



# Fire & Rescue Services



**OPERATING BUDGET:**

\$1,842,900

**CAPITAL BUDGET:**

\$8,959,500

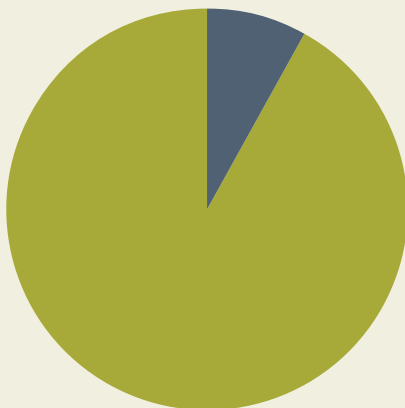
**STAFFING COMPLEMENT:**

8.0 FTE (Full-time equivalent)

**SUPPORTS STRATEGIC FOCUS AREAS:**

- Community Spirit and Wellbeing
- Corporate Excellence
- Transportation and Infrastructure Initiatives

**DEPARTMENT'S SHARE OF CITY BUDGET**



- Fire & Rescue Services 8.1%
- Remaining City Budget 91.9%

SOURCE: CITY OF PITT MEADOWS FINANCE DEPARTMENT

The Fire and Rescue Services provides incident response at the Full Service Operations Level under the direction of the Fire Chief and acts as a first point of contact with citizens and visitors for many public safety concerns.

Fire & Life Safety Education sessions, directed at a wide variety of community demographic and social groups, provide valuable information and exposure to the dangers of fire and other hazards as well as methodologies to prevent or minimize damage and injury. Infant and child car seat inspections are conducted regularly in cooperation with the BCAA and the department's Prevention division regularly ensures safety for public and commercial properties through legislated and comprehensive fire safety inspections.

The current core of the department is a highly dedicated group of paid-on-call (POC) firefighters trained to Full Service/NFPA 1001 Level 2. Using the POC's and a core group of career firefighting staff, the department performs emergency response to fire suppression, medical response, rescue, and other emergency incidents as well as non-emergency services, including community service activities, inspections, training, public education, emergency management, and pre-incident planning. The POC Members' Association and IAFF also regularly participate in community events.

When required, specialized technical rescue and technician level dangerous goods (Hazmat) response is provided through aid agreements with contractors and larger neighbouring fire departments.

The success of the POC volunteer service delivery model is a priority for the City. Continuous efforts are made to minimize any unnecessary burdens on the POC membership by providing industry leading training, technology, equipment and procedures, and ensuring a small contingent of career staffing.



## STAFFING COMPLEMENT



## DEFERRED PROJECTS

As a result of priorities that emerged throughout the year the following 2019 business plan initiatives were deferred:

- **E-Comm Radio System for Fire Services.** Due to the high cost of the E-COMM model, this project has been deferred until 2021, at which time it will be re-evaluated in context with service reliability improvements and cost versus available funding. Inter-operability communications with mutual aid response partners will be considered when moving forward with this project in the future.
- **Paperless Fire Inspections.** Implementation of paperless fire inspections is dependent on the launch of a Mobile Inspection App. Our dispatch software host, Surrey Fire, has not yet provided an anticipated release date for this technology.

## FIRE AND RESCUE ADMINISTRATION

### KEY INITIATIVES 2020

STRATEGIC PRIORITY	INITIATIVE	TARGET
<b>Principled Governance</b> Regional Relationships; Katzie First Nation	<b>Review and Renew Service Agreements</b> <ul style="list-style-type: none"> <li>• POC Service Agreement</li> <li>• IAFF Collective Agreement</li> <li>• Mutual Aid Agreement</li> <li>• Katzie Service Agreement, and</li> <li>• YPK Agreement.</li> </ul>	Q2
<b>Transportation and Infrastructure</b> Preparedness	<b>Internal Fire Service Review.</b> Looking at service levels and response capabilities.	Q2
<b>Transportation and Infrastructure</b> Infrastructure	<b>Fire Hall Replacement.</b> Detailed design and start of construction of the new Fire Hall building and temporary relocation of Fire Department.	Q4
<b>Corporate Excellence</b> Resources	<b>Advanced Training For Senior Members.</b> Develop and implement additional training and educational opportunities for senior paid-on-call firefighters in key disciplines.	Q4
<b>Corporate Excellence</b> Employee Excellence	<b>Replace Retiring Deputy Chief.</b>	Q4
<b>Transportation and Infrastructure</b> Preparedness	<b>Wildland Fire Risk and Community Education.</b> Community engagement and education about wildland fires and how to reduce the risks to home owners living near forested areas.	Q2



**FIRE AND RESCUE OPERATIONS**

**KEY INITIATIVES 2020**

STRATEGIC PRIORITY	INITIATIVE	TARGET
<b>Corporate Excellence</b> Resources	<b>Replace Engine 1-2</b>	Q4
<b>Transportation and Infrastructure</b> Preparedness	<b>Acquisition of Trailer.</b> Utilize funds obtained through provincial grant.	Q4
<b>Corporate Excellence</b> Resources	<b>eApply Burn Permit.</b> (Continued from 2019). Implement the Tempest eApply module for the Fire Burn Permit so that citizens can obtain fire burn permits entirely online. Explore opportunities to bring other permitting processes online.	Q2

**CROSS-DEPARTMENTAL COLLABORATION**

**KEY INITIATIVES 2020**

STRATEGIC PRIORITY	INITIATIVE	TARGET
<b>Balance Economic Prosperity</b> Business Vitality	<b>Conduct Review of Filming Permit Process.</b> Perform a full review of the film permitting process to find efficiencies, streamline workflow and to plan for the increasing demands of applications.	Q2

**PROPOSED OPERATING BUDGET**

	2019 ADOPTED BUDGET	2020 PROPOSED BUDGET	PROPOSED CHANGES FOR 2020		2021 PROPOSED BUDGET	2022 PROPOSED BUDGET	2023 PROPOSED BUDGET	2024 PROPOSED BUDGET
Revenue								
	\$(83,500)	\$(121,000)	\$(37,500)	-44.9%	\$(121,000)	\$(121,000)	\$(121,000)	\$(121,000)
Expenses								
Administration & Operation Support	1,221,000	1,251,200	30,200	2.5%	1,307,000	1,339,500	1,372,700	1,406,700
Fire Prevention & Training	11,500	10,800	(700)	-6.1%	11,200	11,500	11,900	12,200
Paid on Call System	496,600	538,400	41,800	8.4%	550,000	561,700	573,300	585,000
Apparatus & Equipment	153,400	163,500	10,100	6.6%	172,000	181,700	190,300	200,000
	<b>1,882,500</b>	<b>1,963,900</b>	<b>81,400</b>	<b>4.3%</b>	<b>2,040,200</b>	<b>2,094,400</b>	<b>2,148,200</b>	<b>2,203,900</b>
<b>Net Operating Expenses</b>	<b>\$1,799,000</b>	<b>\$1,842,900</b>	<b>\$43,900</b>	<b>2.4%</b>	<b>\$1,919,200</b>	<b>\$1,973,400</b>	<b>\$2,027,200</b>	<b>\$2,082,900</b>



KEY BUDGET CHANGES FOR 2020:	
Revenue - Rentals, Fines, Fire Protection Services	(37,500)
Salary and Benefits	27,500
POC Incidents	10,200
POC Training and Other Activities	29,800
Telephone and Communication Equipment	1,000
Equipment Replacement Savings	8,500
Other	4,400
<b>Change in Net Operating Expenses</b>	<b>\$43,900</b>

### PROPOSED CAPITAL BUDGET

PROJECT #	PROJECT NAME	PRIORITY	2020	2021	2022	2023	2024	TOTAL
Fire & Rescue Services								
15-FS-016	Replacement - Hub FL80 Rescue F006 180030	3	-	\$350,000	-	-	-	\$350,000
15-FS-018	Replacement - Hub Mack Engine 180031	1	\$900,000	-	-	-	-	\$900,000
15-FS-019	Replacement - Ford F350 180032	2	-	-	\$85,000	-	-	\$85,000
15-FS-053	FH Meeting Room Furniture 110014	4	-	-	10,000	-	-	\$10,000
15-FS-064	Fire Hall Office Furniture Replacement 110014	4	-	-	20,000	-	-	\$20,000
16-FS-024	Firefighter Protective Clthg (Turn-Out Gear)-090020	1	19,500	19,500	20,000	20,000	20,000	\$99,000
16-FS-025	Minor Capital Tools & Equipment 990067	2	15,000	15,000	15,000	15,500	15,500	\$76,000
16-FS-026	Vehicle Extrication & Rescue Equipment 190059	3	-	-	-	95,000	-	\$95,000
16-FS-027	Chief Vehicle Repl - Ford Explorer 2011 010019	3	-	65,000	-	-	-	\$65,000
16-FS-028	Chief Vehicle Replacement - Ford Explorer 2013	3	-	-	-	-	65,000	\$65,000
16-FS-038	Fire Training Ground Upgrade/Retrofit 180034	2	-	-	-	-	25,000	\$25,000
17-FA-107	Main Fire Hall - Replacement 170032	3	8,000,000	6,198,800	-	-	-	\$14,198,800
17-FS-032	Replacement - Wildland FF Skid-Squad 1 180035	3	-	-	50,000	-	-	\$50,000
17-FS-033	Replacement - Utility Skid for Squad 1 180036	3	-	-	10,000	-	-	\$10,000
17-FS-034	Replmt-Skid Loader Trolley unit-Squad 1 180037	4	-	-	11,000	-	-	\$11,000
19-FS-002	Duty Chief Vehicle Replacement -2013 Ford Explorer	3	-	-	-	-	65,000	\$65,000
20-FS-001	Fire Support Trailer	3	25,000	-	-	-	-	\$25,000
<b>Fire &amp; Rescue Services Total</b>			<b>\$8,959,500</b>	<b>\$6,648,300</b>	<b>\$221,000</b>	<b>\$130,500</b>	<b>\$190,500</b>	<b>\$16,149,800</b>