payable in 90 days
- a list of any other corporations in which the corporation, including its subsidiaries or trustees acting for them, holds one or more shares.

_____ *signature of person making disclosure*

_____ *date*

Where to send this completed disclosure form:

Local government officials:

... to your local chief election officer

- with your nomination papers, and

... to the officer responsible for corporate administration

- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

School board trustees/Francophone Education Authority directors:

... to the secretary treasurer or chief executive officer of the authority

- with your nomination papers, and
- between the 1st and 15th of January of each year you hold office, and
- by the 15th of the month after you leave office

Nominees for provincial office:

- with your nomination papers. If elected you will be advised of further disclosure requirements under the *Members' Conflict of Interest Act*

Designated Employees:

... to the appropriate disclosure clerk (local government officer responsible for corporate administration, secretary treasurer, or Clerk of the Legislative Assembly)

- by the 15th of the month you become a designated employee, and
- between the 1st and 15th of January of each year you are employed, and
- by the 15th of the month after you leave your position



CANDIDATE ACKNOWLEDGEMENT OF RECEIPT OF LIST OF ELECTORS

NOTICE OF COLLECTION: This collection of personal information is authorized by S.26 of the *Freedom of Information and Protection of Privacy Act* (FIPPA). Information you provide will be used in accordance with Part 3 [Electors and Elections] of the *Local Government Act*. Questions can be directed to: Chief Election Officer, 604.465.5454, or clerks@pittmeadows.ca.

The list of electors contains personal information as defined in the *Freedom of Information and Protection of Privacy Act* and this information is confidential. The *Local Government Act* provides for significant penalties for the misuse of the list. Candidates, and persons accepting the List on behalf of a candidate, are responsible for protecting the confidentiality of the List and for ensuring that all people in their organization, on a paid or unpaid basis, (the "Campaign Workers") who have access to the List, also protect the confidentiality of the information.

The List must be stored in a secure manner, so that only authorized Campaign Workers have access to the information. All persons who have access to the List or information from the List are individually responsible for protecting the confidentiality of that information.

I, the undersigned, acknowledge that:

1. I have received a copy of the list of electors;
2. The information contained in the list of electors is confidential, is subject to the restrictions of the *Local Government Act*, and is supplied exclusively and solely for election purposes;
3. I have an overall responsibility to maintain the security and the confidential nature of the contents of this list;
4. I understand and accept that the information may **not be used, copied, or distributed**, in whole or in part, by or for any person, in any form whatsoever, except for election purposes;
5. I ensure that Campaign Workers will be made aware of the permitted uses for the list of electors and of the confidential nature of this list;
6. I will notify the Chief Election Officer as soon as possible after becoming aware if any Campaign Worker has used the list of electors other than for the permitted uses as described herein;
7. If I provide any Campaign Worker with access to, or a copy of personal information from the list, I will track and retain the following information in a personal information register:
 - a. Date of provision, access or distribution;
 - b. The number of duplicates of the list of electors;

- c. To whom the personal information was provided;
 - d. How the personal information was provided (e.g., digital file or paper copy);
 - e. Confirmation that the individual or entity agrees to be bound by the parameters established by this acknowledgement; and
 - f. Confirmation of date that the personal information was returned to me.
8. In the case of loss or theft or, or unauthorized access, to personal information, I will carry out the following procedures:
- a. Contain the breach and identify the source of the breach;
 - b. Report the loss, theft, or unauthorized access to the Chief Election Officer;
 - c. Carry out any additional instructions provided by the Chief Election Officer;
 - d. Retrieve, if possible, all the personal information that was lost;
 - e. Document the circumstances that led to the incident; and
 - f. Review processes and procedures to prevent future incidents.
9. I will ensure that any Campaign Worker with access to, or a copy of personal information has returned the personal information to me after general voting day.
10. I will either return all paper and electronic copies of the List of Electors to the Chief Election Officer or destroy all such copies and provide written confirmation to the Chief Election Officer that destruction has been completed no later than October 23, 2026.

_____)	
Candidate Name)	DECLARED before me at Pitt Meadows, BC
_____)	this _____ day of _____, 2026.
Official Agent Name (if applicable))	
_____)	_____
Candidate/Agent Signature)	Signature of Deputy/Chief Election Officer

Election Official Use Only:

Form of List Provided: Paper Electronic Date Provided: _____ CEO/DCEO Initials: _____

Items Returned: Paper Electronic Date Provided: _____ CEO/DCEO Initials: _____



ELECTION SIGN RESTRICTIONS

NOTICE OF COLLECTION: This collection of personal information is authorized by S.26 of the *Freedom of Information and Protection of Privacy Act* (FIPPA). Information you provide will be used in accordance with Part 3 [Electors and Elections] of the *Local Government Act*. Questions can be directed to: Chief Election Officer, 604.465.5454, or clerks@pittmeadows.ca.

Candidates, their representatives, and elector organizations may place election signs in Pitt Meadows only in accordance with **Sign Bylaw No. 2719, 2015**. Election signs placed along Lougheed Highway are also subject to the Ministry of Transportation and Transit's Election Signs Policy (see Attachment B).

I, the undersigned, acknowledge the following:

- 1) DEFINITIONS
 - a) "**election sign**" means a sign, including all its component parts, that advertises or promotes the election of a candidate or political party in relation to a federal, provincial, local government or school district election or by-election;
 - b) "**sign face**" means the total surface of a sign upon which the complete message or intent of the sign is conveyed, whether this includes one surface or a combination of surfaces that, when viewed together, form a single message.

- 2) TERMS AND CONDITIONS FOR PLACEMENT OF ELECTION SIGNAGE:
 - a) Election signs:
 - must not be erected before September 19, and must be removed by October 22;
 - must not have a sign face that exceeds 1.5 sq. m. (16.1 sq. ft.);
 - must not be illuminated, animated, rotating, flashing or have moving lights or other electrical features;
 - Signs erected along Lougheed Hwy must be taken down by Oct 18 as per provincial policy.
 - b) Election signs must not be erected or placed:
 - on any bridge or overpass structure;
 - on any City building;
 - in any park;
 - in any road median (including Lougheed Hwy), median garden,

boulevard garden, or traffic circle;

- anywhere that obstructs vehicle or pedestrian sightlines, or obstructs the safe and efficient movement of vehicles or pedestrians;
- anywhere that would create a hazard for vehicles, pedestrians, or other persons;
- anywhere that interferes with or otherwise obstructs any traffic control device or interferes with visibility from one street to another;
- anywhere that obstructs windows, door openings, passageways, fire escapes, walkways or other exit features of a building; or
- on the wall of any building or structure, post, pole, fence or tree.

3) ON VOTING DAYS

- a) Election signs, or any other materials that identify a candidate or elector organization (hats, buttons, flags, masks, posters, etc.), must not be posted, displayed or distributed within 100 metres of any voting place on a voting day. This includes advance and general voting days. 100m radius maps are included in **Attachment A**.

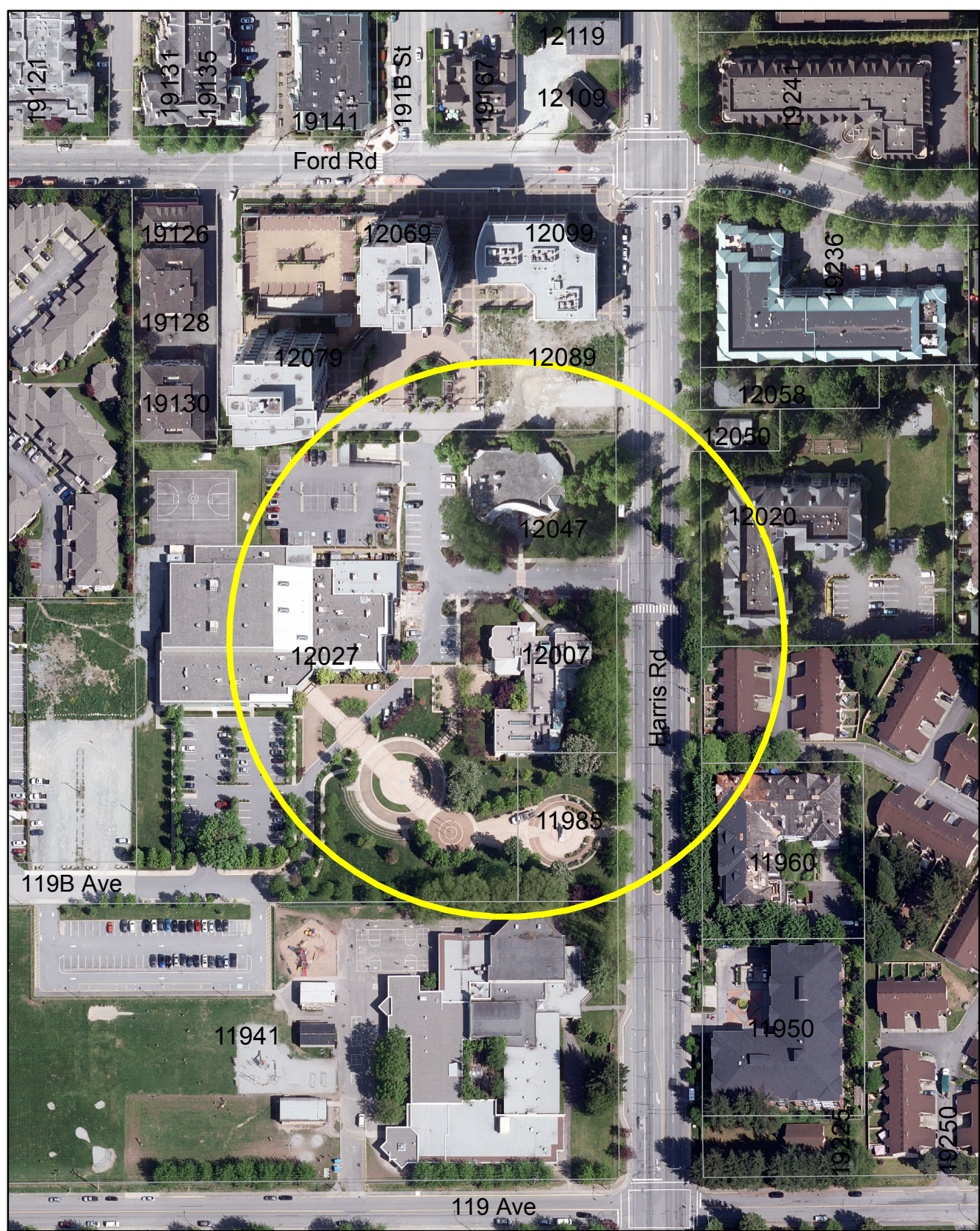
4) OFFENCES

- a) Election signage will be removed if the Chief Election officer, Presiding Election Official, or a Bylaw Enforcement Officer determines that the signage doesn't meet the requirements of the City's Sign Bylaw or this acknowledgement letter.

By signing, I confirm that I am the Candidate or Official Agent as noted, and that I agree to, and will abide by, the requirements listed above and that I will ensure that the campaign for the Candidate will abide by the same.

_____)	
Candidate Name)	DECLARED before me at Pitt Meadows, BC
_____)	this _____ day of _____, 2026.
Official Agent Name (if applicable))	
_____)	_____
Candidate/Agent Signature)	Signature of Deputy/Chief Election Officer

Attachment A - 100m Radius Maps for Voting Places



City of Pitt Meadows

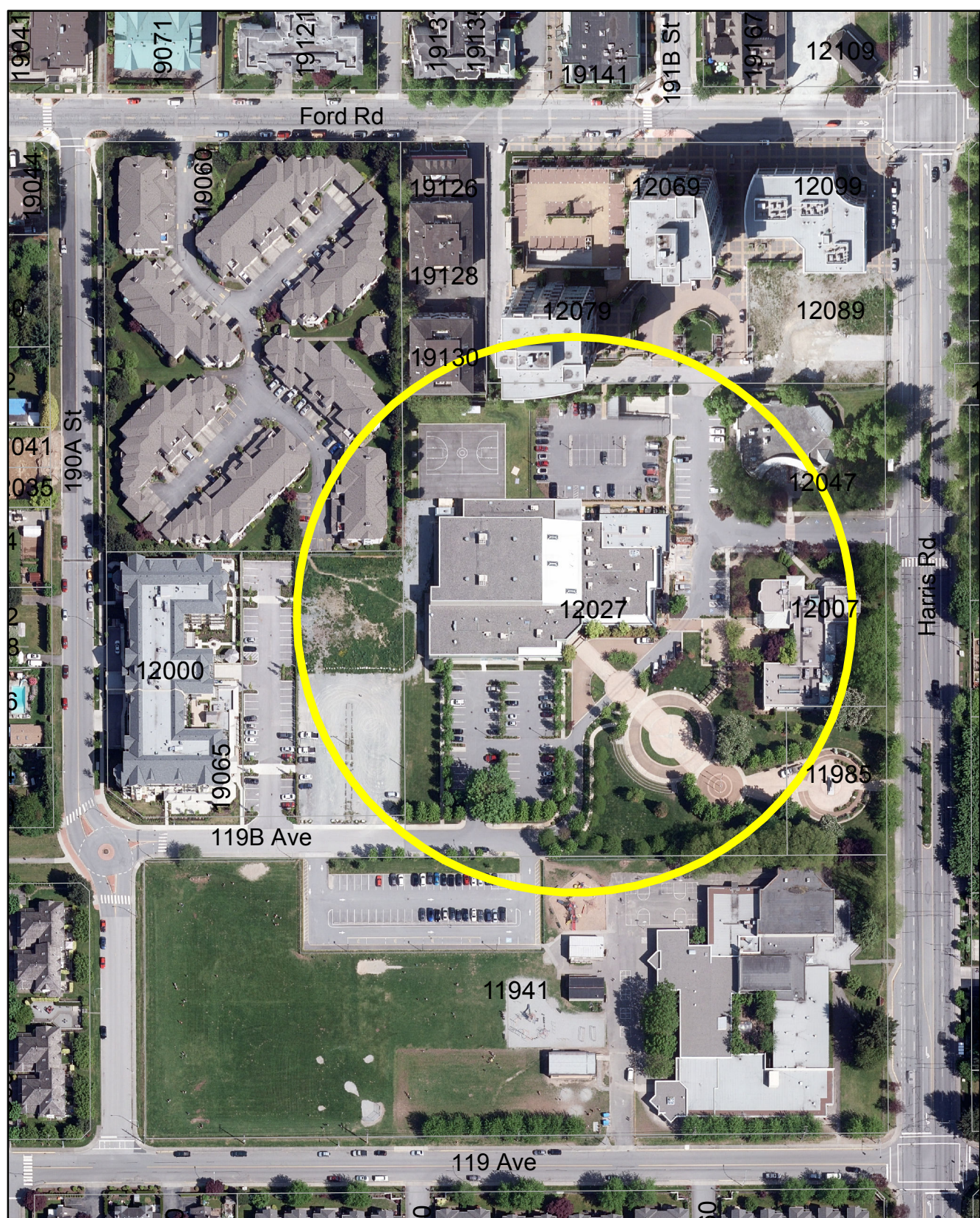


City Hall Meadows Room - No Election Campaigning / Advertising 100 m Radius on Voting Days

0 12.5 25 50 75 100 Meters

Map Created: 2018/08/17



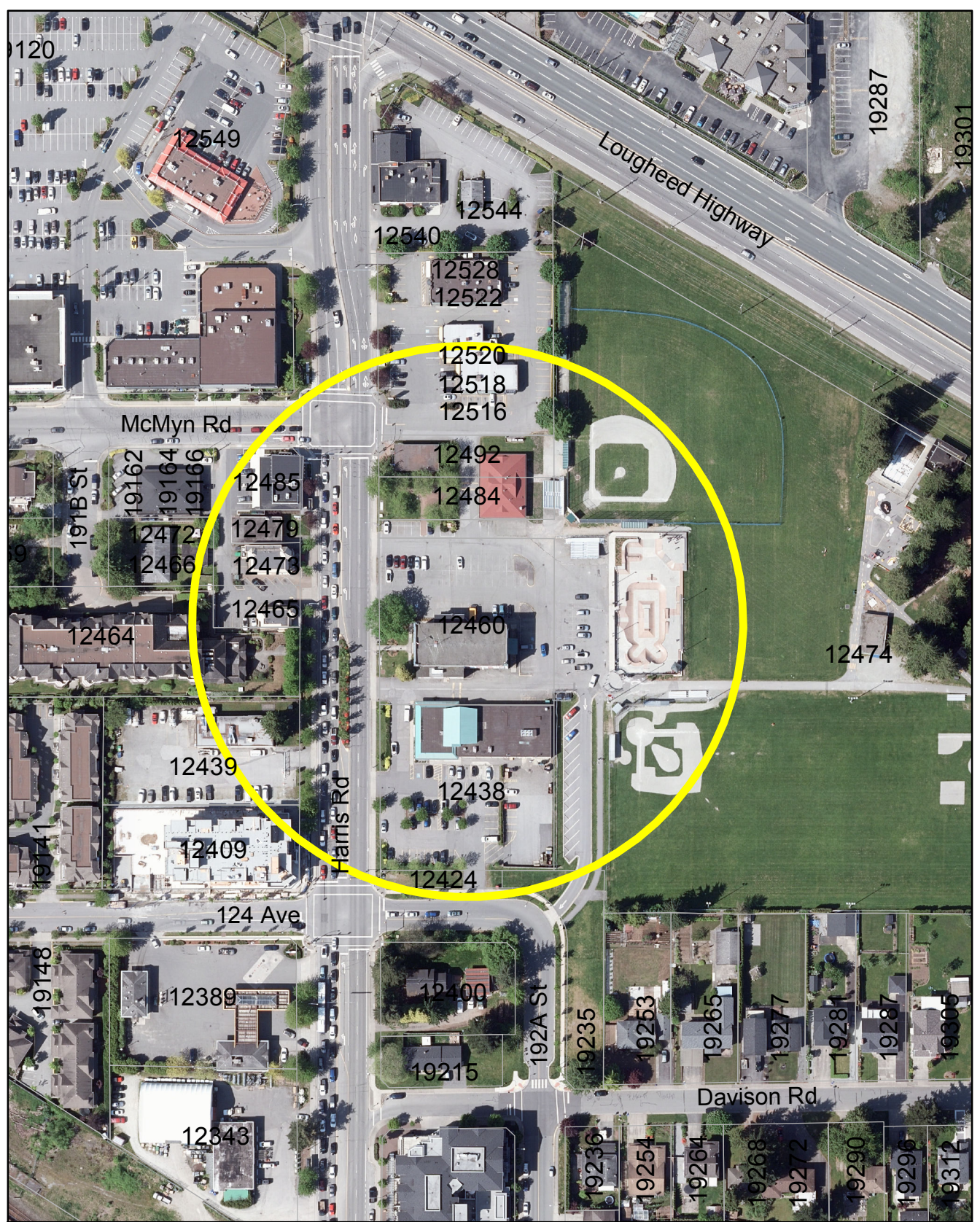


Family Recreation Centre - No Election Campaigning / Advertising 100 m Radius on Voting Days

0 12.5 25 50 75 100 Meters

Map Created: 2018/08/17



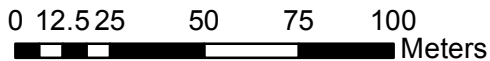


City of Pitt Meadows



The Natural Place

Heritage Hall - No Election Campaigning / Advertising 100 m Radius on Voting Days



Map Created: 2018/08/17



Technical Circular T-01/25

Date: April 1, 2025

To: All HQ Directors: Operations, Planning & Major Projects
All Regional Directors
All Engineering Directors
All Senior Traffic Engineers
All District Managers Transportation
All Project Managers
Manager, Provincial Sign Program
All MoT Highway Maintenance Contractors

Subject: Election and Referendum Signs and Posters Policy

Purpose:

This Technical Circular supersedes T-03/18 regarding election and referendum signing procedures found within the Policy Manual for Supplemental Signs.

Background:

An election sign for Federal and Provincial elections is a sign, poster or other notice posted during the period between the issue of a writ of election and general voting day, by a political candidate, political party, or election advertising sponsor registered with Elections BC or Elections Canada.

An election sign for general local elections

(<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>), including municipality, regional district, specified parks board, local community commission, boards of education or the Islands Trust, is a sign, poster or other notice posted by a registered political party, candidate or election advertising sponsor. Signs may be placed only during the campaign period (campaign period as defined by Election BC) and must be removed on the day following the end of the electoral event.

A referendum sign for Federal, Provincial or Municipal referenda is a sign, poster or other notice posted during the period between the issue of a writ or order of referendum and the polling day for the referendum, by a referendum proponent, opponent, or referendum advertising sponsor registered with a Municipality, Election BC (<https://elections.bc.ca>) or Elections Canada (<https://www.elections.ca/home.aspx>).

A recall or initiative sign for a Provincial recall petition, initiative petition or initiative vote is a sign, poster or other notice posted between the beginning of a recall petition period, initiative petition period or initiative vote period and the end of the respective period as described in the Recall and Initiative Act, by a proponent, opponent, authorized participant, or a recall or initiative advertising sponsor registered with Elections BC.

Policy:

The Ministry conditionally allows signs in relation to election, referendum, initiative vote, initiative petition and recall petition (henceforth collectively referred to as "election signs") on highway rights-of-way, with the exception of any major highway structures and highways specified in the policy. Only individuals and groups registered in accordance with this policy may post signs on highway rights-of-way.

Procedures:

Election signs must:

- ▶ Only be installed by an individual or organization that is registered with a Municipality, Elections BC or Elections Canada to sponsor advertising, such as a political candidate, political party, registered advertising sponsor, a proponent or opponent, or an authorized participant.
- ▶ Identify the owner of the sign, and a BC telephone number or BC mailing address at which the owner may be contacted.
- ▶ Only be installed during the campaign period as established by Elections BC for local elections, or by the drop/issue of a writ for federal/provincial government elections and must be removed on the day following the end of the electoral event.
- ▶ Be further from the road than standard traffic signs.

Election signs must not:

- ▶ Obstruct, simulate or be attached to any traffic control device (e.g. signs, sign posts or traffic signal poles),
- ▶ In any way pose a traffic hazard,
- ▶ Be placed on bridges, overpasses, tunnels or other highway structures,
- ▶ Be placed on the roads/ramps of interchanges interconnected to the highways listed under prohibitions. Some interchanges located on highways found on the prohibition list may be approved for sign placement. Notice of placement approval, if granted, is obtained through the office of the District Transportation Manager where the interchange resides.
- ▶ Belong to unregistered individuals or groups (i.e., any group or individual that is not a political candidate, political party, or other authorized participant registered with Elections BC, Elections Canada, or a Municipality as required).

PROHIBITIONS

Election signs may not be placed on:

- ▶ Highways within Provincial Parks,
- ▶ Highway 1, from Horseshoe Bay to Hope;
- ▶ Highway 5, from Hope to Kamloops;
- ▶ Highway 19, from Duke Point Ferry Terminal to Trans-Canada Highway;
- ▶ Highway 19 - Nanaimo Parkway, from Trans-Canada Highway to Island Highway;
- ▶ Highway 19, Parksville to Campbell River;
- ▶ Highway 91 and 91A;
- ▶ Highway 99, from the US border to Horseshoe Bay
- ▶ Highway 17, from Tsawwassen Ferry Terminal to Highways 1/15
- ▶ Highway 17A, from Highway 17 to Highway 99; and
- ▶ Highway 97C, from Aspen Grove to Peachland

REMOVAL OF SIGNS

Signs in contravention of this policy will be removed from the highway right-of-way by the ministry. After advising the Regional Director of the number and location of the offending sign(s) and the name of the sign owner, if identified, the District Transportation Manager will contact the owner to discuss the reasons for removal and potential proper placement.

The removal of signs in contravention of this policy will be contingent on the workload of the Ministry's Road Area Maintenance Contractors, and how their tasks and available resources are prioritized and scheduled.

Signs not removed by the owners on the next working day following the election, referendum, initiative vote, initiative petition or recall petition will be removed by maintenance contractors. Maintenance contractors will invoice the identified owner for the cost of removal.

LEGISLATION

This policy is supported by the Motor Vehicle Act, Sec. 214 and the Transportation Act, Sec. 62.

Contact:

Jerry Froese, P.Eng., M. Eng., PTOE
Senior Traffic Engineer, (STE)
Manager, Electrical and Traffic Engineering
Policy and Standards, Rail and Navigation
778-974-5272
jerry.froese@gov.bc.ca

Jennifer Hardy, P. Eng.
Senior Traffic Standards Engineer, (STSE)
Electrical and Traffic Engineering Policy and
Standards, Rail and Navigation
778-974-5336
jennifer.l.hardy@gov.bc.ca



Ian Pilkington
Chief Engineer



CANDIDATE AUTHORIZATION FOR RELEASE OF PERSONAL INFORMATION

NOTICE OF COLLECTION: This collection of personal information is authorized by S.26 of the *Freedom of Information and Protection of Privacy Act* (FIPPA). Information you provide will be used in accordance with Part 3 [Electors and Elections] of the *Local Government Act*. Questions can be directed to: Chief Election Officer, 604.465.5454, or clerks@pittmeadows.ca.

1. Nomination documents posted to the City's website

A candidate's nomination documents (i.e. Form CS2 and the Financial Disclosure Statement) are available for public inspection, in their entirety, at City Hall as soon as they are submitted. This is in accordance with section 89 of the *Local Government Act*. The City also scans and uploads a copy of these forms to the election website, in accordance with the City's Election Bylaw. Residential addresses of candidates and nominators will be redacted. The candidate can also request that additional personal information be redacted from the online version of their forms.

I, _____ (name of candidate), give my consent for my personal information contained within my nomination documents (i.e. Form CS2 and Financial Disclosure Statement) to be released through the City's website, with the exception of my residential address and the following other personal information which I request be redacted before the documents are posted online (*if no redactions required, print 'n/a' below*):

Signature of Candidate

2. Personal information shared with CivicInfo and Others

This section grants permission to the City to share additional personal information with individuals (e.g. Pitt Meadows residents) and organizations such as CivicInfo BC (www.civicinfo.bc.ca) as part of the election process.

CivicInfo is the primary source of election information for the media, the public,

provincial ministries, researchers, and others during the election cycle. They may request this information leading up to the election.

I, _____ (name of candidate), having submitted nomination documents for election to the office of _____, consent to the disclosure by the City of Pitt Meadows of the following information about me. This information may be shared by email, posting on a website, phone, fax, or by any other means of electronic communication.

Address:	
Phone:	Alternate Phone:
Email:	
Website:	Instagram:
X [Formerly Twitter]:	Facebook:
Gender (Check one): <input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Non-binary <input type="checkbox"/> Other/undisclosed	
Previous elected experience (check one): <input type="checkbox"/> Incumbent - served as a Trustee between 2022 and 2026 <input type="checkbox"/> Served as a Trustee prior to 2022, but not during this past term <input type="checkbox"/> No experience as a Trustee, but have been elected to office elsewhere (local, provincial, federal) <input type="checkbox"/> None	
Other:	

Signature of Candidate

CS5 - Appointment of Candidate Official Agent

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my Official Agent for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
OFFICIAL AGENT'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
<input type="checkbox"/> I hereby delegate to the above-named official agent the authority to appoint scrutineers.		
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

CS6 - Appointment of Candidate Scrutineer

PLEASE PRINT IN BLOCK LETTERS

CANDIDATE'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
POSITION BOARD OF EDUCATION TRUSTEE	JURISDICTION (NAME OF SCHOOL DISTRICT)	TRUSTEE ELECTORAL AREA (TEA NUMBER OR AT LARGE)
I hereby appoint as my <i>Scrutineer</i> for the:		
GENERAL VOTING DATE: (YYYY/MM/DD)	<input type="checkbox"/> General Local Election	<input type="checkbox"/> By-election
SCRUTINEER'S LAST NAME	FIRST NAME	MIDDLE NAME(S)
MAILING ADDRESS (STREET ADDRESS/PO BOX NUMBER)	CITY/TOWN	POSTAL CODE
CANDIDATE'S SIGNATURE	DATE: (YYYY/MM/DD)	

2026 Local Government Elections

Key Dates

EVENT	DATE(S)
Election Period The period beginning January 1 of an election year until 29 days before General Voting Day.	Jan. 1 – Sep. 18
Pre-Campaign Period Election advertising rules come into force at the beginning of this period and continue through General Voting Day.	Jul. 20 – Sep. 18
Information Session for Potential Municipal Candidates	Jul. 9
Information Sessions for Potential School Trustee Candidates	Jun. 24 and Aug. 26
Nomination Period The period for candidates to submit their nominations to the Chief Election Officer	Sep. 1 (9am) – Sep. 11 (4pm)
Declaration of Candidates Official declaration of all election candidates <i>**Withdrawals: A candidate can withdraw their nomination up until 4pm on Sept 18 by delivering a signed withdrawal to the CEO. After this deadline, a candidate can only withdraw from the election with the approval of the Minister responsible for local governments.</i>	Sep. 11 (4:30pm)
Challenge Period A nomination may be challenged between the time of the delivery of the nomination documents and 4 p.m. on the 4 th day following the close of nomination period. A challenge of nomination can only be made by a person who is an elector of the municipality for which the election is being held, another nominee in the same election, or the CEO.	Sept. 1 – Sep. 15 (4pm)
Declaration of Election by Voting or Acclamation At 4 p.m. on the Monday following the last day for determining a challenge to a nomination, the chief election officer must declare each election (mayor/councillor/school trustee) by voting or acclamation.	Sep. 21 (4pm)

EVENT	DATE(S)
Campaign Period The period that begins on the 28th day before General Voting Day and ends at the close of voting on General Voting Day, during which election advertising and expense rules apply	Sep. 19 – Oct. 17
Elections Signs Signs may be erected at the beginning of the Campaign Period and must be taken down 5 days after the election (<i>*signs on Lougheed Hwy rights of way must be removed by Oct 18</i>)	Sep. 19 – Oct. 22
Mail Ballots Available Voting by mail ballot is available to all eligible electors. Mail ballot packages can be requested starting July 27 and will be available for pick up (or mail delivery before Oct 5) as soon as the printed ballots are available.	Sep. 28 – Oct. 17 (12 noon)
Advance Voting Opportunities We will be offering 4 advanced voting opportunities. All advance polls will be held in the Meadows Room at City Hall.	Tues Oct 6 (8:30am – 4:30pm) Wed Oct 7 (8am – 8pm) Thurs Oct 8 (8am – 8pm) Fri Oct 9 (8am – 8pm)
General Voting Day Preliminary election results will be announced after the close of voting	Oct. 17, 8AM-8PM
Declaration of Official Election Results	No later than Oct. 21, 4pm
Inaugural Council Meeting Includes official Council photos, swearing in ceremony, inaugural Council meeting, and reception	Nov. 3 4pm – 9pm
School Board Oath of Office Ceremony	Nov. 4
Inaugural School Board Meeting	Nov. 18



2026 LOCAL GOVERNMENT ELECTIONS - NOTICE OF NOMINATION

The following notice will be published in the Maple Ridge News on August 7 and 14.

Public Notice is given to the electors of Pitt Meadows that nominations for the offices of:

Mayor (1 to be elected)
Councillor (6 to be elected)
School Trustee (2 to be elected)

will be received by the Chief Election Officer, or a designated person, **from 9:00 am on September 1, 2026 to 4:00 pm on September 11, 2026**. Nominations can be submitted during this timeframe using the following methods:

By hand, mail or other delivery service to:	City of Pitt Meadows 12007 Harris Road Pitt Meadows, BC V3Y 2B5 (during regular office hours)
By email to:	election@pittmeadows.ca
By fax to:	604.465.2404

Interested persons can obtain information on the requirements and procedures for making nominations, including nomination forms, by:

- visiting Pitt Meadows City Hall (12007 Harris Road, Pitt Meadows, BC);
- emailing election@pittmeadows.ca; or
- visiting the City's website at www.pittmeadows.ca/election.

QUALIFICATIONS FOR OFFICE

A person is qualified to be nominated, elected, and to hold office as a member of a local government (mayor, councillor or school trustee) if they meet the following criteria:

- Canadian citizen;
- 18 years of age or older on general voting day (October 17, 2026);
- resident of British Columbia for at least 6 months immediately before the day nomination papers are filed;

- not disqualified under the *Local Government Act*, the *School Act*, or any other enactment from voting in an election in British Columbia or being nominated for, being elected to or holding the office, or be otherwise disqualified by law.

CAMPAIGN PERIOD EXPENSE LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 Local Government Elections, the following expense limits for candidates during the campaign period apply:

Mayor	\$22,479.31
Councillor	\$11,275.96
School Trustee	\$11,573.75

THIRD PARTY ADVERTISING LIMITS

In accordance with the *Local Elections Campaign Financing Act*, for the 2026 Local Government Elections, the following third party advertising limits apply:

- **Directed advertising** expense limit for Mayor and Councillor is \$ 1,123.97
- **Directed advertising** expense limit for School Trustee is \$ 924.28
- The **cumulative advertising** expense limit is \$ 184,856.70 and applies to directed and issue advertising in all election areas. The total value of advertising sponsored cannot exceed this limit.

For further information on **Campaign Period expense limits and third party advertising limits**, please contact Elections BC:

Toll-free phone: 1-800-661-8683 / TTY: 1-888-456-5448
 Email: electoral.finance@elections.bc.ca
 Website: www.elections.bc.ca

ADVANCE ELECTOR REGISTRATION

Are you eligible to vote in the 2026 Local Government Elections? Is your name on the provincial voters list?

The City uses the provincial voters list as its list of resident electors. To check if you're on the list, inquire with Elections BC by visiting <https://elections.bc.ca/voting/register-to-vote/> or call 1-800-661-8683 (Monday to Friday, 8:30 a.m. to 4:30 p.m. PST).

Register with Elections BC by August 18 to ensure your name makes it on the list in time for the upcoming local elections. If you miss the deadline, you can still register as an elector when you arrive at a voting place to vote, or in conjunction with mail ballot voting.

Non-resident property electors register directly with the City by attending City Hall before August 25, 2026 and filling out the necessary forms. If you miss the deadline, you can still register as an elector when you arrive at a voting place to vote, or in conjunction with mail ballot voting. For further details, please contact us at 604.465.5454, election@pittmeadows.ca, or by visiting pittmeadows.ca/election.

ELECTOR QUALIFICATIONS

RESIDENT ELECTORS:

- 18 years of age or older on general voting day for the election;
- a Canadian citizen;
- a resident of British Columbia for at least 6 months immediately before the day of registration;
- a resident of Pitt Meadows; and
- not disqualified under the *Local Government Act* or any other enactment from voting in an election and not otherwise disqualified by law.

NON-RESIDENT PROPERTY ELECTORS:

- 18 years of age or older on general voting day for the election;
- a Canadian citizen;
- a resident of British Columbia for at least 6 months immediately before the day of registration;
- a registered owner of real property in Pitt Meadows for at least 30 days immediately before the day of registration;
- the only persons who are registered owners of the property, either as joint tenants or tenants in common, are individuals who are not holding the property in trust for a corporation or another trust; and
- not entitled to register as a resident elector; and
- not disqualified under the *Local Government Act* or any other enactment from voting in an election or assent voting and not otherwise disqualified by law; and
- **if there is more than one registered owner of the property, only one of those individuals may, with the written consent of the majority of the owners, register as a non-resident property elector.**

NOTICE OF LIST OF REGISTERED ELECTORS

Beginning September 1, 2026 until the close of general voting for the election on October 17, 2026, a copy of the list of registered electors will be available for public inspection at Pitt Meadows City Hall (12007 Harris Road, Pitt Meadows, BC), 8:30 am – 4:30 pm, Monday to Friday, excluding statutory holidays.

Before inspecting the list, a person must sign a statement that they will not inspect the list, make copies, or use the information included in the list except for the purposes of Part 3 – Electors and Elections of the *Local Government Act*.

REQUEST TO OMIT OR OBSCURE

An elector may request that their address or other personal information about them be omitted from or obscured on the list of electors. The elector must contact the Chief Election Officer or the Deputy Election Officer to make this request

OBJECTION TO REGISTRATION OF AN ELECTOR

An objection to the registration of a person whose name appears on the list of registered electors may be made in accordance with the *Local Government Act* until 4:00 pm on September 11, 2026. An objection must be made in writing and an objection may only be made by a person entitled to be registered as an elector of the City of Pitt Meadows and only on the basis that a person whose name appears on the list of electors has died or is not qualified to register as an elector of the City of Pitt Meadows.

For further information please contact:

Kate Barchard | Chief Election Officer
kbarchard@pittmeadows.ca
604.465.2462

Tanya Barr | Deputy Chief Election Officer
tbarr@pittmeadows.ca
604.465.2472

What's **NEW** for the 2026 Local Government Elections?

1. **Candidate expense limits** in Pitt Meadows for the 2026 local elections are as follows:

Mayor	\$22,479.31	Councillor	\$ 11,275.96	Trustee	\$ 11,573.75
-------	-------------	------------	--------------	---------	--------------

2. **A person can contribute up to \$1,429.70** to any 2026 local election campaign. Unendorsed candidates may contribute an additional \$1,429.70 to their own campaign.
3. **Directed third party advertising expense limits** in Pitt Meadows for 2026 are \$1,123.97 for mayor and councillors, and \$924.28 for school trustees. The **cumulative advertising expense limit** is \$184,856.70 and applies to directed and issue advertising in all election areas.

Elections BC is responsible for all matters related to campaign financing, expense limits, elector organizations, and election advertising. Please contact them directly for a full understanding of your rights and responsibilities.

1-800-661-8683 | electoral.finance@elections.bc.ca

4. **Candidates no longer need to submit original nomination documents.** Nomination documents may be submitted in person, by mail, by fax, or by email, as long as they are received before the end of the Nomination Period. Candidates must still attend City Hall before the Nomination Period closes to show two pieces of ID, confirm their identity, and sign a solemn declaration that they are qualified under the Local Government Act to run for office.
5. **Elector organizations** no longer need to submit separate candidate endorsement documents. Instead, the endorsement is included with the candidate's nomination documents and must include signed consent from both the candidate and the organization's authorized principal officer.
6. **Before shortening an elector organization's name on the ballot,** the chief election officer must consult both the organization's authorized principal officer and Elections BC. The organization must also file notice with Elections BC as soon as possible. If it does not do so within 60 days, it may be suspended under the *Local Elections Campaign Financing Act*.
7. **Candidate home addresses** must now be removed from any nomination documents posted online. Public notices and online nomination documents will show only the name of the jurisdiction where the candidate lives. Electors may still view unredacted nomination documents at City Hall, but they must first sign a solemn declaration that they will use the information only for purposes allowed under provincial local election law.
8. The *Eligibility to Hold Public Office Act* introduced new candidate eligibility rules. Members of the Legislative Assembly cannot hold local elected office. If a person already holding local elected office later becomes a member of the Legislative Assembly, they are considered to have resigned from their local office.

WHO DOES WHAT?

Roles and Responsibilities Related to Local Government Elections

Information for this handout has been compiled from the websites of Elections BC (<https://elections.bc.ca/>) and the provincial government (<https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>).

The administration of general local elections in British Columbia is a shared responsibility among several key stakeholders. This document outlines the roles and responsibilities of each organization, as well as those of election candidates and their representatives.

Quick Overview of Responsibilities

Responsibility	Who
Candidate nomination process	City of Pitt Meadows
Voting opportunities, ballots, election results	City of Pitt Meadows
Election advertising rules	Elections BC
Campaign financing and disclosure rules	Elections BC
Legislation for local elections in general	Ministry of Municipal Affairs
Legislation and bylaws specific to the school trustee election	Ministry of Education and SD42
Publication of local government election results for all of BC	CivicInfo BC
Abiding by the local election rules and procedures established by the governing bodies	Candidates, candidate representatives, elector organization, and third party advertisers

City of Pitt Meadows

Each municipality in BC is responsible for running its own local election to elect its City Council every four years. Pitt Meadows City Council appointed a **Chief Election Officer** and **Deputy Chief Election Officer** who are responsible for all aspects of administering the election on the City's behalf. These officials will also administer the school trustee election for two trustees that will represent Pitt Meadows on the SD 42 Board of Education.

Components of the election that are the responsibility of the City include:

- Statutory newspaper notifications and declarations related to the election;
- Administering the nomination process, including: preparing nomination packages; providing information to potential candidates; accepting nomination

papers; and declaring the candidates for each election (mayor, councillor, school trustee);

- Establishing and monitoring election sign rules, including limits and parameters related to size, placement, maintenance, and removal;
- Administering the voting process, including: preparing the ballots; arranging voting locations; hiring election staff; counting the votes; and declaring the official results of the elections; and
- Swearing in the newly elected Council and ensuring appropriate orientation to their new roles.

Contact Information for City of Pitt Meadows	
Kate Barchard Chief Election Officer 604.465.2462 kbarchard@pittmeadows.ca	Tanya Barr Deputy Chief Election Officer 604.465.2472 tbarr@pittmeadows.ca
Pitt Meadows Election Website	
https://www.pittmeadows.ca/election	

Elections BC

Elections BC administers campaign financing and advertising rules for local elections and assent voting in B.C. under the *Local Elections Campaign Financing Act (LECFA)*.

Core components of Elections BC's responsibilities include:

- registering local advertising sponsors and elector organizations;
- assisting candidates, elector organizations, and advertising sponsors to comply with *LECFA*;
- accepting, reviewing and publishing financing disclosure statements and supplementary reports;
- publishing expense limits for candidates and third party advertising sponsors;
- undertaking investigations and audits; and
- reporting on the administration of compliance with *LECFA*.

Elections BC is the main contact for candidates for any questions related to campaign financing, advertising rules, expense limits, elector organizations, and third party advertising sponsors.

The Chief Election Officer will forward each candidate's nomination papers to Elections BC once they've been submitted. Elections BC will then be in contact with the candidates to ensure they are aware of the various financing and advertising rules related to local elections and to provide support as needed.

Contact Information for Elections BC

Electoral Finance
 1-800-661-8683 (Mon-Fri 8:30 am - 4:30 pm)
electoral.finance@elections.bc.ca

Elections BC Website

<https://elections.bc.ca/local-elections/2022-general-local-elections/>

Ministry of Education and SD42

The City of Pitt Meadows conducts the school trustee election for the Pitt Meadows electoral area within School District No. 42 (Maple Ridge-Pitt Meadows). The Ministry of Education and the School District are responsible for the legislation guiding the school trustee election.

For more information about the 2026 Trustee Elections and the role of school trustees please refer to the *Guide for Maple Ridge – Pitt Meadows School Trustee Candidates* located at <https://www.sd42.ca/local-elections/>.

Questions regarding the school trustee election can be directed as follows:

If you have questions about...	Please contact...	Helpful Links
Nomination process, candidate eligibility, voting opportunities, ballots, or election reporting	Kate Barchard Chief Election Officer City of Pitt Meadows kbarchard@pittmeadows.ca 604.465.2462	https://www.pittmeadows.ca/election
Time commitment, remuneration or specific questions about the Maple Ridge-Pitt Meadows Board of Education	Richard Rennie Secretary-Treasurer, CFO Maple Ridge-Pitt Meadows School District 604.463.4200 elections@sd42.ca	https://www.sd42.ca/local-elections
Provincial legislation related to trustee elections (except campaign financing)	Ministry of Education Legislation, Policy and Governance Branch 250.387.8037 EDUC.Governance.Legislation@gov.bc.ca	https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/school-trustee-election-procedures
Campaign financing, expense and contribution limits, advertising, and elector organizations	Elections BC 1-800-661-8683 (Mon-Fri 8:30 am - 4:30 pm) electoral.finance@elections.bc.ca	https://elections.bc.ca

Ministry of Municipal Affairs (MMA)

The Ministry of Municipal Affairs is responsible for establishing the legislation that prescribes how the elections are administered. This includes the *Local Government Act* (LGA), *LECFA*, the *School Act*, and the *Community Charter*. Candidates should contact the Ministry if they have questions specifically related to legislation.

Contact Information for MMA
Governance and Structure Branch 250.387.4020 LGgovernance@gov.bc.ca
MMA Local Elections Webpage
http://www.gov.bc.ca/localelections

CivicInfo BC

CivicInfo BC is British Columbia's local government information hub. They provide a wide variety of tools and information resources for those who work, or have an interest, in the province's local government sector. Specific to elections, CivicInfo is the primary source of election information for the media, the public, provincial ministries, researchers, and others during the election cycle. The City will provide information to CivicInfo on the candidates who are running in the election and voting results after the close of polls on general voting Day.

You can view their website at <https://www.civicinfo.bc.ca/>. Their election specific webpage can be found at <https://www.civicinfo.bc.ca/election>.

Candidates and their Representatives

A **Candidate** is a person seeking election as a mayor, councillor, or school trustee. That person must be nominated by eligible electors and declared a candidate by the Chief Election Officer. All candidates are responsible for knowing and properly applying all rules, regulations, and deadlines as established by legislation, Elections BC, and the City.

A **Financial Agent** is a representative that candidates and elector organizations are legally required to have during an election campaign. A candidate is their own financial agent unless they appoint another individual to the position. The financial agent is responsible for administering election campaign finances in compliance with the *LECFA*. This includes:

- keeping complete and accurate campaign financing records of all transfers, campaign contributions, election expenses, and other financial transactions;
- opening a separate campaign account for each candidate;
- ensuring campaign contributions are only received from eligible individuals; and
- ensuring campaign contributions from eligible individuals do not exceed the contribution limit.

A candidate who chooses to appoint another person to act as their financial agent must make that appointment in writing and deliver the appointment to the Chief Election Officer before the end of the nomination period. The Chief Election Officer will forward this information to Elections BC. A candidate may not have more than one financial agent at a time; however, a financial agent can work for more than one candidate or elector organization.

Candidates may appoint an **Official Agent** to represent them during the election process. The official agent can act as the campaign manager or spokesperson or be the point of contact for the people helping on the candidate's election campaign. Candidates must appoint their official agent in writing and deliver the appointment to the Chief Election Officer as soon as practicable after the appointment is made. Official agents are allowed to attend voting places to witness the proceedings. They must show a copy of their appointment letter to the Presiding Election Official when they arrive and then sign a declaration to solemnly affirm that they will preserve the secrecy of the ballot.

Scrutineers represent candidates at voting opportunities by observing voting procedures and 'scrutinizing' the ballot-counting process. A candidate and/or their official agent may appoint scrutineers. Each candidate is permitted under the *Local Government Act* to appoint one scrutineer for each ballot box used at a voting place. The scrutineer appointment must be made in writing and signed by the candidate or their official agent if they have been given authority to appoint scrutineers. The appointment is to be submitted to the Chief Election Officer as soon as practicable after the appointment is made. The scrutineer must bring a copy of their appointment letter to any voting place where they attend to witness the election proceedings, and must show the letter to the Presiding Election Official when they arrive. They will then sign a declaration to solemnly affirm that they will preserve the secrecy of the ballot.

Elector Organizations

Elector organizations are organizations that endorse a candidate(s) in the election and that file endorsement documents with Elections BC. They are sometimes referred to as "civic political parties". Elector organizations do not have separate campaign expense limits; they must attribute campaign period expenses to each of their endorsed candidates, and must have a campaign financing arrangement with each of their endorsed candidates. The elector organization's campaign period expenses attributable to a candidate plus the candidate's own expenses must not exceed the candidate's expense limit.

Third Party Sponsors

A **third party sponsor** is an individual or organization that sponsors or intends to sponsor election advertising independently from candidates or elector organizations during the pre-campaign or campaign period.

Third party advertising includes advertising for or against a candidate and/or an elector organization. In the campaign period, it also includes advertising on an issue with which a candidate or elector organization is associated.

Third party sponsors must register with Elections BC before conducting advertising in the pre-campaign or campaign period; they must follow the advertising rules established under *LECFA*; and they must follow expense limits as published by Elections BC.

Important Information about Candidate Nominators

To run for local office, a candidate must be nominated by at least the minimum number of **qualified nominators** required by bylaw.

- School Trustee candidates in Pitt Meadows must be nominated by at least **2 qualified nominators**.
- Mayor and Councillor candidates in Pitt Meadows must be nominated by at least **10 qualified nominators**.

A **qualified nominator** is a person who is entitled to vote in Pitt Meadows as either a resident elector or a non-resident property elector. To be qualified, the person must:

- be 18 years of age or older on general voting day;
- be a Canadian citizen;
- have lived in BC for at least the last 6 months;
- either:
 - live in Pitt Meadows (for any length of time) OR
 - have owned property in Pitt Meadows for at least the last 6 months; and
- not be disqualified from voting in the election.

A nominator may nominate as many candidates as there are positions to be filled. In Pitt Meadows, this means one person may nominate up to:

- 2 School Trustee candidates
- 6 Councillor candidates
- 1 Mayoral candidate

If a person signs nomination papers for more candidates than there are positions available, any additional nomination submitted using that person's signature will require another qualified nominator instead.

Candidates are encouraged to **obtain more than the minimum number of nominators** on their nomination papers. This helps avoid delays or problems if one of the nominators is later found not to be qualified.

A nomination remains valid as long as it includes at least the minimum required number of qualified nominators, even if one or more other nominators are later found not to be qualified under the *Local Government Act*.

Canvasser Authorization Form

PLEASE PRINT IN BLOCK LETTERS

NOTICE TO BUILDING OWNERS AND PROPERTY MANAGERS:

Please be advised, under section 160.1 of the *Local Government Act*, authorized canvassers are entitled to access multi-residential buildings in the applicable jurisdiction (e.g., municipality, regional district electoral area, school district, specified parks board, local community commission area or Islands Trust local trust area) **between the hours of 9:00 a.m. to 9:00 p.m. local time during the campaign period** (from the 28th day before general voting day until general voting day).

A canvasser may be a candidate or an individual authorized in writing by a candidate in order to canvass voters and distribute candidate information on the candidate's behalf.

At the request of a resident or individual acting on behalf of a multiple residence building, a canvasser entering a residential property must produce:

- government issued photo identification and proof of candidacy; or,
- written authorization to canvass on behalf of a candidate.

PART A

ACCEPTANCE OF CANVASSER APPOINTMENT

FULL NAME OF CANVASSER

SIGNATURE OF CANVASSER

DATE: (YYYY/MM/DD)

PART B

CANDIDATE AUTHORIZATION

I HEREBY AUTHORIZE THE ABOVE-NAMED INDIVIDUAL TO CANVASS ON BEHALF OF MY CAMPAIGN AS A CANDIDATE FOR THE FOLLOWING JURISDICTION:

FULL NAME OF CANDIDATE

NAME OF JURISDICTION IN WHICH THE CANDIDATE IS SEEKING ELECTION (E.G., MUNICIPALITY, ELECTORAL AREA, BOARD OF EDUCATION)

SIGNATURE OF CANDIDATE

DATE: (YYYY/MM/DD)

Online Resources

This page contains hyperlinks and is best viewed electronically. For a digital copy, please visit the City's website at pittmeadows.ca/candidateinformation.

NOMINATION DOCUMENTS

- **Candidate Nomination Documents** can be found online at pittmeadows.ca/candidateinformation.
- Nomination Documents can be filled out electronically, except for the solemn declaration on page 3 of Form C2 (or CS2 for trustees). This signature must be witnessed by the Chief Election Officer or their designate.
- Candidates who submit their paperwork by any method other than in person must still attend City Hall before the close of the Nomination Period to show two pieces of ID, confirm their identity, and sign a solemn declaration of their qualification under the Local Government Act to be nominated for elected office.

ELECTIONS BC

- Main website - <https://elections.bc.ca/>
- Candidate Information - <https://elections.bc.ca/local-elections/local-candidates/candidate-information/>
- Expense Limits by Jurisdiction - <https://elections.bc.ca/local-elections/local-candidates/candidate-expense-limits/>
- Guide for Local Third Party Advertising Sponsors in B.C. - <https://elections.bc.ca/docs/lecfa/guide-for-local-elections-third-party-sponsors-in-bc.pdf>
- Guide to Elector Organization Registration - <https://elections.bc.ca/docs/lecfa/4460-elector-organization-registration-guide.pdf>
- Guide to Local Elections Campaign Financing in B.C. for Candidates and their Financial Agents - <https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-candidates-and-their-financial-agents.pdf>
- Guide to Local Elections Campaign Financing in B.C. for Elector Organizations and their Financial Agents - <https://elections.bc.ca/docs/lecfa/guide-to-local-elections-campaign-financing-in-bc-for-elector-organizations-and-their-financial-agents.pdf>

MINISTRY OF MUNICIPAL AFFAIRS

- Main website - <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>
- Candidate's Guide to Local Elections in BC – https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/candidates_guide_to_local_elections.pdf
- Elector Organization Guide to Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/elector_organization_guide.pdf
- General Local Elections 101 - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/general_local_elections_101.pdf

- General Local Election Offences - <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/offences>
- Potential Candidate Video Series - <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections/thinking-of-running>
- Scrutineers Guide to General Local Elections - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/scrutineers_guide_to_general_local_elections.pdf
- Thinking About Running for Local Office? - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/thinking_about_running_local_office.pdf
- What Every Candidate Needs to Know - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/what_every_candidate_needs_to_know.pdf
- Voter's Guide to Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/voter_guide_english.pdf
- Voter's Guide for Electors Living on Reserve - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/voters_guide_for_electors_living_on_reserve.pdf
- Supporting a Candidate for Local Elections in BC - https://www2.gov.bc.ca/assets/gov/british-columbians-our-governments/local-governments/governance-powers/guide_to_supporting_a_candidate.pdf

SCHOOL TRUSTEE RESOURCES

- School Act - Division 3 [Elections]
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96412_04#division_d2e5224
- School District 42
 - o Local Elections <https://www.sd42.ca/local-elections/>
 - o Guide for Maple Ridge-Pitt Meadows School Trustee Candidates - <https://www.sd42.ca/assets/media/Local-Elections-2026.pdf>
- British Columbia School Trustees Association (BCSTA)
 - o Main website <https://bcsta.org/elections/>
 - o Serve, Lead, Inspire: Your Guide to Becoming a School Trustee <https://bcsta.org/wp-content/uploads/BCSTA-Elections2026-MarketingGuide-5.4.2026.pdf>

LEGISLATION

- Local Government Election Act – Part 3 [Electors and Elections]
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/r15001_03#part3
- Local Elections Campaign Financing Act
<https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/14018>
- Financial Disclosure Act
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96139_01

- Offence Act https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96338_01
- School Act - Division 3 [Elections]
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/96412_04#division_d2e5224
- Community Charter
https://www.bclaws.gov.bc.ca/civix/document/id/complete/statreg/03026_00