

## **CITY OF PITT MEADOWS**

### **2019 STATEMENT OF FINANCIAL INFORMATION**

*As required by the Financial Information Act*

- Statement of Financial Information Approval
- Management Report
- 2019 Audited Financial Statements
- Schedule of Council and Employee Remuneration and Expenses
- Schedule of Payments to Suppliers of Goods and Services
- Statement of Severance Agreements

*Additional information to conform with Community Charter S. 168 (1)(d) and (2)*

- Disclosure of contracts with Council members or former Council members

**CORPORATION OF THE CITY OF PITT MEADOWS**  
**STATEMENT OF FINANCIAL INFORMATION APPROVAL**

The undersigned, as authorized by the Financial Information Regulation, Schedule I, subsection 9(2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.



---

Cheryl Harding  
Director of Financial Services

Date: June 15, 2020

**CORPORATION OF THE CITY OF PITT MEADOWS**  
**MANAGEMENT REPORT**

The Financial Statements contained in this Statement of Financial Information under the *Financial Information Act* have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control.

The external auditors, KPMG LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the financial statements. Their examination does not relate to the other schedules and statements required by the Act. Their examination includes a review and evaluation of the City's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to Council and meet with it on an annual basis.

On behalf of the Corporation of the City of Pitt Meadows,



---

Cheryl Harding

Director of Financial Services

June 15, 2020  
Date: \_\_\_\_\_



KPMG LLP  
200 – 923 Mary Street  
Chilliwack BC V2P 4H7  
Canada  
Telephone (604) 793-4700  
Fax (604) 793-4747

## INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the City of Pitt Meadows

### **Opinion**

We have audited the consolidated financial statements of the City of Pitt Meadows (the "City"), which comprise:

- the consolidated statement of financial position as at December 31, 2019
- the consolidated statement of operations for the year then ended
- the consolidated statement of changes in net financial assets for the year then ended
- the consolidated statement of cash flows for the year then ended
- and notes to the consolidated financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the consolidated financial position of the City as at December 31, 2019, and its consolidated results of operations, its changes in net consolidated financial assets and its consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditors' Responsibilities for the Audit of the Financial Statements**" section of our auditors' report.

We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



### ***Responsibilities of Management and Those Charged with Governance for the Financial Statements***

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

### ***Auditors' Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.



Chartered Professional Accountants

Chilliwack, Canada  
May 5, 2020

## CONSOLIDATED STATEMENT OF FINANCIAL POSITION

YEAR ENDED DECEMBER 31, 2019, WITH COMPARATIVE INFORMATION FOR 2018

	2019	2018
<b>Financial Assets</b>		
Cash and Cash Equivalents	\$8,627,899	\$1,116,353
Portfolio Investments (Note 2)	40,583,212	44,605,485
Accounts Receivable (Note 3)	5,930,658	4,716,074
	<b>55,141,769</b>	<b>50,437,912</b>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities (Note 4)	5,467,897	5,470,315
Refundable Deposits (Note 5)	2,688,700	2,049,627
Deferred Revenue (Note 6)	3,709,865	3,732,924
Employee Benefit Liability (Note 7)	780,500	719,000
Development Cost Charges (Note 8)	12,785,360	12,073,171
Debt (Note 9)	5,085,363	5,476,540
	<b>30,517,685</b>	<b>29,521,577</b>
<b>Net Financial Assets</b>	<b>24,624,084</b>	<b>20,916,335</b>
<b>Non-Financial Assets</b>		
Tangible Capital Assets (Note 10)	180,277,967	176,369,810
Inventories of Supplies	244,475	262,217
Prepaid Expenses & Leases	1,667,682	1,546,355
	<b>182,190,124</b>	<b>178,178,382</b>
<b>Accumulated Surplus (Note 11)</b>	<b>\$206,814,208</b>	<b>\$199,094,717</b>

Contingent Liabilities and Commitments (Note 13)

Contractual rights (Note 15)

Subsequent events (Note 19)

See accompanying Notes to the Consolidated Financial Statements.



**Cheryl Harding, Director of Financial Services**



**Bill Dingwall, Mayor**

# CONSOLIDATED STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2019, WITH COMPARATIVE INFORMATION FOR 2018

	2019 BUDGET	2019 ACTUAL	2018 ACTUAL
<b>Revenues</b>	(Note 17)		
Municipal Property Taxes (Note 16)	\$22,425,000	\$22,583,934	\$20,734,901
Utility Charges	10,144,200	9,961,974	9,407,352
Sale of Services	2,124,700	2,431,642	2,640,146
Licences, Permits, Penalties, and Fines	1,653,500	2,041,368	2,043,471
Investment Income	465,000	672,942	613,738
Other Revenue	562,500	560,838	521,080
Government Transfers (Note 14)	5,350,300	3,989,491	1,878,918
Contributions	564,800	454,104	64,416
	<b>43,290,000</b>	<b>42,696,293</b>	<b>37,904,022</b>
<b>Expenses</b>			
General Government Services	5,190,199	5,057,471	4,888,846
Protective Services	8,080,645	7,808,810	7,028,619
Transportation Services	3,446,045	3,430,401	3,632,577
Solid Waste Services	994,700	964,252	836,665
Water Services	4,005,417	4,044,382	4,049,721
Sewer Services	2,291,212	2,328,150	2,002,501
Drainage Services	1,829,957	1,922,582	1,841,701
Diking Services	314,110	255,687	280,858
Development Services	884,594	891,190	653,434
Parks, Recreation and Cultural Services	8,138,385	8,273,877	7,790,261
	<b>35,175,264</b>	<b>34,976,802</b>	<b>33,005,183</b>
<b>Annual Surplus</b>	<b>\$8,114,736</b>	<b>\$7,719,491</b>	<b>\$4,898,839</b>
<b>Annual Surplus, Beginning of Year</b>	<b>199,094,717</b>	<b>199,094,717</b>	<b>194,195,878</b>
<b>Accumulated Surplus, End of Year</b>	<b>\$207,209,453</b>	<b>\$206,814,208</b>	<b>\$199,094,717</b>

See accompanying Notes to the Consolidated Financial Statements.



# CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

YEAR ENDED DECEMBER 31, 2019, WITH COMPARATIVE INFORMATION FOR 2018

	2019 BUDGET	2019 ACTUAL	2018 ACTUAL
	(Note 17)		
<b>Annual Surplus</b>	<b>\$8,114,736</b>	<b>\$7,719,491</b>	<b>\$4,898,839</b>
<b>Tangible Capital Assets</b>			
Acquisition	(25,930,136)	(9,681,971)	(9,886,680)
Amortization	5,450,000	5,527,949	5,308,039
Proceeds from disposal	-	30,778	29,532
Loss on disposal	-	215,087	181,653
	<b>(20,480,136)</b>	<b>(3,908,157)</b>	<b>(4,367,456)</b>
<b>Inventories of Supplies</b>			
Acquisition	-	(217,270)	(242,979)
Use	-	235,012	233,097
	-	17,742	(9,882)
<b>Prepaid Expenses &amp; Lease</b>			
Acquisition	-	(326,909)	(200,652)
Use	-	205,582	257,921
	-	(121,327)	57,269
<b>Increase (Decrease) in Net Financial Assets</b>	<b>(12,365,400)</b>	<b>3,707,749</b>	<b>578,770</b>
<b>Net Financial Assets, Beginning of Year</b>	<b>20,916,335</b>	<b>20,916,335</b>	<b>20,337,565</b>
<b>Net Financial Assets, End of Year</b>	<b>\$8,550,935</b>	<b>\$24,624,084</b>	<b>\$20,916,335</b>

See accompanying Notes to the Consolidated Financial Statements.

# CONSOLIDATED STATEMENT OF CASH FLOW

YEAR ENDED DECEMBER 31, 2019, WITH COMPARATIVE INFORMATION FOR 2018

	2019	2018
<b>Operating Activities</b>		
Annual Surplus	\$7,719,491	\$4,898,839
Items not utilizing cash:		
Development Cost Charge Revenue Recognized (Note 8)	(31,703)	(21,346)
Amortization	5,527,949	5,308,039
Loss on Disposal of Tangible Capital Assets	215,087	181,653
<b>Change in non-cash assets and liabilities:</b>		
Accounts Receivable	(1,214,584)	983,809
Accounts Payable and Accrued Liabilities	(2,418)	(627,745)
Refundable Performance Deposits	639,073	145,192
Deferred Revenue	(23,059)	(597,434)
Employee Benefit Liability	61,500	78,300
Inventories of Supplies	17,742	(9,882)
Prepaid Expenses & Lease	(121,327)	57,269
<b>Cash Provided by Operating Activities</b>	<b>12,787,751</b>	<b>10,396,694</b>
<b>Capital Activities</b>		
Proceeds on Disposal of Tangible Capital Assets	30,778	29,532
Cash Used to Acquire Tangible Capital Assets	(9,681,971)	(9,886,680)
<b>Cash Used in Capital Activities</b>	<b>(9,651,193)</b>	<b>(9,857,148)</b>
<b>Investing Activities</b>		
Purchase of Investments	(52,078,467)	(54,701,816)
Redemption of Investments	56,100,740	53,190,649
<b>Cash Provided (Used) in Investing Activities</b>	<b>4,022,273</b>	<b>(1,511,167)</b>
<b>Financing Activities</b>		
Development Cost Charge Receipts and Interest	743,892	314,393
Repayment of Temporary Borrowing	-	(562,419)
Repayment of Long Term Debt	(391,177)	(382,175)
<b>Cash Provided (Used) in Financing Activities</b>	<b>352,715</b>	<b>(630,201)</b>
<b>Increase (Decrease) in Cash and Cash Equivalents</b>	<b>7,511,546</b>	<b>(1,601,822)</b>
<b>Cash and Cash Equivalents, Beginning of Year</b>	<b>1,116,353</b>	<b>2,718,175</b>
<b>Cash and Cash Equivalents, End of Year</b>	<b>\$8,627,899</b>	<b>\$1,116,353</b>

See accompanying Notes to the Consolidated Financial Statements.

# NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED DECEMBER 31, 2019

The City was incorporated as a District Municipality in 1914 under the Municipal Act (now a combination of the Community Charter and the Local Government Act), a statute of the Province of British Columbia. Effective January 1, 2007, the articles of incorporation of the municipality were changed by an Order in Council of the provincial government to reflect a change in its name to the City of Pitt Meadows. Its principal activities include the provision of local government services to the residents of the incorporated area. These services include community planning, protective, transportation, parks, recreational & cultural, solid waste, water, sewer, drainage diking services and general government.

## 1. SIGNIFICANT ACCOUNTING POLICIES

### (A) BASIS OF PRESENTATION

The consolidated financial statements of the City of Pitt Meadows are prepared in accordance with Canadian public sector accounting standards as prescribed by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants Canada.

The consolidated financial statements reflect the assets, liabilities, revenues, expenses, and accumulated surplus of the reporting entity which is comprised of all organizations that are controlled or owned by the City, including the Pitt Meadows Economic Development Corporation which was incorporated on March 5, 2010 and is currently inactive. Inter-entity balances and transactions have been eliminated on consolidation.

### (B) CASH AND CASH EQUIVALENTS

Cash and cash equivalents consist of cash, bank balances, highly liquid money market investments and short-term investments with maturities of less than 90 days at acquisition.

### (C) PORTFOLIO INVESTMENTS

Investments are recorded at amortized cost. Investment premiums and discounts are amortized over the term of the respective investment. Investments are written down when there is considered to be a permanent decline in value.

### (D) DEFERRED REVENUE

The City defers a portion of the revenue collected from permits, licences and other fees and recognizes this revenue in the year in which related inspections are performed or related expenditures are incurred.

### (E) GOVERNMENT TRANSFERS

Government transfers, which include legislative grants, are recognized as revenue in the financial statements when the transfer is authorized, any eligibility criteria are met, and the amount to be received can be reasonably estimated except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfers are recognized as deferred revenue when the transfer stipulations give rise to a liability. Transfer revenue is recognized in the statement of operations as the stipulation liabilities are settled.

### (F) DEBT

Debt is recorded net of related sinking fund balances held by the Municipal Finance Authority of BC (MFA).

### (G) EMPLOYEE FUTURE BENEFITS

The City and its employees make contributions to the Municipal Pension Plan. The Municipal Pension Plan is a multi-employer contributory defined pension plan. These contributions are expensed as incurred.

The City also accrues sick leave, deferred vacation, supplementary vacation, vacation in year of retirement, overtime and service severance benefits. The liability relating to these benefits is actuarially determined based on service and best estimates of retirement ages and expected future salary and wage increases. The liability under this benefit plan is accrued based on projected benefits as the employees render services necessary to earn the future benefits. The discount rate used to measure obligations is based on the cost of borrowing. The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service life of active employees covered under the plan.

**(H) LIABILITY FOR CONTAMINATED SITES**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. Any liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- a) an environmental standard exists;
- b) contamination exceeds the environmental standard;
- c) the City is directly responsible or accepts responsibility;
- d) it is expected that future economic benefits will be given up; and
- e) a reasonable estimate of the amount can be made.

The liability is recognized as management’s estimate of the cost of remediation and post-remediation including operation, maintenance and monitoring that are integral parts of the remediation strategy for a contaminated site.

**(I) NON FINANCIAL ASSETS**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of goods and services. They have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

**(i) Tangible Capital Assets**

Tangible Capital Assets, including capital work-in-progress, are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development and betterment of the assets. Interest incurred during construction is capitalized.

The cost, less residual value, is amortized on a straight-line basis over the estimated useful lives of the assets as follows:

Road Infrastructure . . . . .	20 to 100 years
Drainage & Sewer Infrastructure . . . . .	30 to 80 years
Water Infrastructure . . . . .	10 to 80 years
Sewer Infrastructure . . . . .	30 to 80 years
Other Infrastructure . . . . .	50 to 100 years
Buildings . . . . .	20 to 50 years
Land Improvements . . . . .	20 to 30 years
Vehicles . . . . .	5 to 20 years
Equipment and Furnishings . . . . .	4 to 10 years

Amortization commences when the asset is put into service.

Diking Infrastructure consists of dikes and ditches which are not amortized since they do not deteriorate as long as they are maintained properly.

Contributed tangible capital assets are recorded at their estimated fair value at the date of contribution as contributed revenue.

Natural resources, works of art and cultural and historic assets are not recorded as assets in these financial statements.

**(ii) Inventories of Supplies**

Inventories of supplies held for consumption are recorded at the lower of actual cost and replacement cost.

**(J) REVENUE RECOGNITION**

Revenue is recorded on the accrual basis and recognized in the period in which the transactions or events occurred that give rise to the revenues. Revenue unearned in the current period is recorded as deferred revenue until the services are provided.

Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. Annual levies for non-optional municipal services and general administrative services are recorded as taxes for municipal services in the year they are levied. Taxes receivable are recognized net of an allowance for anticipated uncollectable amounts. Levies imposed by other taxing authorities are not included as taxes for municipal purposes.

Unrestricted revenue for the sale of goods and services are reported as revenue at the time the services or products are provided.

Contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year in which the related expenses are incurred.

**(K) EXPENSE RECOGNITION**

Expenses are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

**(L) TAX COLLECTIONS FOR OTHER GOVERNMENTS**

The City is required by legislation to bill and collect taxes on behalf of other governments. These revenues and payments are not included in the City's financial statements.

**(M) USE OF ESTIMATES**

The preparation of consolidated financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and contingent assets and liabilities, and the reported amounts of revenues and expenses during the period. Significant areas requiring use of management estimates relate to the determination of employee benefit obligations, useful lives of tangible capital assets, valuation of contributed assets and liabilities associated with legal claims. As such, actual results could differ from those estimates.

**(N) SEGMENT DISCLOSURES**

A segment is defined as a distinguishable activity or group of activities of a government for which it is appropriate to separately report financial information. The City has provided definitions of segments as well as presented financial information in Note 18.

**(O) BUDGET INFORMATION**

Budget information, presented on a basis consistent with that used for actual results, was included in the Five Year Plan and was adopted by Council on April 2, 2019.

## 2. PORTFOLIO INVESTMENTS

The City's portfolio of investments include money market mutual funds and fixed income Canadian corporate paper and bonds.

The fixed income instruments have stated rates of return ranging from 1.09% to 2.91% (2018, 1.03% to 2.91%), with varying maturity dates up to June 1, 2023 (2018, July 25, 2022). It is the City's practice to buy and hold investments to maturity in order to realize the stated rate of return.

	2019 MARKET	2019 COST	2018 COST
Money market mutual funds	\$ 1,730	\$ 1,730	\$ 1,690
Fixed income Canadian corporate paper & bonds	40,534,904	40,581,482	44,603,795
	\$ 40,536,634	\$ 40,583,212	\$ 44,605,485

## 3. ACCOUNTS RECEIVABLE

	2019	2018
Property taxes and utilities	\$ 1,987,289	\$ 2,634,211
Federal government agencies	391,725	391,335
Provincial government	1,963,274	46,860
Other government	247,748	206,284
General receivables	999,287	923,279
Development installments	341,335	784,105
	\$ 5,930,658	\$ 4,716,074

Development installments represent funds due from developers and others on a financing arrangement within two years. The City holds letters of credit as security for these amounts.

## 4. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	2019	2018
Accounts Payable and Accrued Liabilities	\$ 1,898,503	\$ 2,557,651
Wages and Benefits Payable	247,882	144,173
Statutory Holdbacks	617,843	624,308
Due to Other Governments	2,703,669	2,144,183
	\$ 5,467,897	\$ 5,470,315

## 5. REFUNDABLE DEPOSITS

	BALANCE DECEMBER 31, 2018	AMOUNTS RECEIVED	AMOUNTS REFUNDED/ FORFEITED	BALANCE DECEMBER 31, 2019
Contract work	\$ 114,414	\$ 262,527	\$ (95,694)	\$ 281,247
Building (Construction)	122,500	50,000	(31,500)	141,000
Engineering Services	1,042,034	752,079	(139,088)	1,655,025
Parks & Recreation	35,700	81,600	(79,312)	37,988
Other	734,979	191,512	(353,051)	573,440
	<b>\$ 2,049,627</b>	<b>\$ 1,337,718</b>	<b>\$ (698,645)</b>	<b>\$ 2,688,700</b>

## 6. DEFERRED REVENUE

	BALANCE DECEMBER 31, 2018	AMOUNTS RECEIVED	REVENUE RECOGNIZED	BALANCE DECEMBER 31, 2019
Business and dog licences	\$ 110,392	\$ 109,715	\$ (110,392)	\$ 109,715
Major road network funding	807,533	241,859	(67,223)	982,169
Engineering fees	52,478	9,578	(2,503)	59,553
Parks & Recreation fees	97,428	116,166	(97,428)	116,166
Pump station grant	511,198	-	(511,198)	-
Prepaid taxes	1,795,953	1,892,356	(1,795,953)	1,892,356
Other	357,942	210,807	(18,843)	549,906
	<b>\$ 3,732,924</b>	<b>\$ 2,580,481</b>	<b>\$ (2,603,540)</b>	<b>\$ 3,709,865</b>

## 7. EMPLOYEE BENEFIT LIABILITY

The City provides non-vested sick leave, service severance, overtime bank, and vacation benefits to its employees. These benefits are described as follows:

- a) **Non-Vested Sick Leave:** Regular full-time employees are entitled to a sick leave benefit of 1.5 days for each month of service which may be accumulated to a maximum of 261 days. Regular part-time employees are entitled to a sick leave benefit of 1 day (pro-rated) for each month of service which may be accumulated to a maximum of 75 days.
- b) **Service Severance:** Upon retirement, employees are eligible for a payout of 3 days per year of service accumulated paid at his or her current rate of pay. Employees leaving the service of the employer, other than on retirement or layoff who have completed 8 or more years of service are eligible for a payout of 1 day per year of service paid at his or her current rate of pay.
- c) **Overtime Bank:** Employees may accumulate overtime hours in a bank. Upon termination, retirement or death, accrued overtime is paid out at his or her current rate of pay.
- d) **Deferred Vacation:** Employees may defer a portion of their annual vacation entitlement. Employees in the collective bargaining unit who are entitled to 25 vacation days or more are subject to a maximum accumulation of 20 days. Exempt employees are subject to a maximum of 15 days.
- e) **Supplementary Vacation:** Employees are entitled to 5 days of supplementary vacation every five years. Employees in the collective bargaining unit are entitled commencing the fifteenth year of service. Exempt employees are entitled commencing the fifth year of service. The supplementary days must be used during the five year period following entitlement.
- f) Severance, deferred vacation and sick leave plans do not provide medical or dental coverage as part of the benefit provided, therefore medical and dental is not included in the valuation.

Information about obligations for employee sick leave, overtime, vacation and retirement benefits are as follows:

	2019	2018
Accrued Benefit Obligation, beginning of year	\$ 702,300	\$ 746,900
Current Service Cost	95,600	99,700
Interest Cost	25,300	24,500
Employer Contributions	(61,900)	(58,300)
Actuarial loss/(gain)	67,800	(110,500)
Accrued Benefit Obligation, end of year	\$ 829,100	\$ 702,300
Unamortized net actuarial loss/(gain)	(48,600)	16,700
Accrued Benefit Liability	\$ 780,500	\$ 719,000

The most recent actuarial valuation of the City's employee benefit obligation was calculated as at July 31, 2019 and was extrapolated to December 31, 2019.

The significant actuarial assumptions used in measuring the City's accrued benefit obligations include estimated future wage increases and the following.

	2019	2018
Discount Rate	2.70%	3.30%
Expected Future Inflation Rate	2.00%	2.00%
Expected Average Remaining Service Life	11 years	11 years



## 8. DEVELOPMENT COST CHARGES

	BALANCE DECEMBER 31, 2018	DEVELOPER CONTRIBUTIONS (REFUNDS)	INTEREST EARNINGS	CAPITAL EXPENDITURES	BALANCE DECEMBER 31, 2019
Major Roads	\$ 4,278,258	\$ 245,165	\$ 74,785	\$ -	\$ 4,598,208
Minor Roads	2,711,673	79,673	49,101	-	2,840,447
Sewer	164,425	21,200	2,447	-	188,072
Water	123,657	27,679	1,499	(13,318)	139,517
Drainage	1,118,234	(37,548)	18,062	(7,401)	1,091,347
Parks	3,676,924	200,004	61,825	(10,984)	3,927,769
	<b>\$ 12,073,171</b>	<b>\$ 536,173</b>	<b>\$ 207,719</b>	<b>\$ (31,703)</b>	<b>\$ 12,785,360</b>

## 9. DEBT

The City obtains debt financing through the Municipal Finance Authority (MFA) in accordance with the Community Charter to finance certain capital expenditures. Sinking fund balances managed by the MFA are offset against related long-term debt.

BYLAW	PURPOSE	MATURITY DATE	INTEREST RATE	AUTHORIZED	REPAYMENTS & ACTUARIAL ADJUSTMENTS	2019	2018
2368	Civic Centre Parkade	2035	3.73%	\$ 2,600,000	\$ 660,696	\$ 1,939,304	\$ 2,024,746
2408	Arena Acquisition	2025	3.73%	2,175,000	1,149,523	1,025,477	1,174,133
2429	Community Centre	2033	2.00%	3,141,602	1,021,020	2,120,582	2,277,661
				<b>\$ 7,916,602</b>	<b>\$ 2,831,239</b>	<b>\$ 5,085,363</b>	<b>\$ 5,476,540</b>

Future principal repayments on net outstanding debt over the next five years and thereafter are as follows:

YEAR	AMOUNT
2020	\$ 400,542
2021	410,280
2022	420,408
2023	430,941
2024	441,896
Thereafter	2,981,296
	<b>\$ 5,085,363</b>

The City paid \$159,830 in interest on long-term debt during the year (2018, \$171,976).

## 10. TANGIBLE CAPITAL ASSETS

YEAR ENDED DECEMBER 31, 2019

Asset Category	COST					ACCUMULATED AMORTIZATION					Net Book Value
	Balance Beginning of Year	Additions	Disposals	Construction in Progress Transfer	Balance End of Year	Balance Beginning of Year	Amortization	Disposals	Balance End of Year	Net Book Value	
Buildings	\$ 34,658,801	\$ 374,560	\$ 76,642	\$ 123,473	\$ 35,080,192	\$ 16,346,882	\$ 1,199,311	\$ 44,258	\$ 17,501,935	\$ 17,578,257	
Drainage Infrastructure	32,485,983	163,896	38,967	-	32,610,912	11,852,624	616,948	12,875	12,456,697	20,154,215	
Diking Infrastructure	12,026,612	-	-	-	12,026,612	-	-	-	-	12,026,612	
Equipment & Furnishings	7,848,532	698,366	79,121	6,989	8,474,766	4,390,954	545,575	68,576	4,867,953	3,606,813	
Land	51,250,042	-	-	-	51,250,042	-	-	-	-	51,250,042	
Land Improvements	9,124,986	60,548	-	111,175	9,296,709	3,907,911	391,989	-	4,299,900	4,996,809	
Leasehold Improvements	1,302,970	-	-	-	1,302,970	879,505	130,297	-	1,009,802	293,168	
Other Infrastructure	5,378,190	11,281	-	-	5,389,471	1,071,762	91,977	-	1,163,739	4,225,732	
Road Infrastructure	46,567,355	1,002,377	207,870	776,415	48,138,277	23,905,553	1,338,217	148,216	25,095,554	23,042,723	
Sewer Infrastructure	14,906,192	314,943	164,891	313,066	15,369,310	5,719,326	218,702	79,207	5,858,821	9,510,489	
Vehicles	5,635,692	802,817	276,153	-	6,162,356	3,538,822	341,121	276,151	3,603,792	2,558,564	
Water Infrastructure	35,519,899	441,284	272,964	1,054,412	36,742,631	13,893,065	653,812	254,028	14,292,849	22,449,782	
Construction in Progress	5,170,960	5,811,899	12,568	(2,385,530)	8,584,761	-	-	-	-	8,584,761	
<b>TOTAL</b>	<b>\$ 261,876,214</b>	<b>\$ 9,681,971</b>	<b>\$ 1,129,176</b>	<b>\$ -</b>	<b>\$ 270,429,009</b>	<b>\$ 85,506,404</b>	<b>\$ 5,527,949</b>	<b>\$ 883,311</b>	<b>\$ 90,151,042</b>	<b>\$ 180,277,967</b>	

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019

10. TANGIBLE CAPITAL ASSETS  
YEAR ENDED DECEMBER 31, 2018

Asset Category	COST					ACCUMULATED AMORTIZATION					Net Book Value
	Balance Beginning of Year	Additions	Disposals	Construction in Progress Transfer	Balance End of Year	Balance Beginning of Year	Amortization	Disposals	Balance End of Year	Net Book Value	
Buildings	\$ 34,446,915	\$ 298,866	\$ 124,620	\$ 37,640	\$ 34,658,801	\$ 15,195,272	\$ 1,196,380	\$ 44,770	\$ 16,346,882	\$ 18,311,919	
Drainage Infrastructure	30,078,102	2,353,889	33,498	87,490	32,485,983	11,281,863	590,933	20,172	11,852,624	20,633,359	
Diking Infrastructure	12,026,612	-	-	-	12,026,612	-	-	-	-	12,026,612	
Equipment & Furnishings	5,955,598	761,935	119,401	1,250,400	7,848,532	4,106,139	392,943	108,128	4,390,954	3,457,578	
Land	51,250,042	-	-	-	51,250,042	-	-	-	-	51,250,042	
Land Improvements	9,081,787	46,644	7,702	4,257	9,124,986	3,525,660	383,770	1,519	3,907,911	5,217,075	
Leasehold Improvements	1,302,970	-	-	-	1,302,970	749,208	130,297	-	879,505	423,465	
Other Infrastructure	5,378,190	-	-	-	5,378,190	980,067	91,695	-	1,071,762	4,306,428	
Road Infrastructure	46,281,793	391,375	105,813	-	46,567,355	22,662,041	1,349,325	105,813	23,905,553	22,661,802	
Sewer Infrastructure	14,785,683	125,225	4,716	-	14,906,192	5,508,211	214,117	3,002	5,719,326	9,186,866	
Vehicles	5,392,306	368,149	124,763	-	5,635,692	3,319,799	343,787	124,764	3,538,822	2,096,870	
Water Infrastructure	34,113,843	1,619,105	322,267	109,218	35,519,899	13,501,700	614,792	223,427	13,893,065	21,626,834	
Construction in Progress	2,738,473	3,921,492	-	(1,489,005)	5,170,960	-	-	-	-	5,170,960	
<b>TOTAL</b>	<b>\$ 252,832,314</b>	<b>\$ 9,886,680</b>	<b>\$ 842,780</b>	<b>\$ -</b>	<b>\$ 261,876,214</b>	<b>\$ 80,829,960</b>	<b>\$ 5,308,039</b>	<b>\$ 631,595</b>	<b>\$ 85,506,404</b>	<b>\$ 176,369,810</b>	

Contributed tangible capital assets (including transportation, drainage, water and sanitary sewer assets) have been recognized as contributions at fair market value at the date of construction. In 2019, the City did not receive any contributed assets, (2018, \$0).

## 11. ACCUMULATED SURPLUS

Accumulated Surplus includes the Investment in Tangible Capital Assets, Current Year Surplus and Statutory Reserves as follows:

	2019	2018
Current Year Surplus (Deficit)		
General Fund	\$ 337,171	\$ 356,718
Water Fund	(236,704)	(207,411)
Sewer Fund	26,403	79,416
Drainage Fund	(15,187)	(49,803)
Solid Waste	33,582	32,903
Appropriated Surplus		
Statutory Operating Reserves	3,784,396	3,918,863
Statutory Capital Reserves	27,691,942	24,070,761
	31,621,603	28,201,447
Investment in Tangible Capital Assets	175,192,605	170,893,270
<b>Total Accumulated Surplus</b>	<b>\$ 206,814,208</b>	<b>\$ 199,094,717</b>

## 12. MUNICIPAL PENSION PLAN

The City and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial

funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The City paid \$702,775 (2018, \$651,679) for employer contributions while employees contributed \$605,699 (2018, \$568,845) to the plan in fiscal 2019.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

## 13. CONTINGENT LIABILITIES AND COMMITMENTS

### CONTINGENT LIABILITIES

- a) The City is a member of the Municipal Insurance Association (MIA), which operates under a reciprocal insurance exchange agreement. The main purposes of the exchange agreement are: (1) to pool the risk of third party liability claims against member municipalities (approximately 170) in order to allow for stable financial planning related to those liability claims; and (2) to engage in broad risk management strategies to reduce accidents or occurrences that may result in liability claims against the City. The City is assessed an annual premium by MIA based on factors such as population, administrative costs, premium tax and re-insurance costs. MIA is subject to financial oversight by the Provincial Government.
- b) The City self insures for certain potential financial losses arising from the penetration of water into building envelopes ("leaky buildings") and acts of terrorism, for any claims made after January 1st, 2002.
- c) The City has been named defendant in a number of claims that are currently pending. In determining their estimated exposure the City has relied upon their understanding of the claims, including activities undertaken by the other parties, as well as discussions with legal counsel. In the opinion of management, the amount of any loss from these claims cannot be reasonably estimated, nor can the likelihood of their outcomes be known at this time. Therefore, management has made no provision for these claims and any future settlement will be accounted for in the year of settlement.
- d) As at December 31, 2019 there were various property assessment appeals pending. The outcome of those appeals may result in adjustments to property taxes receivable for the current and prior years. The City has made no specific provision for these appeals as the outcome is indeterminable. Management does not expect any material adjustments to occur from appeals.
- e) The City is a member of E-Comm, an organization comprised predominately of member municipalities, for the purpose of providing emergency dispatch services. The City is represented on the board, and as a Class 'A' shareholder has voting rights should the organization want to incur additional debt. The E-Comm facility was constructed using debt as a financing mechanism and members are liable for a proportionate share of that debt. This debt is repaid by members through annual fees charged by E-Comm. Should E-Comm dissolve, members would be liable for a proportionate share of any residual debt. Alternatively should a member choose to opt out of E-Comm, they would be liable for a proportionate share of debt at the time of withdrawal.
- f) The City has a contingent liability with respect to debentures of the Greater Vancouver Water District, Greater Vancouver Sewerage and Drainage District and Metro Vancouver, to the extent provided for in their respective Enabling Acts, Acts of Incorporation and Amending Acts. Management does not consider payment under this contingency to be likely and therefore no amounts have been accrued.

## COMMITMENTS

- g) The City has a long-term service agreement with another organization for the provision of fire and public works dispatch services. This agreement has an annual cost of approximately \$36,000 and will expire on December 31, 2024.
- h) The City leases approximately 12,200 square feet of space at 12059 Harris Road, Pitt Meadows for the Pitt Meadows Library. The lease commenced March 1, 2012 for a term of ten years. The annual minimum rent is \$151,000 and is subject to annual CPI increases in the second five year period of the term.
- i) The City has an Operating and Maintenance Agreement with Nustadia Recreation Inc. for the operation and maintenance of the Pitt Meadows Arena. The agreement was effective May 1, 2011, with an initial term of five years and four optional renewal periods. The first of four renewal terms has been executed for the period May 1, 2016 to April 30, 2021. An annual management fee of \$100,000 is payable under the agreement (adjusted annually for inflation), with payments due in equal monthly installments.
- j) The City has a long-term service agreement with the Province of British Columbia for the provision of police services by the Royal Canadian Mounted Police with an annual cost of approximately \$3.9 million. The current agreement commenced April 1, 2012 with an expiry date of March 31, 2032.

## 14. GOVERNMENT TRANSFERS

	2019	2018
<b>Federal Conditional</b>		
Celebrate Canada	\$ 2,800	\$ -
Community Infrastructure	-	9,492
National Disaster Mitigation–Flood Risk Assessment (Federal portion)	26,755	-
New Building Canada Fund – Pump Sation Replacement (Fed. portion)	2,325,000	-
<b>Provincial Conditional</b>		
Active Communities	-	25,782
BC Hydro Beautification	16,047	-
Community Child Care Planning Program	6,000	-
Emergency Response Claim	-	22,033
Emergency Social Services	19,519	39,178
Evacuation Route Planning	22,453	-
ICBC Road Improvement Program	-	15,440
National Disaster Mitigation–Flood Risk Assessment (Prov. portion)	26,755	44,368
New Building Canada Fund – Pump Sation Repl. (Prov. portion)	859,948	1,107,386
Other	18,657	12,597
<b>Provincial Unconditional</b>		
Climate Action Revenue Incentive Program	26,138	23,698
Small Communities	155,225	158,177
Traffic Fines	193,368	203,510
<b>Regional Conditional</b>		
TransLink Major Road Network	67,224	96,973
Other	2,081	9,470
<b>Regional Unconditional</b>		
Gas Tax	221,521	110,819
	<b>\$ 3,989,491</b>	<b>\$ 1,878,918</b>

## 15. CONTRACTUAL RIGHTS

Contractual rights are rights to economic resources arising from contracts or agreements that will result in revenues and assets in the future. The City's contractual rights arise from contracts entered into for leases, licences to occupy, grant funding agreements, service agreements, and developer contribution agreements.

CONTRACTUAL RIGHTS	2020	2021	2022	2023	2024	THEREAFTER
	\$5,933,236	\$562,525	\$562,798	\$556,293	\$555,771	\$1,049,466

## 16. TAXATION AND OTHER LEVIES

In addition to its own tax levies, the City is required to collect taxes on behalf of other taxing authorities, and remit to those authorities. Total taxes levied and remitted are as follows:

	2019	2018
<b>Gross taxes levied on property</b>	<b>\$ 35,201,565</b>	<b>\$ 32,376,085</b>
<b>Taxes levied and collected on behalf of other jurisdictions:</b>		
Provincial School Taxes	10,033,415	9,350,096
TransLink	1,933,626	1,699,701
British Columbia Assessment Authority	299,737	279,160
Greater Vancouver Regional District	349,380	310,943
Municipal Finance Authority of British Columbia	1,473	1,284
	12,617,631	11,641,184
<b>Taxation Revenue</b>	<b>\$ 22,583,934</b>	<b>\$ 20,734,901</b>

## 17. BUDGET

The budget amounts which are presented for comparative purposes reflect the statutory balanced budget as adopted by Council on April 2, 2019 per Financial Plan Bylaw No. 2818, 2019. The chart below reconciles the balanced statutory budget to the budget surplus reported on the Consolidated Statement of Operations:

	BUDGET AMOUNT
Revenues	\$ 43,539,000
Expenses	35,424,264
Annual surplus per consolidated statement of operations	8,114,736
<b>Add:</b>	
Amortization	5,450,000
Transfers from reserves	12,756,600
<b>Less:</b>	
Capital expenditures	(25,930,136)
Debt principal repayments	(391,200)
<b>Approved budget</b>	<b>\$ -</b>



## 18. SEGMENTED INFORMATION

For reporting purposes, City activities have been aggregated into functional segments based on the services each activity provides. The Segmented Disclosure Note (18(a)) reports the revenues and expenses that are directly attributable to each functional segment. The following describes the services included in each segment:

### GENERAL GOVERNMENT SERVICES

The General Government segment includes administration, legislative, financial, human resources, information technology and sustainability services. This also contains municipal property taxation and penalties and interest charged thereon, taxes in lieu, return on investments, and interest paid on development cost charge funds and tax prepayment accounts.

### PROTECTIVE SERVICES

The Protective Services segment includes Police services provided by the RCMP and support services by the City of Maple Ridge, fire protection, bylaw enforcement, business licensing, building inspection, animal control and emergency program services.

### TRANSPORTATION SERVICES

The Transportation Services segment includes engineering, operations administration, and roads maintenance services.

### UTILITY, SOLID WASTE AND DIKING SERVICES

The Utility, Solid Waste and Diking Services segment includes drainage, water, and sewer utility services, the solid waste collection and disposal service and diking services.

### PARKS, RECREATION AND CULTURAL SERVICES

The Parks, Recreation and Cultural Services segment includes parks and recreation services provided by the City, Library services provided by the Fraser Valley Regional Library, and the operations of the Pitt Meadows Arena.

### DEVELOPMENT SERVICES

The Development Services segment includes services for managing development and community planning.

## 18 (A). SEGMENTED INFORMATION – SEGMENTED DISCLOSURE

	2019 ACTUAL							2019 BUDGET	
	General Government Services	Protective Services	Transportation Services	Utility, Solid Waste & Diking Services	Development Services	Parks, Recreation & Cultural Services	Consolidated	Consolidated	
<b>Revenues</b>									(NOTE 17)
Municipal Property Taxes	\$ 22,425,063	\$ -	\$ -	\$ 158,871	\$ -	\$ -	\$ 22,583,934	\$ 22,425,000	
Utility Charges	-	-	-	9,961,974	-	-	9,961,974	10,144,200	
Sale of Services	42,112	27,756	37,846	150,222	952	2,172,754	2,431,642	2,124,700	
Licences, Permits, Penalties & Fines	-	494,058	1,127,512	30,736	364,557	24,505	2,041,368	1,653,500	
Investment Income	672,942	-	-	-	-	-	672,942	465,000	
Other Revenue	271,915	43,434	55	-	-	245,434	560,838	562,500	
Government Transfers	570,114	42,585	67,224	3,271,452	6,000	32,116	3,989,491	5,350,300	
Contributions	-	1,083	-	20,719	393,500	38,802	454,104	564,800	
	23,982,146	608,916	1,232,637	13,593,974	765,009	2,513,611	42,696,293	43,290,000	
<b>Expenses</b>									
Salaries & Benefits	2,921,173	2,063,567	1,083,562	1,391,232	790,995	2,039,059	10,289,588	10,474,740	
Contracted Services	921,109	5,455,522	428,101	1,805,272	97,075	4,301,782	13,008,861	13,300,834	
Supplies, Materials & Equipment	332,721	142,321	224,113	477,567	3,120	323,806	1,503,648	1,544,590	
Purchase of Water and Sewer Levy	-	-	-	4,217,353	-	-	4,217,353	4,209,100	
Amortization	668,152	147,400	1,655,204	1,492,913	-	1,564,280	5,527,949	5,450,000	
Interest Charges	214,316	-	-	-	-	-	214,316	196,000	
Loss (gain) on disposal	-	-	39,421	130,716	-	44,950	215,087	-	
	5,057,471	7,808,810	3,430,401	9,515,053	891,190	8,273,877	34,976,802	35,175,264	
<b>TOTAL</b>	\$ 18,924,675	-\$ 7,199,894	-\$ 2,197,764	\$ 4,078,921	-\$ 126,181	-\$ 5,760,266	\$ 7,719,491	\$ 8,114,736	

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2019

18 (A). SEGMENTED INFORMATION – SEGMENTED DISCLOSURE

	2018 ACTUAL						2018 BUDGET	
	General Government Service	Protective Services	Transportation Services	Utility, Solid Waste & Diking Services	Development Services	Parks, Recreation & Cultural Services	Consolidated	Consolidated
<b>Revenues</b>								
Municipal Property Taxes	\$ 20,579,552	\$ -	\$ -	\$ 155,349	\$ -	\$ -	\$ 20,734,901	\$ 20,450,000
Utility Charges	-	-	-	9,407,352	-	-	9,407,352	9,550,050
Sale of Services	47,707	34,055	22,271	457,611	3,122	2,075,380	2,640,146	2,015,600
Licences, Permits, Penalties & Fines	-	674,002	1,047,227	40,355	255,890	25,997	2,043,471	1,394,800
Investment Income	613,738	-	-	-	-	-	613,738	465,000
Other Revenue	239,562	40,539	6,220	6,913	-	227,846	521,080	588,000
Government Transfers	496,732	67,072	115,021	1,151,755	-	48,338	1,878,918	5,829,450
Contributions	7,736	1,858	17,400	3,946	2,400	31,076	64,416	190,935
	21,985,027	817,526	1,208,139	11,223,281	261,412	2,408,637	37,904,022	40,483,835
<b>Expenses</b>								
Salaries & Benefits	2,633,503	1,680,914	981,464	1,282,894	592,428	1,786,518	8,957,721	9,106,426
Contracted Services	1,133,602	5,095,550	842,059	1,664,437	56,077	4,197,487	12,989,212	13,164,907
Supplies, Materials & Equipment	299,141	133,331	162,519	519,203	4,929	218,798	1,337,921	1,432,872
Purchase of Water and Sewer Levy	-	-	-	4,006,082	-	-	4,006,082	3,839,000
Amortization	603,155	118,824	1,675,990	1,419,841	-	1,490,229	5,308,039	5,308,039
Interest Charges	219,445	-	-	5,110	-	-	224,555	191,900
Loss (gain) on disposal	-	-	(29,455)	113,879	-	97,229	181,653	-
	4,888,846	7,028,619	3,632,577	9,011,446	653,434	7,790,261	33,005,183	33,043,144
<b>TOTAL</b>	\$ 17,096,181	-\$ 6,211,093	-\$ 2,424,438	\$ 2,211,835	-\$ 392,022	-\$ 5,381,624	\$ 4,898,839	\$ 7,440,691

## 19. SUBSEQUENT EVENT

Subsequent to December 31, 2019, the COVID-19 outbreak was declared a pandemic by the World Health Organization. This situation presents uncertainty over the City's future cash flows, and may have a significant impact on the City's future operations. Potential impacts on the City's business could include future decreases in revenue and delays in completing capital project work. At the time of approval of these financial statements, the entity has experienced the following indicators of financial implications and undertaken the following activities in relation to the COVID-19 pandemic.

- » Experienced temporary declines in investment income.
- » Closure of facilities including recreation, library, and administrative buildings from March 16, 2020 to the date of the auditors' report based on public health recommendations. City hall remains operating but is closed to the public.
- » Temporary and or permanent termination of employees.
- » Mandatory working from home requirements for those able to do so.
- » Instituted a number of cost-saving measures.

As the situation is dynamic and the ultimate duration and magnitude of the impact on the economy are not known, an estimate of the financial effect on the City is not practicable.

## 20. COMPARATIVE FIGURES

Certain comparative information has been reclassified to conform with the financial statement presentation adopted for the current year.

## SCHEDULE SHOWING THE REMUNERATION AND EXPENSES PAID TO OR ON BEHALF OF ELECTED OFFICIALS AND EMPLOYEES

2019

## ELECTED OFFICIALS:

NAME	POSITION	Salary *	Benefits and Other **	Expenses
DINGWALL, BILL	Mayor	97,237	40	6,760
HAYES, MIKE	Councillor	38,859	1,654	6,443
MACDONALD, NICOLE	Councillor	39,231	1,282	5,331
MEACHEN, ROBERT	Councillor	39,231	1,270	4,983
MIYASHITA, TRACY	Councillor	39,045	1,468	4,366
O'CONNELL, GWEN	Councillor	38,859	1,671	4,247
SIMPSON, ANENA	Councillor	38,859	1,654	5,183
<b>TOTAL ELECTED OFFICIALS</b>		<b>\$ 331,321</b>	<b>\$ 9,039</b>	<b>\$ 37,313</b>

NAME	POSITION	Salary *	Benefits and Other **	Expenses
Other employees with base salary + benefits and other greater than \$75,000:				
BALDRIDGE, CAROLYN	Manager of Communications & Community Engagement	108,464	1,326	3,888
BARCHARD, KATE	Manager of Administrative Services/City Clerk	102,744	588	5,514
BIGGIN, DAVID	Deputy Fire Chief	80,302	1,447	767
BROWN, MARTIN	Network Specialist Support System	84,255	9,685	2,912
BURTON, LUKE	Building Inspector 1/ Plan Checker	77,717	675	3,133
BUTLER, BRENTON	Electrician/Maintenance Worker	76,085	14,073	1,705
CHAMBERLAIN, DIANE	Manager of Recreation	117,098	1,356	1,269
COAD, PAULINE	Parks Operations Supervisor	79,637	1,707	3,044
CROWTHER, KELLY	Utilities Operator-Water	77,441	8,996	1,505
EVANS, RANDY	Manager of Parks & Operations	127,186	1,440	5,139
FAST, DARRIN	Manager of IT	115,959	1,390	1,503
GEMPERLE, CHANTAL	Building Inspector	91,643	10,151	2,128
GILLESPIE, GORDON	GIS/Engineering Services Technician	77,568	1,813	1,071
GRANT, LISA	Director of Community Services	124,125	4,378	2,595
HANNAH, BRENT	Fire Safety Technician/Volunteer Firefighter	100,542	28,649	53
HARDING, CHERYL	Director of Financial Services	146,803	9,072	3,887
IGIRI, CHARITY	OH&S Coordinator	74,101	2,033	3,710
JAGPAL, SYLVIA	Accountant II	77,567	1,298	1,006
KYLE, SCOTT	Fire Safety Technician/Volunteer Firefighter	102,280	23,853	672
LARSSON, MIKE	Fire Chief	141,549	1,513	3,511
LEMIRE, JEFF	Business Services Coordinator	81,517	675	504
LEUG, MONICA	Human Resources Advisor	97,404	3,871	3,266
MAKI, SAMANTHA	Director of Engineering & Operations	135,104	1,482	4,835
MESSNER, ANDY	Turf Specialist	72,129	14,358	2,419
MORGAN, BARBARA	Emergency Program Coordinator	82,842	1,170	4,484
NOGA, GEORGE	Utilities Operator-Sewer & Drains	70,033	7,482	2,892
O'BYRNE, COLIN	Project Manager	81,640	896	650
OLASANOYE, MATOKS	Business Systems Analyst	76,835	3,172	3,092
ORIEUX, CHAD	Tradesman 2 Mechanic	82,786	1,037	1,105
PARR, DANA	Planner II	99,689	1,507	951
PERRIE, BRAD	Deputy Fire Chief	126,640	3,271	1,227
RASMUSSEN, TEDDY	Foreman Operations	85,055	13,555	2,036
ROBERTS, MARK	Chief Administrative Officer	195,196	27,738	7,845
ROBICHAUD, KATIA	Engineering Technologist II	75,743	334	798
SENCZYNA, JACKIE	Program Services Coordinator	78,266	1,012	2,883
SLEVIN, RYAN	Business Operations Coordinator	78,534	1,443	431
STJEAN, STEPHANIE	Director of Corporate Services	106,230	9,463	1,347
WALLACE, ALEX	Manager of Community Development	106,044	1,996	6,109
WILLIAMS, BOB	Working Foreman-Utilities	80,071	4,077	1,274
Total of other employees with base salary + benefits and other less than \$75,000		3,481,527	606,495	62,137
<b>TOTAL EMPLOYEES</b>		<b>\$ 7,276,351</b>	<b>\$ 830,477</b>	<b>\$ 159,297</b>

\* Salary includes regular salaries or wages, vacation taken, sick time taken, banked regular time taken off.

\*\*

Benefits and Other includes items such as maternity top-up, msp premiums, group life premiums, overtime premiums, standby and callout premiums, acting pay, payment of prior year retroactive pay increase, payout of vacation and overtime banks, and payment for severance/early retirement for employees covered under the City's various collective agreements. For Council this includes acting mayor pay.

Remuneration and benefit costs reported in the schedules of remuneration and expenses differ from benefits per Note 18 of the Consolidated Financial Statements for the following reasons:  
Salaries and benefits per the Consolidated Financial Statements include expenses for benefits of a nature applicable to all employees pursuant to employment agreements including EI, CPP, medical, dental, counselling, insurance and similar plans

City of Pitt Meadows  
Schedule of Payments to Suppliers of Goods and Services  
2019

Supplier Name	Aggregate Payment to Supplier
ALLSTREAM INC.	\$ 25,472
APPLIED GEOLOGICS	43,150
ARC ONE CONTRACTING INC	42,681
ATLAS PAINTING & RESTORATIONS LTD	57,570
AVENUE MACHINERY CORP	179,534
B.C. HYDRO & POWER AUTHORITY	728,966
B.C. PENSION CORPORATION	1,312,605
BLACK PRESS GROUP LTD	46,621
BLACKRETE PAVING LTD	53,883
BROADWAY REFRIGERATION & AIR CONDITIONING CO. LTD.	100,472
CANADIAN RECREATION EXCELLENCE CORPORATION	63,628
CANSTAR RESTORATIONS	98,247
CASCADIA SPORT SYSTEMS LTD.	51,045
CENTRALSQUARE CANADA SOFTWARE INC.	90,579
CITY OF MAPLE RIDGE	1,396,816
CITY OF SURREY	42,318
CITY SPACES	49,905
CLEARVISION MEDIA GROUP INC	32,678
COBING BUILDING SOLUTIONS DBA C&C ELECTRICAL	111,371
COMMERCIAL TRUCK EQUIPMENT CO.	26,999
CONVERTUS CANADA	310,807
DOMINIC TRANSPORT LTD.	67,568
DOUBLE M EXCAVATING LTD.	28,857
EUROVIA BRITISH COLUMBIA INC.	1,325,144
EXP SERVICES INC.	33,316
FARM-TEK TURF SERVICES INC.	44,874
FORTIS BC	161,832
FRASER VALLEY REGIONAL LIBRARY	1,003,757
G. KOSICKI LTD.	94,582
GIBSON WATERWORKS SUPPLY INC.	39,119
GOLDEN EARS ALARM SYSTEMS LTD.	54,262
GOLDEN MEADOWS BILLINGS DEVELOPMENT LTD.	259,467
GRAHAM INFRASTRUCTURE LP	3,370,635
GREATER VANCOUVER SEWERAGE & DRAINAGE DISTRICT	1,599,807
GREATER VANCOUVER WATER DISTRICT	2,635,109
HABITAT SYSTEMS INC	91,193
HALLMARK FACILITY SERVICES INC	227,874
HANK'S TRUCKING & BULLDOZING	211,514
HARBOUR INTERNATIONAL TRUCKS	311,775
HORIZON LANDSCAPE CONTRACTORS INC	68,283
ICBC	81,319
ICONIX WATERWORKS LP	37,916
IMAGE PAINTING & RESTORATION	56,102
INSIGHT CANADA INC.	29,784
IRON MOUNTAIN CONSTRUCTION GROUP LTD	36,288
ISL ENGINEERING AND LAND SERVICES LTD	1,034,704
JACK CEWE LTD.	1,257,657
JETT NETWORKS	168,496
JOHNSTON DAVIDSON ARCHITECTURE & PLANNING INC	255,029
KPMG LLP	25,725
LAFARGE CANADA INC.	116,964
LIDSTONE & COMPANY LAW CORP.	113,641
MAPLE LEAF DISPOSAL LTD	30,254
MCRAES POWER SWEEPING LTD	32,666

City of Pitt Meadows  
Schedule of Payments to Suppliers of Goods and Services  
2019

Supplier Name	Aggregate Payment to Supplier
MERLETTI CONSTRUCTION (1999) LTD.	346,874
METRO MOTORS LTD.	351,056
METRO VANCOUVER	618,511
MICROSERVE	89,241
MINISTER OF FINANCE	233,830
MOTION INDUSTRIES	26,520
MUNICIPAL INSURANCE ASSOCIATION	288,666
NUSTADIA RECREATION INC.	96,266
PACIFIC BLUE CROSS	348,517
PARKLAND REFINING BC LTD	57,366
PETRO ENGINEERING CANADA LTD	36,651
PINCHIN LTD.	54,390
PITT MEADOWS HERITAGE & MUSEUM SOCIETY	143,487
POLAR TECHNOLOGY SOLUTIONS INC	28,823
POWER EARTH ENTERPRISES INC	78,951
RECEIVER GENERAL	6,253,398
RICOH CANADA INC	30,952
RIDGE MEADOWS SENIOR SOCIETY	132,256
ROLLINS MACHINERY LTD	188,979
SAFESIDEWALKS CANADA BC INC	26,457
SANDPIPER CONTRACTING LTD	46,267
SCADA CONTROLS CENTRAL LTD	88,317
SMART-TEK COMMUNICATIONS INC.	36,636
SPECIALIZED TREE CARE	81,660
STAPLES ADVANTAGE	40,313
SUNCOR ENERGY PRODUCTS	90,018
TELUS COMMUNICATIONS	48,099
TELUS SERVICES INC	29,411
THE TEMPEST DEVELOPMENT GROUP INC.	91,091
TOTAL GREEN COMMERCIAL CLEANING & MAINTENANCE	43,925
TUNDRA PLUMBING LTD.	51,508
VALLEY TRAFFIC SYSTEMS	100,782
VAN-KEL IRRIGATION	26,834
WASTE MANAGEMENT OF CANADA CORP	611,670
WESTERN WEED CONTROL (1980) LTD.	30,891
WFR WHOLESALE FIRE & RESCUE LTD.	26,365
WORKSAFE BC	168,375
XYLEM CANADA COMPANY	69,269
TOTAL AMOUNT PAID TO SUPPLIERS WHO RECEIVED AGGREGATE PAYMENTS EXCEEDING \$25,000 FOR GOODS AND SERVICES	30,883,479
TOTAL AMOUNT PAID TO SUPPLIERS WHO RECEIVED AGGREGATE PAYMENTS OF \$25,000 OR LESS	2,364,356
TOTAL AMOUNT PAID TO SUPPLIERS FOR GRANTS EXCEEDING \$25,000	-
TOTAL PAYMENTS TO SUPPLIERS FOR GOODS AND SERVICES	\$ 33,247,835

AMOUNTS REPORTED ON THE OPERATIONAL STATEMENTS WILL DIFFER FROM THIS STATEMENT. THIS STATEMENT SHOWS PAYMENTS DURING THE YEAR WHILE THE OPERATIONAL STATEMENT REPORTS EXPENDITURES DURING THE YEAR. AMOUNTS ARE ACCRUED AT YEAR END FOR GOODS AND SERVICES RECEIVED, BUT PAID IN JANUARY OF THE NEW YEAR.

**CORPORATION OF THE CITY OF PITT MEADOWS**  
**STATEMENT OF SEVERANCE AGREEMENTS**

There was one severance agreement made between the City of Pitt Meadows and its non-unionized employees during fiscal year 2019.

This agreement represents one week of compensation.\*

\*"Compensation" means the agreement was determined based on salary.



**CORPORATION OF THE CITY OF PITT MEADOWS**  
**STATEMENT OF CONTRACTS WITH COUNCIL MEMBERS OR FORMER**  
**COUNCIL MEMBERS**

There were no contracts made between the City of Pitt Meadows and its Council Members or former Council Members during fiscal year 2019.