



## Highway Use Permit Application Filming & Events

"Highway" includes: a) highways as defined in the Motor Vehicle Act; and  
a) every street, roadway, boulevard, lane, alley, sidewalk, walkway, pathway,  
bridge, viaduct, tunnel, bicycle path, and any other way normally open to the  
use of the public,  
b) but does not include a private road on private property.

### Section 1

Application Date: \_\_\_\_\_

FLM #: \_\_\_\_\_ or SPE #: \_\_\_\_\_

Production Company (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Section 2

Description of filming or Special Event activities: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Filming/Event Location:

\_\_\_\_\_

Date(s) of Filming or Event: \_\_\_\_\_

Start and end time of Filming or Event: \_\_\_\_\_

\_\_\_\_\_



1. That all necessary plans and specifications of any works involved have been submitted to the Film Office and/or City's Engineering Department and have been approved.
2. That this permit shall be valid only for the specific works listed in Section two, and any and all alterations and additions must be covered by a separate permit.
3. That the permit applicant shall hold and save harmless the City of Pitt Meadows from and against all claims, damages and lien claims of every kind, arising out of or in any way connected with the said work and other things for which this permit is issued.
4. A certified copy of the insurance policy evidencing a minimum of \$5,000,000.00\* (Five Million) comprehensive liability insurance for film companies and \$2,000,000 (Two Million) for Special Events, naming the City of Pitt Meadows as additionally insured and providing that the said policy shall not be cancelled, lapsed or materially altered without 30 days' notice in writing delivered to the City prior to issuance of a Filming or Special Event Permit.
5. Other conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Section 3**

1. The applicant (Production Company) is to assume full responsibility for any damages to highways, utilities and the clean-up of any debris resulting from your activities. An inspection will be complete once filming or your event has finished and the cost of any damages or staff involvement will be deducted from your security deposit.
2. All vehicles related to your company are to be licensed and adequately insured.
3. That appropriate Traffic Control Practices must be followed as per the latest Traffic Management Manual for Work on Roadways and to the satisfaction of the City of Pitt Meadows.



**Section 4**

I, the applicant for this permit, agree to all terms and conditions of the City of Pitt Meadows Highway and Traffic **Bylaw No.2836**. As part of this application a security deposit in the amount of: \_\_\_\_\_ has been provided to guarantee acceptance of the terms and conditions set out herein with the time specified in this permit.

\_\_\_\_\_  
Signature of permit applicant

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Your personal information is collected under the authority of section 26(c) of the Freedom of Information and Privacy of Protection Act (FOIPPA). This information will be used for City of Pitt Meadows special event purposes and will not be disclosed to the public except as may be requested by law.