

July 6, 2020

## City of Pitt Meadows COVID-19 Facility Safety Policy

The City of Pitt Meadows (CPM) has developed the following policies and procedures with the purpose of preventing the spread of COVID-19 and safely re-opening facilities for use.

These policies and procedures represent the standards that user groups must meet based on the information from the Provincial Health Officer (PHO), Fraser Health, ViaSport, and BCRPA.

CPM will continue to take direction from the advice of the PHO and the Provincial Government. In this plan, "users" includes all persons associated with the booking. This could include volunteers, staff, coaches, instructors, participants, and spectators.

### PHYSICAL DISTANCING

- All users must maintain a minimum physical distance of 6 feet/2 metres from each other. This distance must be maintained at all times.
- Activities that cannot maintain this distancing are not permitted.

### GATHERINGS

- The combined number of all users must not exceed fifty (50) and/or the site capacity.
- A 30 minute buffer will be booked between rentals to limit crossover between groups.
- Users will be permitted on site no earlier than 15 minutes prior to their booking time.
- Users must leave the site no later than 10 minutes after their booking time.

### FACILITY/SPACE CAPACITY

- Capacity is determined based on size of facility and activity. \*Static activities require a minimum of 5 square metres of unencumbered floor space per individual. \*\*Dynamic activities require 12 square metres of unencumbered floor space per individual.
- Site capacity will be provided to the user and/or posted on the facility.

## HEALTH SCREENING

Before entering a CPM facility, and throughout the activity, users should self-monitor for symptoms associated with COVID-19 by using the BC Health COVID-19 Symptom Self-Assessment Tool located at: <https://bc.thrive.health/covid19/en> and answer the prompted questions. If users answer 'yes' to any of the questions, they must stay home or leave the facility immediately.

## PERSONAL HYGIENE

- Users should practice proper “hand hygiene” techniques often as it is the single-most effective way of reducing the spread of infection.
- Proper respiratory etiquette should also be followed.
- Touching your face, including eyes, nose or mouth should be avoided and hands washed or sanitized following such touching.
- Users will be responsible for the availability of hand sanitizer and encourage good hygiene amongst its participants.

## CLEANING & SANITIZATION

- Where applicable, a cleaning schedule will be posted at the facility.
- Users will sanitize their own equipment and use their own cleaning supplies to do so.

## USER GROUP SAFETY PLAN

User Groups must have a safety plan outlining the following, and be prepared to provide it upon the request of CPM staff:

- Physical Distancing Procedure
- Frequent Hand Hygiene Procedure and Communication
- Cleaning and Disinfection Procedure
- Adherence to capacity limits
- Participants who are sick procedure and communication
- Communication Plan
- Training Plan
- Emergency Procedures

## DEFINITIONS

\*Static Activity – sitting in a chair

\*\*Dynamic Activity – movement or active based